

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, June 13, 2023**

CALL TO ORDER

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, June 13, 2023, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Orange welcomed everyone to the commission meeting. He announced that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of May 23, 2023

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the May 23, 2023, regular meeting.

OPEN FORUM

Commissioner Orange stated that the agenda invited public comment and asked if anyone had signed up to speak. CEO Marler indicated no community members registered in advance to provide virtual oral comment and there was no one present who signed up to provide comment. She also announced that no executive session was held prior to the meeting.

ACTION ITEMS

E-1 Approve 2023 Clark County Natural Hazard Mitigation Plan and Port of Vancouver USA Annex

Scott Ouchi, Safety, Risk, and Emergency Manager presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman, and carried unanimously, the Board of Commissioners authorize the CEO to approve the adoption of Volume 1 of the 2022/2023 Clark Regional Natural Hazard Mitigation Plan and the Port of Vancouver USA Annex (chapter 14 of Volume 2) of the Clark Regional Natural Hazard Mitigation Plan.

E-2 Approve Public Works Contract Bid 23 – 11: Terminal 1 Dock Demolition

Greg Westrand, Project Manager presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with Advanced American Construction, the lowest responsive and responsible bidder, for Bid 23-11 Terminal 1 – Dock Demolition, in the amount of \$2,880,447.82 including Washington State sales tax.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Sheila Deng, Senior Accountant presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission. No questions were asked by the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of May 2023 Vouchers 114073 – 114475 in the amount of \$3,524,833.89 including Electronic Payments generated between 05/01/2023 – 05/31/2023 in the amount of \$180,203.88 and May 2023 Payroll Checks 51867249 - 51867250 and Payroll Direct Deposits 190001 – 190126 and 210001 – 210124 in the amount of \$680,253,86.

CEO REPORT

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- Berth 17 Rehabilitation Project
- Parcel 1A – South
- Terminal 1 LPC Zoom Info Bldg. (Not Port Project)

CEO Marler highlighted the following events and activities she participated in, including a recent meeting with BNSF, the WPPA Spring meeting, Greater Vancouver Chamber of Commerce Board Retreat, and the celebration event at Terminal 1 for the passage of HB 1527 regarding tax increment financing (TIF). She added that TIF is a creative financing tool that the port can utilize for the rehabilitation of the Terminal 1 waterfront site.

CEO Marler also welcomed Erika Gonzales, one of this year’s summer interns. Ms. Gonzales comes to the port through the Future Leaders Project and is pursuing a degree in finance from Washington State University Vancouver.

COMMISSIONERS REPORTS

Commissioner Burkman provided an update on the following events:

- WPPA Spring conference
- I-5 Bridge Executive Steering Group (ESG) meeting
- PNWA monthly meeting
- Columbian’s Economic Breakfast
- GVCC Legislative Review
- TIF celebration at the Terminal 1 waterfront
- Regional Transportation Council meeting

Commissioner LaBrant shared he attended the following events:

- GVCC Legislative Review
- WPPA Spring conference
- Labor Roundtable
- TIF celebration at the Terminal 1 waterfront

Commissioner Orange stated he participated in several of the events already mentioned. He also shared that while traveling to Spokane for the WPPA Spring conference, he drove past a large wind and solar farm where he saw wind turbines generating clean energy that came from the Port of Vancouver.

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for Tuesday, June 27, 2023, will begin at 9:30 a.m. She highlighted several other upcoming community events.

The ways community members can communicate with the Commission was displayed on the screen and a great deal of information is available on the port's website and everyone is encouraged to check it out.

RECESS

Commissioner Orange called a recess from 10:15 a.m. to 10:25 a.m. for a short break and to prepare for the workshop on the port's External Affairs Community Outreach Program.

WORKSHOP

External Affairs Community Outreach Program Update

Chief of External Affairs Ryan Hart lead the workshop on the External Affairs Community Outreach Program update. He provided a presentation highlighting the many areas of focus this past year. The board commented on the work the team performs and extended their thanks.

SIGN DOCUMENTS

The Board signed documents at 10:46 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, June 13, 2023, regular meeting was adjourned at 10:50 a.m. by Commissioner Orange.

Betsy Rogers, Administrative
Supervisor, June 13, 2023, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary