



# Port of Vancouver USA

**AGENDA**  
**PORT OF VANCOUVER USA**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
**3103 NW Lower River Road, Vancouver, WA 98660**  
**Tuesday, March 24, 2026**

*In accordance with the Open Public Meetings Act (OPMA), the Port of Vancouver Board of Commissioners meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting to provide virtual oral comment will also be accommodated (see details below). The Board members will be attending this meeting in person.*

*Public testimony will be accepted under Open Forum. **Advance registration will be required for individuals who want to provide virtual oral testimony (see details below).***

*The business meeting and workshop (Items A – L) are recorded and broadcast live on CTVV cable channels 21, 23 / HD 323, and at [www.cvtv.org](http://www.cvtv.org).*

- A) **CALL TO ORDER (9:30 a.m.)**
- B) **EXECUTIVE SESSION**  
None
- C) **OPENING REMARKS (9:30 a.m.)**
  - 1) Opening Remarks, Pledge of Allegiance
  - 2) Approve Minutes of the March 10, 2026, Regular Meeting
- D) **OPEN FORUM**
  - 1) Public comment -To provide virtual oral comment during the board meeting, you must register no later than 12:00 p.m. Monday, March 23, 2026, by emailing [povcommissioners@portvanusa.com](mailto:povcommissioners@portvanusa.com)\*\*
- E) **ACTION ITEMS**
  - 1) Approve Contract Amendment with Kennedy Jenks Consultants for On Call Stormwater Services
  - 2) Approve Contract Amendment with Graham Baba Architects for Terminal 1 Architectural Design and Consulting Services

- F) **UNFINISHED BUSINESS**  
None
- G) **NEW BUSINESS**
- H) **CEO REPORT**  
1) Federal Legislative Update
- I) **COMMISSIONERS REPORTS**
- J) **UPCOMING EVENTS/COMMUNICATING WITH THE COMMISSION**
- K) **WORKSHOP**  
Strategic Plan Annual Report
- L) **SIGN DOCUMENTS**
- M) **ADMINISTRATIVE UPDATE/WORK SESSION**  
None
- N) **ADJOURNMENT**

**\*\*Public comments are welcome during Open Forum. Individuals requesting to provide virtual oral comment must register in advance via email to [povcommissioners@portvanusa.com](mailto:povcommissioners@portvanusa.com) no later than 12:00 p.m. on Monday, March 23, 2026. All individuals will have three minutes to read their comments into the record and will be asked to provide their name and city of residence for the record. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 9:30 a.m. Tuesday, March 24, 2026, will become part of the official meeting record and will be provided to the Commission.**

**Further instructions for accessing the virtual meeting (for virtual oral comment) will be provided upon registration. Please call the Port of Vancouver at (360) 693-3611 with questions. Visit the port's website at [www.portvanusa.com](http://www.portvanusa.com) for more information.**

# Agenda Item No. C-2

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**REQUEST FOR COMMISSION ACTION      PORT OF VANCOUVER USA**

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**REVIEWED BY:**

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	Executive Assistant	03/24/2026
Betsy Rogers	Title	Date

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**APPROVED BY:**

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Title

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**SUBJECT:**      Minutes of the March 10, 2026, Regular Meeting

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**BACKGROUND:**

Please see attached minutes.

**Additional Information Attached: Minutes of 03/10/2026 Regular Meeting**

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**RECOMMENDATION:** That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the March 10, 2026, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

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**Submitted by:** *Julianne Marler*, CEO

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**Date Action Taken** \_\_\_\_\_ **Motion By:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

**Deferred To:** \_\_\_\_\_ **Unanimous:    Yes** \_\_\_ **No** \_\_\_

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 10, 2026**

**CALL TO ORDER**

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, March 10, 2026, at the at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Orange welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of February 10, 2026**

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners approve the minutes of the February 10, 2026, regular meeting.

**OPEN FORUM**

Commissioner Orange asked if anyone had signed up to speak during open forum. CEO Marler stated one person signed up in advance to provide virtual oral comments and there was one person in the audience who signed up for public comments.

**Peter Fels**

Peter Fels, a Vancouver resident, provided virtual comments and raised concerns about the potential of port warehouses being converted into immigration detention facilities, noting they are not designed for housing people and could create safety and operational challenges. He asked the commissioners to consider these risks and prohibit warehouses from being used as detention centers.

**Cathryn Chudy**

Cathryn Chudy, a Vancouver resident, spoke about the importance of local climate action amid federal rollbacks on environmental initiatives. She appreciated the port's sustainability

efforts, including energy-efficient renovations, transitioning to all-electric systems, LED lighting upgrades, and planned EV charging stations. She thanked the commissioners and staff for continuing to advance the Port's climate commitments.

### **PUBLIC HEARING: Resolution 1-2026 Comprehensive Scheme Amendment – Action Item E-1**

Commissioner Orange opened the public hearing on the proposed Resolution 1-2026 Comprehensive Scheme Amendment – Action Item E-1 for the Port of Vancouver. The notice of public hearing was published as required by statute. Since Action Item E-1 pertains to the resolution the commission requested the action item be read prior to public comment.

CEO Marler introduced Josh Pope, Project Manager who advised the Board that the port did not receive comments during the SEPA comment period on the proposed Resolution 1-2026. He then presented Resolution 1-2026 Comprehensive Scheme Amendment – Action Item E-1.

Commissioner Orange confirmed there was no one in the audience who would like to provide comment. No one responded and Commissioner Orange closed the public hearing.

### **ACTION ITEMS**

#### **E-1 Adopt Resolution 1-2026: Amend the Comprehensive Scheme of Harbor Improvements and Industrial Development for the Port of Vancouver USA**

Josh Pope, Project Manager presented the action item. On motion by Commissioner LaBrant, seconded by Commissioner Lentz, and carried unanimously, the Board of Commissioners adopt Resolution 1-2026 to amend the Port of Vancouver's Comprehensive Scheme of Harbor Improvements and Industrial Development.

### **UNFINISHED BUSINESS**

#### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

### **NEW BUSINESS**

No new business was discussed.

## **ACCOUNTS PAYABLE**

Nick McEntire, Accounting Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Lentz and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of February 2026 Vouchers 126920-127201 in the amount of \$4,477,763.55 including Electronic Payments generated between 02/01/2026-02/28/2026 in the amount of \$1,809,126.64 and February 2026 Payroll Check 52244927-52244928 and Direct Deposits 60001-60133 and 90001-90134 in the amount of \$829,823.25.

## **CEO REPORT**

### **Project Updates**

Mark Newell, Project Delivery Manager provided an update on port projects including:

- Berth 13 & 14 General Service Upgrades
- Berth 5 Maintenance
- EV Chargers Phase 2
- Renaissance Trail Segment 4 & 5
- Terminal 1 Dock Replacement Project
- Building 3103 Office Renovations
- Building 2707 Envelope Replacement

CEO Marler reported that she attended the American Association of Port Authorities Legislative Summit in Washington, DC with Ryan Hart to meet with legislators and advocate for port policy issues. She noted positive engagement and support from legislators for port activities.

## **COMMISSIONERS REPORTS**

Commissioner Lentz stated she attended the following events and provided a brief summary:

- Interstate Bridge Replacement Program Meetings
- Regional Transportation Council Meeting
- Columbian Economic Forecast
- Constituent Meetings
- Vancouver's 2026 State of City

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Labor Roundtable
- Met with City of Vancouver's new Fire Chief
- Columbian Economic Forecast
- Vancouver's 2026 State of City

Commissioner Orange stated he attended the following events and provided a brief summary:

- Columbian Economic Forecast
- Southwest Washington Contractors Association Construction Executive Summit
- Vancouver's 2026 State of City

### **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, March 24, 2026, at 9:30 a.m. She also highlighted several other upcoming community events including the port's public lecture series.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's recently updated website and encouraged everyone to check it out.

### **WORKSHOP**

No workshop was held during this meeting.

### **SIGN DOCUMENTS**

The Board signed documents at 10:10 a.m.

### **RECESS**

Commissioner Orange called a recess from 10:10 a.m. to 10:26 a.m. to prepare for the Administrative Update / Work Session on Industrial Property Update.

### **ADMINISTRATIVE UPDATE / WORK SESSION**

Commissioner Orange called the meeting back to order at 10:26 a.m. to begin the Industrial Property Update administrative work session. Chrissy Lyons, Director of Industrial Business, led the session and presented updates to the Board on the industrial property processes including focus markets, marketing utilizations, strategic partnerships, tenant screening, internal review overview, and development opportunity.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, March 10, 2026, regular meeting was adjourned at 12:04 p.m. by Commissioner Orange.

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

Karla Hiler, Administrative Supervisor,  
March 10, 2026, Regular  
Port of Vancouver USA Board of  
Commission Meeting

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Don Orange, President

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Eric LaBrant, Vice President

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Temple Lentz, Secretary

# Agenda Item No. E-1

**REQUEST FOR COMMISSION ACTION  
REVIEWED BY:**

**PORT OF VANCOUVER USA**

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Matt Graves	Environmental Manager Title
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**APPROVED BY:**

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Kent Cash	Chief Operations Officer Title	03/24/2026 Date
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**SUBJECT:** Approve Contract Amendment with Kennedy Jenks Consultants for On-Call Stormwater Services

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**BACKGROUND:**

The on-call stormwater services consultant contract supports the port's Strategic Plan environmental goal to protect air quality, water resources, and land managed by the port through deliberate and proactive efforts in all aspects of the port's operations.

