

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, April 8, 2025**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, April 8, 2025, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. Commissioner Burkman then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of March 25, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the minutes of the March 25, 2025, regular meeting.

OPEN FORUM

Commissioner Burkman asked if anyone had signed up to speak during open forum. Executive Assistant Rogers stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

ACTION ITEMS

E-1 Adopt Resolution 2-2025 Reimbursement Resolution.

Scott Goodrich, Chief Financial Officer presented the action item and discussed it with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners adopt Resolution 2-2025 Reimbursement Resolution.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. Executive Assistant Rogers reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Scott Goodrich, Chief Financial Officer presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of March 2025 Vouchers 122940-123246 in the amount of \$3,075,099.38 including Electronic Payments generated between 03/01/2025-03/31/2025 in the amount of \$1,224,869.79 and March 2025 Payroll Check 52138465 and Direct Deposits 100001-100131 and 120001-120132 in the amount of \$743,257.67.

CEO REPORT

Environmental Project Updates

Mary Mattix, Director of Environmental Services provided an update and answered questions from the commission on environmental grant projects and initiatives including:

- Stormwater Grant Projects
- Clean Ports Grant
- Electric Vehicle Charging Station
- Electric Forklift Grant
- Renaissance Trail Segments 4 & 5

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Port Lecture Series: "The Fascinating World of Washington State's Public Ports"
- Columbia River Economic Development Council Board Meeting
- Hispanic Metropolitan Chamber of Commerce Annual Meeting

Commissioner Orange stated he attended the following events and provided a brief summary:

- Hispanic Metropolitan Chamber of Commerce Annual Meeting
- Met with constituents

Commissioner Orange recognized outgoing Security Manager Richard Troudt on his retirement and thanked him for his years of service.

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Southwest Washington Regional Transportation Council Board Meeting
- Port Lecture Series: "The Fascinating World of Washington State's Public Ports"
- Met with constituents

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Executive Assistant Rogers stated the next commission meeting would be held on Tuesday, April 22, 2025, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

Strategic Plan Update

Chief Economic Strategy Officer Mike Bomar led the workshop on the 2024 Strategic Plan Annual Update. He noted that the port is now entering the seventh year of the Strategic Plan and recognized Elizabeth Gotelli for her dedication in developing the plan and fostering a culture around it. Bomar explained that this session was an opportunity

to update the Commission on the plan's progress, highlight accomplishments for each goal area in 2024, and look ahead to emerging market trends for 2025.

He began with an update on the community goals, which included progress in community engagement, events, the Port Report, media milestones, and audience growth.

Next, Bomar addressed the port's economic development goals, highlighting efforts in strategic and land use planning, partnerships, tenant outreach, grants, and I-5 Bridge Replacement Program advocacy and coordination efforts.

He then reported on the environmental goals, emphasizing achievements in sustainability initiatives, the port's climate action plan, cleanup project milestones, stormwater treatment, and habitat improvements. He noted this marks the 15th year of the port's sustainability plan.

Alex Strogon, Chief Commercial Officer provided updates on marine/commercial accomplishments, which included strategic property acquisitions, new leases, development of the soda ash export facility, and wind energy projects. He also shared industrial/commercial accomplishments, including tenant retention and expansion, attraction of new tenants, and land use updates.

Strogon concluded with a discussion on current market and commercial trends, the port's adaptability to change, and key focus areas for 2025.

Scott Goodrich, Chief Financial Officer highlighted achievements in revenue growth, diversification of the port's revenue base, improved data integration for performance metrics, and an upgrade to the port's credit rating.

Chief Economic Strategy Officer Mike Bomar returned to report on port accomplishments related to facilities and equipment maintenance and upgrades, including investments in asset maintenance and upgrades, acquisition of new equipment, and operational achievements such as zero derailments and a zero-injury rate.

Finally, Bomar presented updates on the port's organizational goals, which included organizational restructuring, succession planning, implementation of port's DEI plan, and strong working relationships with local unions and workforce development partners.

Bomar concluded the presentation by referencing the Strategic Plan 2024 Annual Review Supplemental Report and noted the supplemental report will be available after the meeting. He thanked the commissioners for their continued support.

SIGN DOCUMENTS

The Board signed documents at 10:35 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT


There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, April 8, 2025, regular meeting was adjourned at 10:41 a.m. by Commissioner Burkman.

Karla Hiler, Administrative Supervisor,
April 8, 2025, Regular
Port of Vancouver USA Board of
Commission Meeting

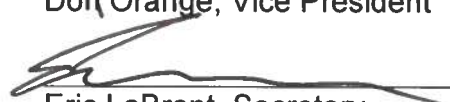
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary