

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 22, 2025**

**CALL TO ORDER**

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:31 a.m., Tuesday, April 22, 2025, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of April 8, 2025**

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the minutes of the April 8, 2025, regular meeting.

**OPEN FORUM**

Commissioner Burkman asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

**ACTION ITEMS**

**E-1 Approve Contracts with Apex Laboratories, BSK Associates, and Eurofins Environment Testing (USA West) for On-Call Laboratory Services**

Matt Graves, Environmental Manager presented the action item to the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract with Apex Laboratories for a not to exceed amount of \$500,000, a contract with BSK

Associates for a not to exceed amount of \$150,000, and a contract with Eurofins Environment Testing for a not to exceed amount of \$100,000 to perform on-call lab testing services.

E-2 Approve Contract Amendment with KPFF Inc. for Engineering Design & Permitting Services for the Terminal 1 Dock Replacement Project

Mark Newell, Project Delivery Manager presented and discussed the action item to the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract amendment of \$1,299,389 with KPFF Inc., to perform Engineering Design, and Permitting Services for the Demolition and Replacement of Terminal 1 Dock Structures for total contract amount not-to-exceed \$5,329,716.

**UNFINISHED BUSINESS**

No unfinished business was discussed.

**NEW BUSINESS**

No new business was discussed.

**CEO REPORT**

CEO Marler thanked staff for filling in for her at commission meetings during her recent absence.

**COMMISSIONERS REPORTS**

Commissioner LaBrant stated he attended the following event and provided a brief summary:

- Labor Roundtable

Commissioner Orange stated he attended the following event and provided a brief summary:

- Met with constituents

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Interstate Bridge Replacement Meetings
- Royce Pollard Community Memorial Service
- Washington State Auditor: Annual Audit Exit Interview
- Native American Rising Generations Foundation Spring Powwow

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, May 13, 2025, at 9:30 a.m. She also highlighted other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

### **2024 Sustainability Report Update**

Della Graham, Environmental Program Manager provided a presentation on the port's 16<sup>th</sup> sustainability report update. Highlights of the sustainability report included zero-time loss injuries, increased public outreach, climate action progress, and economic investments such as grants, electrification, and trail expansion. She stated copies of the updated, community-friendly report can be found on the port's website. Della concluded by thanking the commissioners for their support of the port's sustainability efforts.

## **SIGN DOCUMENTS**

The Board signed documents at 10:06 a.m.

## **ADMINISTRATIVE UPDATE / WORK SESSION**

No administrative work session was held during this meeting.

## **ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, April 22, 2025, regular meeting was adjourned at 10:08 a.m. by Commissioner Burkman.

Betsy Rogers, Executive Assistant,  
April 22, 2025, Regular Port of  
Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Jack Burkman, President

  
\_\_\_\_\_  
Don Orange, Vice President

  
\_\_\_\_\_  
Eric LaBrant, Secretary