

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, May 28, 2024**

CALL TO ORDER

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, May 28, 2024, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner LaBrant welcomed everyone to the commission meeting. He announced no executive session was held. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of May 14, 2024

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the May 14, 2024, regular meeting.

OPEN FORUM

Commissioner LaBrant asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

ACTION ITEMS

E-1 Approve Second Amendment to Lease between the Port of Vancouver USA and Wickum Weld, Inc.

Chrissy Lyons, Industrial & Commercial Sales Manager presented the action item and discussed it with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve and authorize the CEO to sign the

Second Amendment to Lease at 2100 Sections A, B and C Kotobuki Way between the Port of Vancouver USA and Wickum Weld, Inc.

E-2 Approve Contract Amendment to KPFF Inc. Professional Services Agreement #9051 for the Engineering Design & Permitting Services for the Demolition and Replacement of the Terminal 1 Dock Structure

Greg Westrand, Senior Project Manager presented the action item and discussed it with the commission.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract amendment of \$765,442 with KPFF Inc., to perform engineering, design, and permitting services for the demolition and replacement of Terminal 1 dock structures for a total contract amount not-to-exceed \$4,030,327.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

CEO Marler shared information regarding the following:

- Fifteenth straight year with a clean audit from the Office of the Washington State Auditor
- Award from Subaru of America for 30+ years of service and partnership

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following events and provided a brief summary:

- Small business fair
- Met with CEO Marler
- Washington Public Ports Association Summer Conference

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Met with CEO Marler

- Washington Public Ports Association Summer Conference
- Port Tour
- Regional Transportation Council Meeting

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Washington Public Ports Association Summer Conference
 - Environmental Stewardship Award for the redevelopment of Terminal 1
- Met with Ron Arp, Identity Clark County
- Met with Clark County Councilor Glen Yung
- Columbia River Economic Development Council Board Meeting

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, June 11, 2024, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she highlighted all the ways citizens can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

2023 Sustainability Report

Mary Mattix, Director of Environmental Services provided a presentation about the organization-wide 2023 sustainability efforts at the port. She discussed the history of the sustainability committee, planning and future goals. She also stated sustainability reports can be found on the port's website.

SIGN DOCUMENTS

The Board signed documents at 10:31 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, May 28, 2024, regular meeting was adjourned at 10:39

a.m. by Commissioner LaBrant.

Betsy Rogers, Administrative Supervisor,
May 28, 2024, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Eric LaBrant, President



Jack Burkman, Vice President



Don Orange, Secretary