

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, September 26, 2023**

CALL TO ORDER

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, September 26, 2023, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Orange welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of September 12, 2023

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the September 12, 2023, regular meeting.

OPEN FORUM

Commissioner Orange stated that the agenda invited public comment and asked Chief Financial & Administrative Officer Elizabeth Gotelli if anyone registered in advance to provide virtual oral comments. Chief Gotelli stated one individual requested to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

Chief Gotelli indicated before we take virtual oral testimony, we have a special presentation staff would like to share regarding one of this year's port Community Fund Program recipients. She welcomed Julie Rawls, the port's Community Relations Manager to the podium to share the update.

Community Fund Update – WHY Racing

Community Relations Manager Julie Rawls reminded the Board that part of the port's Community Fund Program is to invite the recipients to come and share with the Board the partnerships they have with the port and how their project supports the port's mission of creating economic benefit for the community and beyond. She welcomed Sherry McMillan, the CEO of WHY Community.

Ms. McMillan talked about the WHY Community Program, in particular the WHY Racing program and the mission behind the WHY program. She discussed the various events such as fun runs, walks, and triathlons that children, at-risk groups, and the community participate in for various community causes. She added the non-profit is a way to invite community members to come together, help build self-esteem while also giving back to the community. She explained how the events also help increase economic benefit to the community. Ms. McMillan thanked the port for its involvement with the nonprofit organization.

Chief Gotelli invited Cathryn Chudy to share her thoughts for Open Forum virtually via Zoom.

Cathryn Chudy

Ms. Chudy discussed renewable energy, in particular solar power. She encouraged the port to invest in solar energy and partner with the Clark County Public Utilities to participate in the Community East Solar Program.

ACTION ITEMS

E-1 Approve Public Works Contract Bid 23-40: Terminal 3 – 2023 Paving Project

Monty Edberg, Director of Engineering and Project Delivery presented the action item and discussed it with the commission. He answered questions from the Board. On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works with Granite Construction Co., the lowest responsive and responsible bidder, for Bid 23 - 40: Terminal 3 - 2023 Paving Project in the amount of \$485,286.80 including Washington State Sales Tax.

E-2 Approve Contract with Mott MacDonald Group, Inc. for Engineering Design and Permitting Services for Terminals 5 & 6

Greg Westrand, Project Manager presented the action item and discussed it with the commission. He answered questions from the Board. On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract with Mott MacDonald Group, Inc. to perform Engineering Design and Permitting Services for Terminals 5 & 6 for a not to exceed amount of \$2,977,000.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

COMMISSIONERS REPORTS

Commissioner Burkman provided an update on the following events:

- Washington State's Transportation Commission's meeting
- Seafarers Center 57th Anniversary Event
- RTC Committee Member meetings
- RTC Annual Exit Conference
- PNWA Monthly Conference

Commissioner LaBrant stated he attended the following meeting:

- Greater Vancouver Chamber of Commerce After Hours Event
- Labor Roundtable
- Seafarers Center 57th Anniversary Event
- WPPA Environmental Conference

Commissioner Orange provided an update on the following events and meetings:

- WPPA Environmental Conference
- Port Tour
- Seafarers Center 57th Anniversary Event

Chief Gotelli stated that there was no CEO Report today.

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Chief Gotelli stated the next commission meeting scheduled for October 10, 2023, and will begin at 9:30 a.m. She also highlighted many other upcoming community events.

WORKSHOP

None

SIGN DOCUMENTS

The Board signed documents at 10:17 a.m.

Chief Gotelli reminded everyone of the many ways individuals can communicate with the Commission.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, September 26, 2023, regular meeting was adjourned at 10:20 a.m. by Commissioner Orange.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Betsy Rogers, Administrative
Supervisor, September 26, 2023, Regular
Port of Vancouver USA Board of
Commission Meeting



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary