

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 22, 2022**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:35 a.m., Tuesday, November 22, 2022, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated the meeting is a hybrid meeting, and along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of November 8, 2022

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the November 8, 2022, regular meeting.

Special Meeting/Executive Session Minutes of the November 14, 2022

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the November 14, 2022, special meeting/executive session.

OPEN FORUM

Commissioner Burkman stated that the agenda invited public comment. CEO Marler indicated no community members registered in advance to provide virtual oral comments and that there was also no one present who signed up to provide comment.

PUBLIC HEARING: 2023 FINAL BUDGET – ACTION ITEMS E-1 AND E-2

Commissioner Burkman stated now is the time for the public hearing on the proposed 2023 Final Budget for the Port of Vancouver and opened the public hearing.

CEO Marler advised the Board that the port did not receive any requests from the public to provide virtual oral comment on the proposed 2023 Final Budget.

Commissioner Burkman asked if anyone in the audience would like to provide comment. No one responded so Commissioner Burkman closed the public hearing.

ACTION ITEMS

E-1 Approve Resolution 8-2022: Authorizing an Increase in Regular Tax Levy

Scott Goodrich, Director of Finance and Accounting presented the action item and discussed the resolution with the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 8-2022, authorizing an increase in the regular tax levy.

E-2 Approve Resolution 9-2022: Adoption of 2023 Final Budget

Scott Goodrich, Director of Finance and Accounting presented the action item and discussed the resolution with the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 9-2022 adopting the 2023 Final Budget in the amount of \$77,868,955.

E-3 Approve Resolution 10-2022: Administrative Authority of CEO

Elizabeth Gotelli, Chief Financial and Administrative Officer presented the action item and discussed it with the commission.

Commissioner Burkman noted that the meeting is now being recorded by CVTV. He indicated that the meeting was scheduled to start at 9:30 a.m. and they waited for CVTV to resolve some technical issues. He stated CVTV was unable to resolve the issues at that time, so they started the meeting at 9:35 a.m. He then let viewers know that discussion was currently taking place regarding Action Item E-3 to approve Resolution 10-2022: Administrative Authority of CEO.

The discussion continued and Ms. Gotelli answered questions from the Board. On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve Resolution 10-2022: Administrative Authority of CEO.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

CEO Marler shared feedback from an inspection conducted by the Department of Ecology (DOE) on the port's spill response trailers. She indicated that the DOE was impressed with the maintenance of the trailers and asked for copies of our maintenance practices to use as an example for others. She thanked everyone who was involved with this effort.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following event:

- Labor Roundtable

Commissioner Orange stated he attended the following event and provided a brief summary:

- Clark College International Day

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Learn Here Project Event
- Pacific Northwest Waterways Association
 - Post-Election Recap
 - Monthly Meeting on Annual Conference

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for December 13 will begin at 9:30 a.m. She also highlighted several other upcoming community events.

Commissioner Burkman also reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:12 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 22, 2022, regular meeting was adjourned at 10:16 a.m. by Commissioner Burkman.

Michelle Allan, Executive Services
Manager, November 22, 2022, Regular
Port of Vancouver USA Board of
Commission Meeting

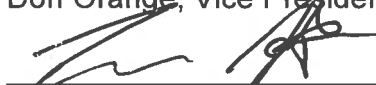
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary