

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 14, 2023**

**CALL TO ORDER**

Commission Vice President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, March 14, 2023, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner LaBrant welcomed everyone to the commission meeting. He announced that no executive session was held, that the meeting is being recorded and Commissioner Orange is excused from today's meeting. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of February 28, 2023**

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried 2-0 (Commissioner Orange was excused from today's meeting), the Board of Commissioners approve the minutes of the February 28, 2023, regular meeting.

**OPEN FORUM**

Commissioner LaBrant stated that the agenda invited public comment and asked if anyone had signed up to speak. Executive Services Manager Michelle Allan indicated no community members registered in advance to provide virtual oral comments but confirmed that Robert Wallis was present and signed up to provide comment.

**Robert Wallis**

Mr. Wallis discussed his thoughts on the Interstate Bridge Replacement Program and requested to speak to port staff member regarding his conclusion that a credible tunnel evaluation was rejected.

**ACTION ITEMS**

**E-1 Approve Change Order 7 for Public Works Contract Bid 22 – 34: Berth 17 Rehabilitation Project**

Mark Newell, Project Delivery Manager presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant, and carried 2-0 (Commissioner Orange was excused from today's meeting), the Board of Commissioners authorize the CEO to execute change order 7 in the amount of \$106,869.42 with Advanced American Construction, Inc. for Public Works Contract Bid 22-34: Berth 17 Rehabilitation Project, revising the total contract amount to \$10,720,037.56 including Washington State Sales Tax.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. Executive Services Manager reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

## **NEW BUSINESS**

No new business was discussed.

## **ACCOUNTS PAYABLE**

Director of Finance and Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried 2-0 (Commissioner Orange was excused from today's meeting), the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of February 2023 Vouchers 113033 – 113369 in the amount of \$4,022,258.54 including Electronic Payments generated between 02/01/2023 – 02/28/2023 in the amount of \$915,133.08 and February 2023 Payroll Direct Deposits 60001 – 60133 and 80001 – 80125 in the amount of \$766,884.80.

## **CEO REPORT**

### **Project Updates**

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- Berth 17 Rehabilitation Project

- Terminal 1 LPC Zoom Info Bldg. (Not Port Project)
- Lot 2 NuTech Development (Not Port Project)

## **COMMISSIONERS REPORTS**

Commissioner Burkman stated he has continued tracking the City of Vancouver's warehouse moratorium exception and provided a brief summary of the Regional Transportation Council meeting he attended.

Commissioner Burkman stated he is also looking forward to attending the following upcoming events:

- Interstate Bridge Replacement Program Executive Steering Group
- Port Public Lecture on Washington State – International Trade Juggernaut

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Port of Ridgefield's Ribbon Cutting
- Southwest Washington Contractors Association
- Labor Roundtable
- Meeting with Clark County Councilor Glen Yung

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Executive Services Manager Allan stated the next commission meeting scheduled for Tuesday, March 28, 2023, will begin at 9:30 a.m. She highlighted several other upcoming community events.

She also reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

No workshop was held during this meeting.

## **SIGN DOCUMENTS**

The Board signed documents at 10:01 a.m.

## **ADMINISTRATIVE UPDATE / WORK SESSION**

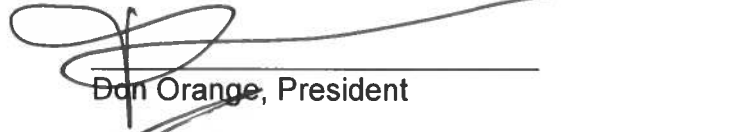
No administrative work session was held during this meeting.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, March 14, 2023, regular meeting was adjourned at 10:03 a.m. by Commissioner LaBrant.

Betsy Rogers, Administrative  
Supervisor, March 14, 2023, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



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Don Orange, President



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Eric LaBrant, Vice President



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Jack Burkman, Secretary