

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, May 27, 2025**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, May 27, 2025, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of May 13, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the minutes of the May 13, 2025, regular meeting.

OPEN FORUM

Commissioner Burkman asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

ACTION ITEMS

E-1 Approve Lease Agreement between the Port of Vancouver USA and Cascadia Tech Academy

Lori Kaylor, Industrial and Maritime Sales Manager presented the action item.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve and authorize the CEO to sign and execute the Lease Agreement at 1501 W 8th Street between the Port of Vancouver USA and Cascadia Tech Academy.

E-2 Approve Public Works Contract for Bid 25-02: Renaissance Trail Segments 4 and 5

Josh Pope, Project Manager presented and discussed the action item to the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with Advanced Excavating Specialists, the lowest responsive and responsible bidder, for Bid 25-02: Renaissance Trail Segments 4 and 5 including all additive alternates in the amount of \$4,543,320.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

No new business was discussed.

CEO REPORT

CEO Marler reported she attended the Vancouver Bulk Terminal (VBT) Soda Ash Facility ribbon cutting event and Association of Washington Business (AWB) spring conference.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following event and provided a brief summary:

- Washington Public Ports Association Spring Meeting
- Finance and Commercial Outlook with port staff
- Labor Roundtable

Commissioner Orange stated he attended the following event and provided a brief summary:

- Washington Public Ports Association Spring Meeting
- Finance and Commercial Outlook with port staff

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Vancouver Bulk Terminal Soda Ash Facility ribbon cutting event
- Finance and Commercial Outlook with port staff
- Identity Clark County - Learn Here Hero awards ceremony
- Met with CEO

UPCOMING EVENTS

A list of upcoming events was displayed on the screen to highlight staff activities and community meetings. CEO Marler reminded everyone that the Port's administrative office will be closed for renovations at the end of the month. Beginning with the next commission meeting on Tuesday, June 10, 2025, at 9:30 a.m., and continuing through the end of the year, all commission meetings will be held at the C-Tran Administrative Building, located at 10600 NE 51st Circle, Vancouver, WA 98682.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

Terminal 1 Update

Chief Economic Strategy Officer Mike Bomar provided the Commission with an overview and update on the Terminal 1 project. He provided additional information on the following:

- Brief History of Terminal 1
- Project overview including budget, environmental practices and features, AC Mariott, completion of ZoomInfo building, dock replacement, public market building, and lot 1 & 2 development

SIGN DOCUMENTS

The Board signed documents at 10:05 a.m.

RECESS

Commissioner Burkman called a recess from 10:05 a.m. to 10:20 a.m. to prepare for the Administrative Update / Work Session on Terminal 1.

ADMINISTRATIVE UPDATE / WORK SESSION

Commissioner Burkman called the meeting back to order at 10:20 a.m. to begin the Terminal 1 administrative work session. Chief Economic Strategy Officer Mike Bomar led the session and presented updates to the Board on the community engagement plan, IBRP coordination, funding updates, and the management and programming of the project area.

RECESS

Commissioner Burkman called a recess at 11:50 a.m. for a short break and at 11:55 a.m., the meeting reconvened with a continuation of the administrative work session.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, May 27, 2025, regular meeting was adjourned at 12:09 a.m. by Commissioner Burkman.

Betsy Rogers, Executive Assistant,
May 27, 2025, Regular Port of
Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary