



Port of Vancouver USA

## Community Fund Application 2020/2021

**Applications due February 7, 2020**

### Instructions

1. Answer each question as requested below. If you need more room, attach additional sheets.
2. Attach all required documents
3. Sign and date application
4. Send or deliver completed application to:  
Julie Rawls, Community Relations Manager  
Port of Vancouver USA  
3103 NW Lower River Rd.  
Vancouver, WA 98660  
Or scan and email to: [jrawls@portvanusa.com](mailto:jrawls@portvanusa.com)

### Organization

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip/postal code \_\_\_\_\_

Website \_\_\_\_\_

Is organization a: \_\_\_\_\_ non-profit (501c3) group      \_\_\_\_\_ community group

Does the applicant group serve/reside within the [port district](#)? (Funds must be used within the port district.)

\_\_\_ yes    \_\_\_ no

Short description of organization's purpose/focus: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Organization Representative/Contact:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip/postal code \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

What is your role in the organization? \_\_\_\_\_

Name of project:

\_\_\_\_\_

Date of project/event/program if applicable:

\_\_\_\_\_

Total project cost: \_\_\_\_\_

Total funds requested through the Community Fund:

\_\_\_\_\_

Project match if applicable (see "additional points" in Program Overview document.)

Total amount/value \_\_\_\_\_

Source(s) of match:

\_\_\_\_\_ funds are secured \_\_\_\_\_ funds are applied for

Organization contributing match: \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ funds are secured \_\_\_\_\_ funds are applied for

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\_\_\_\_\_ funds are secured \_\_\_\_\_ funds are applied for

Organization contributing match: \_\_\_\_\_ \$ \_\_\_\_\_

If match is in-kind, please provide description:

\_\_\_\_\_

\_\_\_\_\_

Identify which required goal(s) are met by your project. Check all that apply:

\_\_\_\_\_ Economic development

\_\_\_\_\_ Tourism

How will the Community Fund help further your project?

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Why is this project important to our community?

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How does your project support the port's mission and goals outlined in the Port of Vancouver [Strategic Plan](#)?

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Will the Community Fund help fill a funding gap in your project/event/program? If so, please explain:

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How will the Community Fund help meet your organization's goals and objectives?

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Does your organization have a board of directors or oversight committee? If so, please attach the names and affiliations of all members on a separate sheet of paper.

\_\_\_\_\_ yes      \_\_\_\_\_ no

Is your organization on social media? If so, list platforms \_\_\_\_\_ yes \_\_\_\_\_ no

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Please provide information, including dates, on successful projects that your organization has managed or been a partner in. Please keep examples within the last three years.

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If your request is for an event, where will the event be held/located and on what date or time of year?

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How will you promote your event?

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What opportunities are available to promote the port's involvement? (Website/social media, logo on flyers, newsletter mention, port speaker at event, etc.)

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Your organization may be asked to speak before the Port of Vancouver Board of Commissioners. Who would speak on behalf of your organization?

Name \_\_\_\_\_

Affiliation \_\_\_\_\_

Phone \_\_\_\_\_ email: \_\_\_\_\_

By signing this application, the applicant fully understands the requirements and conditions of the Port of Vancouver USA's Community Fund program. In addition, if approved, you will agree to meet all the terms and conditions of the Community Fund to be eligible for reimbursement. No funds will be provided to your organization prior to completion of required documentation submitted to, reviewed and approved by the Port of Vancouver USA.

\_\_\_\_\_  
Authorized Signer's Name and Title

\_\_\_\_\_  
Date

Documents to Attach:

- Completed W-9 form (required of all applicants)
- Proof of non-profit status (if applicable)
- Board configuration (if applicable)

Questions? Please contact Julie Rawls, Community Relations Manager at 360-823-5297 or [jrawls@portvanusa.com](mailto:jrawls@portvanusa.com).