In January 2024, the port executed a contract with Kennedy Jenks Consultants to assist the port with on-call stormwater services that include permit compliance, stormwater treatment evaluations, stormwater mapping, as well as design and construction oversight for stormwater improvement projects.

The port is proposing an amendment to this contract for Kennedy Jenks to provide engineering services during the construction of the Terminal 4 pond polishing project.

The original contract amount was approved by the Board of Commissioners on January 23, 2024, for \$810,000. Contract Amendment 1 was issued under CEO authority in accordance with Resolution 10-2022 on January 19, 2025, for \$350,000. Approximately \$725,000 of this original contract and Amendment 1 was reimbursed by the Department of Ecology through stormwater grants. The cost for Amendment 2 is \$211,000, which is reimbursable through Ecology stormwater grant funding, bringing the total contract amount to \$1,371,000.

If the contract reaches its dollar limit, additional funds will be requested in accordance with Resolution 10-2022 Administrative Authority of the CEO and Their designees or Board of Commission Approval. Funding for these services are included in the 2026 budget.

**Additional Information Attached?** No

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**RECOMMENDATION:** That the Board of Commissioners authorize the CEO to execute a contract amendment with Kennedy Jenks Consultants for a not to exceed amount of \$211,000 for a total contract amount of \$1,371,000 for On-Call Stormwater Services.

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**Submitted by:** Juliana Marlow, CEO

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**Date Action Taken** \_\_\_\_\_ **Motion By:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

**Deferred To:** \_\_\_\_\_ **Unanimous:** Yes \_\_\_ No \_\_\_

# Agenda Item No. E-2

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<b>REQUEST FOR COMMISSION ACTION</b>	<b>PORT OF VANCOUVER USA</b>
<b>REVIEWED BY:</b>	Director of Engineering & Project Delivery
Monty Edberg	Title
<b>APPROVED BY:</b>	
Kent Cash	Chief Operations Officer      03/24/2026
	Title      Date
<b>SUBJECT:</b>	Approve Contract Amendment with Graham Baba Architects for Terminal 1 Architectural Design and Consulting Services

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**BACKGROUND:**

This project supports the port’s strategic plan goals of implementing the vision of a destination waterfront at Terminal 1 and pursuing opportunities that utilize the port’s property and infrastructure investments to create jobs and support the economy.

The work occurring on the port properties at the Vancouver waterfront represents a multi-year re-development program comprised of a series of projects planned for completion of Terminal 1.

In September 2022, the port issued a Request for Qualifications. Graham Baba Architects of Seattle, Washington was determined to be the most qualified proposer and awarded the contract for Terminal 1 Architectural Design and Consulting Services.

This contract amendment will provide funding to support site design advancement to 30 percent including site civil and utility plan design, street improvements, and site landscape design for the dock and plaza. The public market building design will be taken to 60 percent completion and includes architectural, structural, mechanical, electrical, plumbing, updated site renderings, and cost estimating support. Additional scope areas include entitlements, planning services, LEED sustainability program management, public outreach and administrative support for future RFP solicitations.

The original Terminal 1 Architectural Services contract amount was \$300,000. Amendment 1 in the amount of \$50,000 was issued on November 7, 2023, by CEO authority in accordance with Resolution 10-2022. Amendment 2 in the amount of \$137,297.00 was issued on March 12, 2024, by the Board of Commissioners. Amendment 3 in the amount of \$162,703.00 was issued on September 24, 2024, and Amendment 4 in the amount of \$187,297.00 was issued on December 18, 2024, by CEO authority in accordance with Resolution 10-2022. Amendment 5 in the amount of \$1,415,000.00 will bring the total cumulative contract amount to \$2,252,297.00

If contracts reach their dollar limits, additional funds will be requested in accordance with Resolution 10-2022 Administrative Authority of the CEO and Their Designees. Funding for these services are included in the 2026 approved annual budget.

**Additional Information Attached?** No

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**RECOMMENDATION:** That the Board of Commissioners authorize the CEO to execute a contract amendment of \$1,415,000.00 with Graham Baba Architects, for the Terminal 1 Architectural Design and Consulting Services for a total contract amount of \$2,252,297.00

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**Submitted by:** *Juliana Morales*, CEO

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**Date Action Taken** \_\_\_\_\_

**Motion By:** \_\_\_\_\_

**Approved:** \_\_\_\_\_

**Seconded By:** \_\_\_\_\_

**Deferred To:** \_\_\_\_\_

**Unanimous:** Yes \_\_\_ No \_\_\_