

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 9, 2020**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, June 9, 2020 via teleconference number 1 (253) 527-1624, conference ID: 911466499# pursuant to Washington State Governor's Proclamation 20-28.4 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating via teleconference due to the COVID-19 disease event pursuant to Washington State Governor's Proclamation 20-28.4 in response to the COVID-19 event dated May 29, 2020 and in effect until June 17, 2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Scott Goodrich	Port Director of Finance & Accounting
Mike Bomar	Port Director of Economic Development
Randy McCaleb	Port Contracts Manager
Betsy Rogers	Port Administrative Supervisor
Nam Nguyen	Port Applications Analyst
Rachelle Askman	Port Communications Coordinator
Mindy Pennington	Port Accounts Payable Specialist
Casey O'Dell	Port Director of Facilities
Richard Troutt	Port Security Manager

## **APPROVAL OF MINUTES**

### **Regular Meeting of April 14, 2020**

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the April 14, 2020 regular meeting.

## **OPEN FORUM**

CEO Marler shared with the Board that the agenda invited written public comments on matters subject to Commission vote at this meeting and no written public comments were received.

## **ACTION ITEMS**

No action items were presented to the board.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website. No questions were asked by the Commission.

No additional unfinished business was considered.

## **NEW BUSINESS**

None at this time.

## **ACCOUNTS PAYABLE**

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and discussed the recommendation with the commission.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of April/May 2020 Vouchers 100519 – 101160 in the amount of \$10,190,166.74 including Electronic Payments generated between 04/06/2020 – 05/31/2020 in the amount of \$3,921,564.54 and April/May 2020 Payroll Checks 51308256 - 51308257 and Payroll Direct Deposits 150001 – 150121, 170001 – 170122, 190001 – 190122 and 210001 – 210121 in the amount of \$1,170,217.59.

## CEO REPORT

### Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

### Interstate Bridge Replacement Project

CEO Marler provided an update on the Interstate bridge replacement program for I/5. She stated that a regional effort to start up the replacement program has been underway since funding was secured from both Washington and Oregon in 2019. ODOT and WSDOT are jointly leading the effort in coordination with eight other bi-state partner agencies, including Tri-Met, C-TRAN, Oregon Metro, the Southwest Regional Transportation Council, the cities of Portland and Vancouver, and the Ports of Vancouver and Portland.

She indicated that the agency partners kicked off a series of workshops in March to determine how we will all work together to successfully advance a program to replace the bridge. She also stated the recruitment of a new project director is underway by ODOT with support and involvement from WSDOT.

CEO Marler indicated that the Departments of Transportation recently provided summary materials from the work and CEO Marler stated she provided that to the board. She also indicated the summary materials were presented at last night's Vancouver City Council meeting. CEO Marler indicated more information about the project and process can be found on WSDOT's website.

No questions were received by the board.

## ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, June 9, 2020 regular meeting was adjourned at 8:42 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services  
Manager, June 9, 2020, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Don Orange, President

  
\_\_\_\_\_  
Eric LaBrant, Vice President

  
\_\_\_\_\_  
Jack Burkman, Secretary