

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, January 12, 2021**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, January 12, 2021, via teleconference number 1 (253) 215-8782, conference code: 922 5816 9913 and Passcode number: 045864 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Savannah Mitcham	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Dawn Egbert	Port Procurement Services Manager
Greg Westrand	Port Project Manager
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Ken Mishler	Port Terminal Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer

Matt Harding
Mike Bomar
Mindy Pennington
Monty Edberg
Nam Nguyen
Rachelle Askman
Randy McCaleb
Rick Cline
Richard Troudt
Ryan Hart
Scott Goodrich
Sheila Deng
Therese Lang
Zack Merrill
Hod Wells
Janet Hedgepath
Don Steinke
Alona Steinke
Cathryn Chudy

Port Environmental Project Manager
Port Director Economic Development
Port Accounts Payable Specialist
Port Director of Engineering and Project Delivery
Port Applications Analyst
Port Communications Coordinator
Port Contract Manager
Port Contract Manager
Port Security Manager
Port Chief External Affairs Officer
Port Director of Finance & Accounting
Port Senior Accountant
Port Director of Communications
Port Sales Account Manager
PBS Engineering and Environmental
Clark County
Community Member
Community Member
Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Special Meeting/Executive Session of December 7, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the December 7, 2020 special meeting.

Regular Meeting of December 8, 2020

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the December 8, 2020 regular meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and three community members responded to provide comment. She called on each community member based on the order in which the port received their request.

Don Steinke

Mr. Steinke discussed an old Columbian Newspaper article and climate change. He suggested ways to avoid increasing emissions and discussed the Clean Fuel Standard.

Alona Steinke

Ms. Steinke discussed climate change and this year's state legislative session. She discussed a couple of bills that have been introduced that address the climate. She encouraged the port to work with the city to help reduce greenhouse gas emissions.

Cathryn Chudy

Ms. Chudy discussed the climate and ways to help reduce greenhouse gas emissions. She discussed the WA State Governor's plan and the city's plans to create a climate action plan. She encouraged the port to advance its climate action plan.

CEO Marler thanked everyone for their comments. She reminded everyone interested in speaking during Open Forum to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

ACTION ITEMS

E-1 Approve Port of Vancouver USA Board – Election of Officers – 2021

CEO Julianna Marler presented the action item and discussed the election of officers for the 2021 board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners elects each of the following officers to serve for the year 2021:

President	Commissioner Eric LaBrant
Vice President	Commissioner Jack Burkman
Secretary	Commissioner Don Orange

E-2 Approve Port Organizational Assignments – 2021

CEO Julianna Marler presented the action item and discussed the 2021 port organizational assignments with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the membership assignments for 2021 as presented.

E-3 Approve Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services

Monty Edberg, Director of Engineering and Project Delivery, introduced the action item and discussed it with the Commission. No questions were received from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services.

E-4 Approve Public Works Contract for Bid 20-39 Terminal 1: Vancouver Landing Site and Infrastructure

Greg Westrand, Project Manager, introduced the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the Public Works Contract for Bid 20-39 Terminal 1: Vancouver Landing Site and Infrastructure.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

CEO Marler shared that the port has selected a consultant for the port's Climate Action Plan.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. Mr. Goodrich highlighted one minor correction.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of December 2020 Vouchers 103486 – 103882 in the amount of \$4,346,470.47 including Electronic Payments generated between 11/25/2020 – 01/03/2021 in the amount of \$710,578.93 and December 2020 Payroll Check 51434643 and Payroll Direct Deposits 500001 – 500123 and 520001 – 520123 in the amount of \$578,621.02.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- T1 Structural Renovation
- AC Marriott (Not a Port Contractor)
- Chlorinator System Improvements
- 2020 Berth Repairs
- Parcel 3 Berm Landscape

No questions were asked from the Board.

Port Virtual Tours

Community Relations Manager Julie Rawls shared with the Board the presentation the port created to adapt its port tours due to the current pandemic. She stated that Chief Commercial Officer Alex Strogen and Director of Business Development Mike Schiller assisted her, and she looks forward to its debut this Thursday. She added that the presentation will be on the port's website and will also be available on all of the port's social media platforms.

Arch Miller

CEO Marler shared that former port commissioner, Arch Miller recently passed away at the age of 82. She shared some of the many projects he championed while he was a board member. She stated he was a port commissioner for many years and will be sadly missed.

COMMISSIONERS REPORTS

Commissioner Orange stated that we are in challenging times right now and discussed a number of recent events the country has experienced.

Commissioner Burkman stated the country is struggling right now, but he is hopeful and optimistic things will settle soon. He shared his condolences regarding Arch Miller. He stated he participated in a number of events since the last board meeting, including the port's virtual tenant holiday event, the Greater Vancouver Chamber of Commerce Legislative Outlook event, a meeting with the Frog Ferry leaders, a climate strategy workshop, the WPPA Roundtable awards (and congratulated the Port of Camas/Washougal for its award on its waterfront project), the PNWA meeting, and a meeting with Mayor McEnerny-Ogle. He wished everyone a Happy New Year and stated he looks forward to the New Year.

Commissioner LaBrant stated Labor Roundtable has resumed and is holding its meetings virtually. He stated he attended last Friday's meeting and sought thoughts from the other board members on who would like to attend the meetings and how they would like to handle the

rotation. It was decided that the rotation will continue with Commissioner LaBrant attending the first meeting of the month and Commissioner Burkman joining the second meeting of the month.

Commissioner LaBrant also stated due to the events in Washington DC, he reached out to Dale Learn, the port's federal lobbyist and he is doing ok.

WORKSHOP

No workshop was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, January 12, 2021 regular meeting was adjourned at 9:36 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services
Manager, January 12, 2021, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA BOARD OF COMMISSIONERS



Eric LaBrant, President



Jack Burkman, Vice President



Don Orange, Secretary