



AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 NW Lower River Road, Vancouver, WA 98660
Tuesday, July 28, 2026

In accordance with the Open Public Meetings Act (OPMA), the Port of Vancouver Board of Commissioners meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting to provide virtual oral comment will also be accommodated (see details below). The Board members will be attending this meeting in person.

*Public testimony will be accepted under Open Forum. **Advance registration will be required for individuals who want to provide virtual oral testimony (see details below).***

The business meeting and workshop (Items A – L) are recorded and broadcast live on CVTV cable channels 21, 23 / HD 323, and at www.cvtv.org.

- A) CALL TO ORDER (9:30 a.m.)**
- B) EXECUTIVE SESSION**
None
- C) OPENING REMARKS (9:30 a.m.)**
 - 1) Opening Remarks, Pledge of Allegiance
 - 2) Approve Minutes of the July 14, 2026, Regular Meeting
- D) OPEN FORUM**
 - 1) Public comment -To provide virtual oral comment during the board meeting, you must register no later than 12:00 p.m. Monday, July 27, 2026, by emailing povcommissioners@portvanusa.com**
- E) ACTION ITEMS**
 - 1) Approve Public Works Contract for Bid 26-34: Subaru Parking Expansion Project
- F) UNFINISHED BUSINESS**
None
- G) NEW BUSINESS**

- H) **CEO REPORT**
1) Future Leaders Intern Update
- I) **COMMISSIONERS REPORTS**
- J) **UPCOMING EVENTS/COMMUNICATING WITH THE COMMISSION**
- K) **WORKSHOP**
None
- L) **SIGN DOCUMENTS**
- M) **ADMINISTRATIVE UPDATE/WORK SESSION**
None
- N) **ADJOURNMENT**

****Public comments are welcome during Open Forum. Individuals requesting to provide virtual oral comment must register in advance via email to povcommissioners@portvanusa.com no later than 12:00 p.m. on Monday, July 27, 2026. All individuals will have three minutes to read their comments into the record and will be asked to provide their name and city of residence for the record. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 9:30 a.m. Tuesday, July 28, 2026, will become part of the official meeting record and will be provided to the Commission.**

Further instructions for accessing the virtual meeting (for virtual oral comment) will be provided upon registration. Please call the Port of Vancouver at (360) 693-3611 with questions. Visit the port's website at www.portvanusa.com for more information.

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION

PORT OF VANCOUVER USA

REVIEWED BY:

Executive Assistant

07/28/2026

Betsy Rogers

Title

Date

APPROVED BY:

Title

SUBJECT: Minutes of the July 14, 2026, Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 07/14/2026 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the July 14, 2026, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by: Juliana Marler, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ____ No ____

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, July 14, 2026**

CALL TO ORDER

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, July 14, 2026, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Orange welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of June 9, 2026

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners approve the minutes of the June 9, 2026, regular meeting.

CELEBRATE FREEDOM PROGRAM

Carol Ross, Development and Outreach Manager of The Historic Trust, provided an update on the 2026 Celebrate Freedom program, highlighting the General George C. Marshall Leadership Awards, the Summer Event Series featuring America 250 celebrations, family and cultural events, concerts, and the Lough Legacy Veterans Parade. She also recognized the Port of Vancouver for its more than 25 years of sponsorship of Celebrate Freedom programs.

The commissioners thanked Carol Ross for her presentation and for her efforts with the program.

OPEN FORUM

Commissioner Orange asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed there was no one in the audience who signed up for public comment.

ACTION ITEMS

E-1 Approve Second Amendment and Extension to Ground Lease between the Port of Vancouver and Kelly Pipe Co. LLC

Lori Kaylor, Industrial and Sales Manager, presented the action item and discussed it with the Commission.

On motion by Commissioner Lentz, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners approve and authorize the CEO to execute the Second Amendment and Extension to Ground Lease at Parcel 1A between the Port of Vancouver and Kelly Pipe Co. LLC.

E-2 Adoption of the Port's Americans with Disabilities Act (ADA) Transition Plan

Greg Westrand, Senior Project Manager, presented the action item and discussed it with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Lentz, and carried unanimously, the Board of Commissioners adopts the ADA Transition Plan and authorizes the CEO to implement it as per WSDOT requirements.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Nick McEntire, Accounting Manager, presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Lentz and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of June 2026 Vouchers 128414-128777 in the amount of \$7,446,687.72 including Electronic Payments generated between 06/01/2026-06/30/2026 in the amount of \$911,519.22 and June 2026 Payroll Check 52276200-

52276202 and Direct Deposits 240001-240137 and 260001-260143 in the amount of \$835,822.32.

CEO REPORT

Environmental Project Updates

Matt Harding, Environmental Project Manager provided an update on port environmental projects including:

- Stormwater Permit Compliance
- Stormwater Innovations
- Terminal 4 Floating Treatment Wetlands Project Update
- Purple Martins

COMMISSIONERS REPORTS

Commissioner Lentz stated she attended the following events and provided a brief summary:

- Celebrate Freedom Flag Day and America 250
- Interstate Bridge Replacement Stakeholder Workshop
- Leadership Clark County Youth Summer Program
- Regional Transportation Committee Meeting
- Port Tour

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Tidewater's Mount Adams Barge Christening
- Met with CEO

Commissioner Orange stated he attended the following events and provided a brief summary:

- Vancouver Innovation Center
- Vancouver's Pride in the Park
- Samoan Festival

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, July 28, 2026, at 9:30 a.m. She highlighted several upcoming community events and reminded everyone about the port's upcoming tours and noted that while the tours are currently full, individuals can get on a waitlist.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's recently updated website and encouraged everyone to check it out.

WORKSHOP

External Affairs Community Outreach Program Update

Director of Communications, Casey Bowman led a workshop on the External Affairs Community Outreach Program update. He provided a presentation highlighting the External Affairs team's community engagement efforts, including public tours, sponsorships, community and port events, the Community Fund, public outreach and involvement, publications, digital communications, social media, and media relations. Bowman also highlighted upcoming outreach events and initiatives planned for the remainder of the year.

SIGN DOCUMENTS

The Board signed documents at 10:36 a.m.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, July 14, 2026, regular meeting was adjourned at 10:44 a.m. by Commissioner Orange.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Betsy Rogers, Executive Assistant,
July 14, 2026, Regular
Port of Vancouver USA Board of
Commission Meeting

Don Orange, President

Eric LaBrant, Vice President

Temple Lentz, Secretary

Agenda Item No. E-1

REQUEST FOR COMMISSION ACTION		PORT OF VANCOUVER USA	
REVIEWED BY:		Director of Engineering & Project Delivery	
Monty Edberg		Title	
APPROVED BY:		Chief Operations Officer	
Kent Cash		07/28/2026	
		Title	
		Date	
SUBJECT:		Approve Public Works Contract for Bid 26-34: Subaru Parking Expansion Project	

BACKGROUND:

This project aligns with the port's strategic plan goals, to pursue opportunities that utilize the port's property and infrastructure investments to create jobs and support the economy.

Subaru of America Inc. continues to be a valued tenant of the port of Vancouver with their current lease now extending through 2040. In support of their continued growth, the adjacent 2.99 acre parcel west of Old Gateway Avenue is being developed. Of this area, approximately 2.1 acres is being paved, resulting in an increase in storage capacity of 238 automobiles. Upon completion, this parcel will be added to the greater leasehold premises.

The majority of the pavement will consist of porous asphalt with travel pathways being surfaced with conventional asphalt. This approach has been successfully implemented in other locations of Terminal 4 that are leased by Subaru. The use of these products reduces the runoff from the paved areas of the terminal and subsequently minimizes loading of the port's Terminal 4 stormwater treatment facility. Low mast lighting will be provided in this new lot to support nighttime activities and security, yet avoid excess light pollution for the Clark County Jail Work Center located next door.

On July 1, 2026 the Port of Vancouver issued Invitation to Bid 26-34: Subaru Parking Expansion Project. A pre-bid conference and site walk occurred on July 7th.

On July 16, 2026 the following bids were received:

Bidder	Location	Base Bid w/o WA Sales Tax
Tapani, Inc.	Battle Ground, WA	\$1,133,000.00
Jeffries Construction, LLC.	Woodland, WA	\$1,139,971.28
Nutter Corporation	Vancouver, WA	\$1,225,944.95
DeWitt Construction, Inc.	Vancouver, WA	\$1,269,502.90
Western United Civil Group	Yacolt, WA	\$1,332,020.60
C&W Excavation, LLC.	Mulino, OR	\$1,333,900.00
JH Kelly, LLC.	Longview, WA	\$1,423,248.75
Kerr Contractors	Woodburn, OR	\$1,473,817.40

Staff has reviewed Tapani Inc.'s responsive bid, concluding they are a responsible contractor capable of performing the work. The bid is within the range of engineer's estimate of \$1,225,000 - \$1,500,000. This project is included in the approved 2026 capital budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with Tapani Inc., the lowest responsive and responsible bidder for Bid 26-34: Subaru Parking Expansion Project, in the amount \$1,133,000.00 plus applicable Washington State sales tax.

Submitted by: Julianne Marler, CEO

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes____ No____