



AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 NW Lower River Road, Vancouver, WA 98660
Tuesday, February 10, 2026

In accordance with the Open Public Meetings Act (OPMA), the Port of Vancouver Board of Commissioners meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting to provide virtual oral comment will also be accommodated (see details below). The Board members will be attending this meeting in person.

*Public testimony will be accepted under Open Forum. **Advance registration will be required for individuals who want to provide virtual oral testimony (see details below).***

The business meeting and workshop (Items A – L) are recorded and broadcast live on CVTV cable channels 21, 23 / HD 323, and at www.cvtv.org.

- A) CALL TO ORDER (9:30 a.m.)**
- B) EXECUTIVE SESSION**
None
- C) OPENING REMARKS (9:30 a.m.)**
 - 1) Opening Remarks
 - 2) Approve Minutes of the January 13, 2026, Regular Meeting
- D) OPEN FORUM**
 - 1) Public comment -To provide virtual oral comment during the board meeting, you must register no later than 12:00 p.m. Monday, February 9, 2026, by emailing povcommissioners@portvanusa.com**
- E) ACTION ITEMS**
 - 1) Approve Second Amendment to Lease between the Port of Vancouver USA and Kaseberg Transport Inc.
- F) UNFINISHED BUSINESS**
 - 1) Port Contracts Logs

G) NEW BUSINESS

H) ACCOUNTS PAYABLE

Voucher Numbers	126488 - 126917	\$	7,930,685.79
Electronic Payments	01/01/2026 - 01/31/2026	\$	2,085,036.84
Payroll Voucher Numbers			
Checks	52237874	\$	811,432.87
	52241262		
Direct Deposits	20001 - 20132		
	40001 - 40136		

I) CEO REPORT

1) Project Updates

J) COMMISSIONERS REPORTS

K) UPCOMING EVENTS

L) WORKSHOP

None

M) SIGN DOCUMENTS

N) ADMINISTRATIVE UPDATE/WORK SESSION

None

O) ADJOURNMENT

****Public comments are welcome during Open Forum. Individuals requesting to provide virtual oral comment must register in advance via email to povcommissioners@portvanusa.com no later than 12:00 p.m. on Monday, February 9, 2026. All individuals will have three minutes to read their comments into the record and will be asked to provide their name and city of residence for the record. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 9:30 a.m. Tuesday, February 10, 2026, will become part of the official meeting record and will be provided to the Commission.**

Further instructions for accessing the virtual meeting (for virtual oral comment) will be provided upon registration. Please call the Port of Vancouver at (360) 693-3611 with questions. Visit the port's website at www.portvanusa.com for more information.

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION

PORT OF VANCOUVER USA

REVIEWED BY:

Executive Assistant

02/10/2026

Betsy Rogers

Title

Date

APPROVED BY:

Title

SUBJECT: Minutes of the January 13, 2026, Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 01/13/2026 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the January 13, 2026, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by: Julianne Marler, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ____ No ____

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, January 13, 2026**

CALL TO ORDER

Commission Vice President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, January 13, 2026, at the at the C-TRAN Administration Building, 10600 NE 51st Circle, Vancouver WA 98682.

OPENING REMARKS

Commissioner Orange welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Special Meeting/Executive Session, December 15, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried 2-0, the Board of Commissioners approve the minutes of the December 15, 2025, special meeting/executive session.

Regular Meeting of December 16, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried 2-0, the Board of Commissioners approve the minutes of the December 16, 2025, regular meeting.

OPEN FORUM

Commissioner Orange asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed there was no one in the audience who signed up for public comment.

ACTION ITEMS

E-1 Approve Port of Vancouver USA Board - Election of Officers – 2026

CEO Marler presented the action item and discussed the election of officers for the 2026 Board.

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners elects each of the following officers to serve for the year 2026:

President:	Commissioner Orange
Vice President:	Commissioner LaBrant
Secretary:	Commissioner Lentz

Incoming president Commissioner Orange chaired the remainder of the meeting.

E-2 Approve Port Organizational Assignments - 2026

CEO Marler presented the action item and discussed the proposed 2026 port organizational assignments with the Commission.

