



Port of Vancouver USA

**AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 NW Lower River Road, Vancouver, WA 98660
Tuesday, May 26, 2026**

In accordance with the Open Public Meetings Act (OPMA), the Port of Vancouver Board of Commissioners meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting to provide virtual oral comment will also be accommodated (see details below). The Board members will be attending this meeting in person.

*Public testimony will be accepted under Open Forum. **Advance registration will be required for individuals who want to provide virtual oral testimony (see details below).***

The business meeting and workshop (Items A – L) are recorded and broadcast live on CVTV cable channels 21, 23 / HD 323, and at www.cvtv.org.

- A) **CALL TO ORDER (9:30 a.m.)**
- B) **EXECUTIVE SESSION**
None
- C) **OPENING REMARKS (9:30 a.m.)**
 - 1) Opening Remarks, Pledge of Allegiance
 - 2) Approve Minutes of the April 28, 2026, Regular Meeting
- D) **OPEN FORUM**
 - 1) Public comment -To provide virtual oral comment during the board meeting, you must register no later than 12:00 p.m. Monday, May 25, 2026, by emailing povcommissioners@portvanusa.com**
- E) **ACTION ITEMS**
 - 1) Approve Public Works Contract for Bid 26-21: Hill Track Replacement
- F) **UNFINISHED BUSINESS**
 - 1) Port Contracts Logs
- G) **NEW BUSINESS**

- H) **ACCOUNTS PAYABLE**
- | | | | |
|-------------------------|-------------------------|----|--------------|
| Voucher Numbers | 127644 - 128030 | \$ | 5,527,333.69 |
| Electronic Payments | 04/01/2026 - 04/30/2026 | \$ | 1,704,732.60 |
| Payroll Voucher Numbers | | \$ | 804,295.62 |
| Direct Deposits | 150001 – 150131 | | |
| | 170001 – 170132 | | |
- I) **CEO REPORT**
1) Project Updates
- J) **COMMISSIONERS REPORTS**
- K) **UPCOMING EVENTS**
- L) **WORKSHOP**
None
- M) **SIGN DOCUMENTS**
- N) **ADMINISTRATIVE UPDATE/WORK SESSION**
None
- O) **ADJOURNMENT**

****Public comments are welcome during Open Forum. Individuals requesting to provide virtual oral comment must register in advance via email to povcommissioners@portvanusa.com no later than 12:00 p.m. on Monday, May 25, 2026. All individuals will have three minutes to read their comments into the record and will be asked to provide their name and city of residence for the record. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 9:30 a.m. Tuesday, May 26, 2026, will become part of the official meeting record and will be provided to the Commission.**

Further instructions for accessing the virtual meeting (for virtual oral comment) will be provided upon registration. Please call the Port of Vancouver at (360) 693-3611 with questions. Visit the port's website at www.portvanusa.com for more information.

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION PORT OF VANCOUVER USA

REVIEWED BY:

	Executive Assistant	05/26/2026
Betsy Rogers	Title	Date

APPROVED BY:

Title

SUBJECT: Minutes of the April 28, 2026, Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 04/28/2026 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the April 28, 2026, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by: *Juliana Marler*, CEO

Date Action Taken _____ **Motion By:** _____

Approved: _____ **Seconded By:** _____

Deferred To: _____ **Unanimous: Yes** ___ **No** ___

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, April 28, 2026**

CALL TO ORDER

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, April 28, 2026, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Orange welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of April 14, 2026

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners approve the minutes of the April 14, 2026, regular meeting.

OPEN FORUM

Commissioner Orange asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments but there was one person in the audience who signed up for public comments.

Don Bryant

Don Bryant, representing ILWU Local 28 shared an update on the status of contract negotiations and requested commissioner support in finalizing negotiations.

ACTION ITEMS

E-1 Approve Contract Amendment with Floyd Snider for Terminal 5 Sediment Contamination Consultant Services

Mary Mattix, Director of Environmental Services presented and discussed the action item to the commission.

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract amendment with Floyd Snider for a not to exceed amount of \$1,866,161 for a total contract amount of \$4,212,804 for Terminal 5 Sediment Contamination Consultant.

E-2 Approve Change Order to Contract with RSM US LLP for Enterprise Resource Planning (ERP) System Implementation Services

Scott Goodrich, Chief Financial Officer presented and discussed the action item to the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Lentz, and carried unanimously, the Board of Commissioners authorize the CEO to execute a change order with RSM for a not to exceed amount of \$1,073,925 for a total contract amount of \$4,291,147.50 for ERP implementation services.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

No new business was discussed.

CEO REPORT

CEO Marler reported that she attended the Pacific Northwest Waterways Association Mission to Washington, D.C. with Commissioner LaBrant and Ryan Hart. She stated during the visit, they met with Washington, Oregon, and Idaho congressional delegations to discuss key issues including navigation, transportation, energy, trade, economic development, tourism, environmental stewardship, and the Columbia River Treaty with Canada.

