

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, May 13, 2025**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, May 13, 2025, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. Commissioner Burkman then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of April 22, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the minutes of the April 22, 2025, regular meeting.

OPEN FORUM

Commissioner Burkman asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

PUBLIC HEARING: RESOLUTION 3-2025 FOR ISSUANCE AND SALE OF LIMITED TAX GENERAL OBLIGATION BONDS – ACTION ITEM E-1

CEO Marler introduced Scott Goodrich, Chief Financial Officer who presented the action item and provided an overview of the resolution for limited tax general obligation bonds prior to the public hearing.

Commissioner Burkman opened the public hearing at 9:34 a.m. He indicated the hearing is required under the Tax Equity and Fiscal Responsibility Act of 1982, also known as TEFRA and Internal Revenue Code Section 147(f) in connection with the proposed issuance of limited tax general obligation bonds. (Notice for the public hearing was published on May 6, 2025, in the *Columbian*).

CEO Marler advised the Board that the port did not receive any requests from the public to comment virtually or in person during this public hearing.

Commissioner Burkman then closed the public hearing at 9:37 a.m.

ACTION ITEMS

E-1 Approve Resolution 3-2025: Issuance and Sale of Limited Tax General Obligation Bonds

Scott Goodrich, Chief Financial Officer read the recommendation for the action item.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approves and executes Resolution 3-2025 providing for the issuance and sale of limited tax general obligation bonds in the principal amount of not to exceed \$35,000,000 and delegates authority to the CEO or CFO to approve the designation of the bonds, including the final principal amounts, interest rates, maturity dates, redemption rights, interest payment dates, principal maturities, and provisions for ongoing disclosure.

E-2 Third Amendment and Extension to Lease between the Port of Vancouver USA and Commodities Plus, Inc.

Lori Kaylor, Industrial and Maritime Sales Manager presented the action item.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to sign the Third Amendment and Extension to Lease at 2707 NW Lower River Road between the Port of Vancouver USA and Commodities Plus, Inc.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Nick McEntire, Accounting Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of April 2025 Vouchers 123247-123611 in the amount of \$5,436,050.64 including Electronic Payments generated between 04/01/2025-04/30/2025 in the amount of \$1,111,222.66 and April 2025 Payroll Checks 52147056 and 52152375-52152379 and Direct Deposits 150001-150145 and 170001-170133 in the amount of \$767,695.24.

CEO REPORT

Project Updates

John Castle, Project Manager provided an update on port projects including:

- Building 3300 Office

CEO Report

CEO Marler stated she attended WSU's "Melebration" celebrating Chancellor Mel Netzhammer's legacy. She also mentioned the Port Report has been viewed over 30,000 times.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Columbia River Economic Development Council – Investor Luncheon
- Labor Roundtable
- Columbia River Yachting Association – Opening Day Boat Parade for 2025

Commissioner Orange stated he attended the following events and provided a brief summary:

- Met with CEO
- Clark County Historical Museum Speaker Series on Labor History
- Greater Vancouver Chamber of Commerce – 2025 Legislative Review

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Regional Transportation Council Meeting
- Greater Vancouver Chamber of Commerce – 2025 Legislative Review
- Met with CEO

CEO Marler shared the passing of Pat McDonnell over the weekend and noted his many years of public service to the community.

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on Tuesday, May 27, 2025, at 9:30 a.m., she noted this meeting will include a Terminal 1 workshop. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 9:57 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION


No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, May 13, 2025, regular meeting was adjourned at 10:03 a.m. by Commissioner Burkman.

Betsy Rogers, Executive Assistant,
May 13, 2025, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS


Jack Burkman, President


Don Orange, Vice President


Eric LaBrant, Secretary