



Port of Vancouver USA

## Community Fund Application 2026

**Applications due Friday, January 16, 2026**

### Instructions

1. Answer each question as requested below. If you need more room, attach additional sheets.
2. Attach all required documents
3. Sign and date application
4. Send or deliver completed application to:  
Gigi Harker-Olguin, Economic Development Specialist  
Port of Vancouver USA  
3103 NW Lower River Rd.  
Vancouver, WA 98660  
Or scan and email to: [gigi.harkerolguin@portvanusa.com](mailto:gigi.harkerolguin@portvanusa.com)

### Organization

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip/postal code \_\_\_\_\_

Website \_\_\_\_\_

Organization is a: \_\_\_\_\_non-profit (501c3) group \_\_\_\_\_community group

Does the applicant group serve/reside within the [port district](#)? (Funds must be used within the port district.)

\_\_\_yes \_\_\_no

Short description of organization's purpose/focus:

**Organization Representative/Contact:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip/postal code \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

What is your role in the organization? \_\_\_\_\_

Name of project:  
\_\_\_\_\_Date of project/event/program if applicable:  
\_\_\_\_\_

Total project cost: \_\_\_\_\_

Total funds requested through the Community Fund:  
\_\_\_\_\_

Does your project offer funds to be matched with port funds? If so, please explain the match below: (See “additional points” in Program Overview document.)

Identify which required goal(s) are met by your project. Check all that apply:

\_\_\_\_\_ Economic development

\_\_\_\_\_ Tourism

\_\_\_\_\_ Workforce and skills development

How will the Community Fund help further your project?

How does your project support the port's mission and goals outlined in the Port of Vancouver [Strategic Plan](#)?

Will the Community Fund help fill a funding gap in your project/event/program? If so, please explain:

Does your organization have a board of directors or oversight committee? If so, please attach the names and affiliations of all members on a separate sheet of paper.

\_\_\_\_\_ yes      \_\_\_\_\_ no

Is your organization on social media? If so, list platforms \_\_\_\_\_ yes      \_\_\_\_\_ no

If your request is for an event, where will the event be held/located and on what date or time of year?

How will you promote your event?

What opportunities are available to promote the port's involvement? (Website/social media, logo on flyers, newsletter mention, attend event/port speaker at event, etc.)

By signing this application, the applicant fully understands the requirements and conditions of the Port of Vancouver USA's Community Fund program. In addition, if approved, you will agree to meet all the terms and conditions of the Community Fund to be eligible for reimbursement. No funds will be provided to your organization prior to completion of required documentation submitted to, reviewed and approved by the Port of Vancouver USA.

---

Authorized Signer's Name and Title

---

Date

Documents to Attach:

- Completed W-9 form (required of all applicants)
- Proof of non-profit status (if applicable)
- Board configuration (if applicable)

Questions? Please contact Gigi Harker-Olguin, Economic Development Specialist; 360-518-2550; [gigi.harkerolguin@portvanusa.com](mailto:gigi.harkerolguin@portvanusa.com).