COMMISSIONERS REPORTS

Commissioner Lentz stated she attended the following events and provided a brief summary:

- Constituent Meetings
- Port Lecture

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Pacific Northwest Waterways Association Mission to Washington, D.C.
- Labor Roundtable

Commissioner Orange reported no significant events but recognized April 28 as Workers' Memorial Day, honoring workers killed or injured on the job. He emphasized workplace safety and thanked port employees for their commitment to a safe work environment.

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for Tuesday, May 12, 2026, at 9:30 a.m. would likely be cancelled. She also highlighted several other upcoming community events including the port's public lecture series.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's recently updated website and encouraged everyone to check it out.

WORKSHOP

Sustainability/CAP Report

Della Graham, Environmental Program Manager, presented the port's 17th annual Sustainability Report and Climate Action update. Highlights included community outreach, workforce development efforts, Terminal 1 and regional trail improvements, environmental and stormwater projects, renewable diesel use, fleet electrification, EV charger installation, and greenhouse gas reductions that have already exceeded the port's 2030 reduction goal. Additional updates included economic diversification efforts, grant funding awards, energy efficiency improvements through the administrative office renovation, and continued tenant engagement and support programs. She noted the sustainability reports are available on the port's website and thanked the commissioners for their continued support of the port's sustainability efforts.

SIGN DOCUMENTS

The Board signed documents at 10:32 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, April 28, 2026, regular meeting was adjourned at 10:36 a.m. by Commissioner Orange.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Betsy Rogers, Executive Assistant,
April 28, 2026, Regular
Port of Vancouver USA Board of
Commission Meeting

Don Orange, President

Eric LaBrant, Vice President

Temple Lentz, Secretary

Agenda Item No. E-1

REQUEST FOR COMMISSION ACTION	PORT OF VANCOUVER USA	
REVIEWED BY:	Director of Engineering & Project Delivery	
Monty Edberg	Title	
APPROVED BY:	Chief Operations Officer	05/26/2026
Kent Cash	Title	Date
SUBJECT:	Approve Public Works Contract for Bid 26-21: Hill Track Replacement	

BACKGROUND:

This project aligns with the port’s strategic plan goals, to pursue opportunities that utilize the port’s property and infrastructure investments to create jobs and support the economy. Improvements making the port rail system more robust and dependable support growth and economic opportunities for existing and future tenants that rely on port infrastructure.

The Hill track operated as the port’s only entrance and exit for decades and was maintained accordingly. The completion of the grade separation constructed as part of the West Vancouver Freight Access project redirected the majority of port rail traffic away from the Hill track. Rigorous maintenance still regularly occurs on this section of track even with the reduction in rail traffic. Over time however, the Hill track has experienced normal wear to the point where component replacement is needed.

The subject section of track consists of three turnouts and two road crossings within a 650’ section of track. The turnout components are worn, and the rail suffers from wheel burns and varying sizes of rail. The project will replace the turnouts and install a consistent run of 136-lb rail throughout this section. With the opening of the upgraded dry bulk facility planned for this Fall, the timing is right to renew this critical piece of infrastructure prior to it experiencing a substantial increase of rail traffic. The rail work is scheduled to be completed by the end of September 2026.

On April 23, 2026, the Port of Vancouver issued Invitation to Bid 26-21: Hill Track Replacement. A pre-bid conference and site walk occurred on April 28.

On May 14, 2026, the following bids were received:

Bidder	Location	Base Bid w/o WA Sales Tax
American Track, LLC	Vancouver, WA	\$1,117,537.42
RW Lockwood Construction Inc	Tacoma, WA	\$1,382,157.00
Condon Construction	Spokane, WA	\$1,849,799.72

Staff has reviewed American Track LLC’s responsive bid, concluding they are a responsible contractor capable of performing the work. The bid is within the range of engineer’s estimate of \$862,590.00 - \$1,179,690.00.

This project was included in the approved 2026 capital budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with American Track, LLC, the lowest responsive and responsible bidder for Bid 26-21: Hill Track Replacement, in the amount \$1,117,537.42 excluding Washington State sales tax.

Submitted by: *Juliana Marlow*, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

Agenda Item No. H-1

REQUEST FOR COMMISSION ACTION	PORT OF VANCOUVER USA	
REVIEWED BY:		
Accounts Payable		
Title		
APPROVED BY:		
Scott D. Goodrich	Chief Financial Officer	05/26/2026
	Title	Date
SUBJECT: VENDOR CLAIMS APPROVAL		

BACKGROUND:

Please refer to attached listing April 2026 Vendor Claims:

Voucher Numbers	127644 - 128030	\$	5,527,333.69
Electronic Payments	04/01/2026 - 04/30/2026	\$	1,704,732.60
Payroll Voucher Numbers		\$	804,295.62
Direct Deposits	150001 – 150131		
	170001 – 170132		

Additional Information Attached: April 2026 Payables Listing

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of April 2026 Vouchers 127644-128030 in the amount of \$5,527,333.69 including Electronic Payments generated between 04/01/2026-04/30/2026 in the amount of \$1,704,732.60 and April 2026 Direct Deposits 150001-150131 and 170001-170132 in the amount of \$804,295.62.

Submitted by: <i>Juliana Marler</i> , CEO	
Date Action Taken: _____	Motion By: _____
Approved: _____	Seconded By: _____
Deferred To: _____	Unanimous: Yes ___ No ___