On motion by Commissioner Lentz, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners reviewed proposed assignments and based on discussion, approves membership assignments for 2026.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Nick McEntire, Accounting Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Lentz and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of December 2025 Vouchers 125978-126485 in the amount of \$4,029,899.26 including Electronic Payments generated between 12/01/2025-12/31/2025 in the amount of \$2,019,722.61 and December 2025 Payroll Check 52233851 and Direct Deposits 500001-500134 and 520001-520135 in the amount of \$783,424.04.

CEO REPORT

Project Updates

Della Graham, Environmental Program Manager, provided an update on the port's environmental programs including:

- Sustainability
- Air & Climate
- Habitat Management
- Water Management
- Cleanups
- Permitting

The commissioners thanked the environmental team for their work.

COMMISSIONERS REPORTS

Commissioner Lentz stated she attended the following events and provided a brief summary:

- Commissioner Orientation
- Regional Transportation Council Meeting

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Labor Roundtable
- Clark College at Boschma Farms Advanced Manufacturing Center Ribbon Cutting
- Leadership Clark County Roundtable

Commissioner Orange stated he attended the following events and provided a brief summary:

- Attended various holiday events

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, January 27, 2026, at 9:30 a.m. at the C-Tran Administrative Building, located at 10600 NE 51st Circle, Vancouver, WA 98682. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's recently updated website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:05 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, January 13, 2026, regular meeting was adjourned at 10:11 a.m. by Commissioner Orange.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Betsy Rogers, Executive Assistant,
January 13, 2026, Regular
Port of Vancouver USA Board of
Commission Meeting

Don Orange, President

Eric LaBrant, Vice President

Temple Lentz, Secretary

Agenda Item No. E-1

**REQUEST FOR COMMISSION ACTION
REVIEWED BY:**

PORT OF VANCOUVER USA

Director of Industrial
Business

Chrissy Lyons

Title

APPROVED BY:

Chief Commercial Officer 02/10/2026

Alex Strogon

Title

Date

SUBJECT: Approve Second Amendment to Lease between the Port of Vancouver
USA and Kaseberg Transport Inc.

BACKGROUND:

This amendment supports the port's Strategic Plan goals to pursue opportunities that utilize the port's Industrial and infrastructure investments and support growth and economic opportunities for existing tenants.

Kaseberg Transport Inc. (Kaseberg) has a fleet of 14 semi-trucks that move building materials around the west coast. The port and Kaseberg entered into a short-term lease effective August 10, 2018, for approximately 667 square feet of modular office space for office staff and a driver's room. Then a First Amendment expanded the premises to 1,200 square feet and extended the term to March 7, 2025.

The purpose of this Second Amendment is to decrease the premises to 660 square feet of modular office space and extend the term through March 7, 2028. Either party may terminate the lease by providing notice 90 days prior to the annual anniversary date.

The value of this lease through the extension term is \$35,668.45 plus leasehold excise tax, insurance, stormwater recovery fees and common area maintenance fees. Kaseberg will continue to have two employees onsite to manage administrative tasks related to driver delivery.

A portion of the lease revenue was projected in the port's 2026 approved budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners approve and authorize the CEO to execute the Second Amendment to Lease at 3301 NW Lower River Road between the Port of Vancouver USA and Kaseberg Transport Inc.

Submitted by: Julianne Marler, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ____ No ____

Agenda Item No. H-1

REQUEST FOR COMMISSION ACTION

PORT OF VANCOUVER USA

REVIEWED BY:

Accounts Payable

Title

APPROVED BY:

Chief Financial Officer

02/10/2026

Scott D. Goodrich

Title

Date

SUBJECT: VENDOR CLAIMS APPROVAL

BACKGROUND:

Please refer to attached listing January 2026 Vendor Claims:

Voucher Numbers	126488 - 126917	\$	7,930,685.79
Electronic Payments	01/01/2026 - 01/31/2026	\$	2,085,036.84
Payroll Voucher Numbers		\$	811,432.87
Checks	52237874		
	52241262		
Direct Deposits	20001 – 20132		
	40001 – 40136		

Additional Information Attached: January 2026 Payables Listing

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of January 2026 Vouchers 126488-126917 in the amount of \$7,930,685.79 including Electronic Payments generated between 01/01/2026-01/31/2026 in the amount of \$2,085,036.84 and January 2026 Payroll Checks 52237874 and 52241262 and Direct Deposits 20001-20132 and 40001-40136 in the amount of \$811,432.87.

Submitted by: Julianne Marler, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ____ No ____