

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, July 14, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, July 14, 2020, via teleconference number 1 (253) 527-1624, conference ID: 243 070 694# pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating via teleconference pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event currently in effect until July 28, 2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Matt Harding	Port Environmental Project Manager
Jonathan Eder	Port Director of Human Resources
Mike Schiller	Port Director of Business Development
Betsy Rogers	Port Administrative Supervisor
Nam Nguyen	Port Applications Analyst
Savannah Mitcham	Port Administrative Assistant
Ryan Hart	Port Chief External Affairs Officer
Julie Rawls	Port Community Relations Manager
Katie Odem	Port Marketing Communications Manager
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Collette Miranda	Port Payroll Specialist
Dawn Egbert	Port Procurement Services Manager
Rick Cline	Port Contracts Manager
Randy McCaleb	Port Contracts Manager
Rachelle Askman	Port Communications Coordinator

Mindy Pennington
Casey O'Dell
Richard Troudt
Lori Kaylor
Zack Merrill
Kelley Jorgensen
David Morgan
Bruce Paris
Adam Roselli
Amy Hanks Cornelius

Port Accounts Payable Specialist
Port Director of Facilities
Port Security Manager
Port Administrative Sales Coordinator
Port Sales Account Manager
Wapato Valley Mitigation & Conservation Bank
Wapato Valley Mitigation & Conservation Bank
Vancouver Rotary Foundation
Vancouver Rotary Club
Schwabe, Williamson & Wyatt

Additional members of the public participated in the virtual meeting via teleconference, but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of June 9, 2020

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the June 9, 2020 regular meeting.

OPEN FORUM

CEO Marler shared with the Board that the agenda invited written public comments on all matters and one written public comment was received from Don Steinke concerning the widening of I/5 near the Oregon Rose Quarter. CEO Marler read Mr. Steinke's comments into the record.

ACTION ITEMS

E-1 Approve Agreement Between the Port of Vancouver and Wapato Valley Mitigation and Conservation Bank

Matt Harding, project manager introduced the action item. He provided an overview of mitigation banks and why they are important. Mr. Harding answered questions by the board.

He introduced to the Board Kelly Jorgenson, the Wapato Valley Mitigation Bank President and Conservation Manager and David Morgan, landowner and Bank sponsor. Ms. Jorgenson stated her appreciation of the partnership the Bank has had with the port. Mr. Morgan echoed Ms. Jorgenson's comments and added that he, too is excited to partner with the port and other organizations to offer mitigation credits.

Ms. Marler indicated the port appreciates the relationship and looks forward to a long-term partnership with the Bank.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Agreement between the Port of Vancouver and Wapato Valley Mitigation and Conservation Bank.

E-2 Approve Agreement Between the Port of Vancouver and Vancouver Rotary Foundation for the Vancouver Landing at Terminal 1

Jonathan Eder presented the action item. He provided an overview of the partnership and shared some slides showing depictions of ways the partnership will enhance the area. He answered questions by the Board.

He introduced Bruce Paris, a member of the Vancouver Rotary Foundation. Mr. Paris thanked the Port of Vancouver for its partnership. He indicated the Club is 100 years old and this project is exciting for the Vancouver Rotary Club as the meetings were held at the Vancouver Quay for so many years. Mr. Eder also welcomed Adam Roselli with Vancouver Rotary who was also on the call.

Commissioner Burkman thanked the Rotary Foundation. He didn't realize the depth of the project and he stated this is exceptional.

Commissioner Orange stated he agrees with Commissioner Burkman's comments and stated this will enhance the waterfront project.

Commissioner LaBrant stated he echoes Commissioners' Burkman and Orange's comments. He is excited about what is to come down along the waterfront. He indicated the strong partnership the port has had with Vancouver Rotary has been great.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the Agreement Between the Port of Vancouver and Vancouver Rotary Foundation for the Vancouver Landing at Terminal 1.

E-3 Approve Fourth Amendment to the Lease Agreement Between the Port of Vancouver and TI Hotel LLC

Mike Schiller presented the action item as contained in the Commission's agenda packet. He explained the need for the fourth amendment and answered questions by the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Fourth Amendment to the Lease Agreement Between the Port of Vancouver and TI Hotel LLC.

Ms. Marler stated the conference call has had some technical difficulties and at times a spotty connection. She asked the Board if there was anything they would like her to revisit or repeat before moving on. Commissioner Burkman stated he heard everything that he needed to hear and had no concerns.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website. No questions were asked by the Commission.

No additional unfinished business was considered.

NEW BUSINESS

None at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and discussed the recommendation with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of June/July 2020 Vouchers 101161-101536 in the amount of \$4,130,556.60 including Electronic Payments generated between 06/01/2020 – 07/01/2020 in the amount of \$736,907.80 and June 2020 Payroll Checks 51324059 – 51324063 and Payroll Direct Deposits 240001 – 240123 and 260001 – 260123 in the amount of \$586,912.70.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

No questions were received by the board.

COMMISSIONERS REPORT

Burkman provided an update on the number of video conferences put on by WPPA, PNWA, and the Merchants Exchange that he has found valuable. He indicated he learned a lot from the 3-part Merchants Exchange series he listened to. He added that the supply chain is very complex. He indicated there are numerous laws that apply and he continues to learn every day.

Commissioner Burkman also stated he listened to the Regional Transportation Council meeting and mentioned he had a recent meeting with Ridgefield Commissioner Scott Hughes who is the current regional port representative and board chair of the Regional Transportation Council.

Commissioner LaBrant stated the Merchants Exchange Series is a great series. He indicated he is pleased that the port continues to operate.

Commissioner Orange stated he is pleased with the movement of the wind energy and the efforts of our longshore workers. He stated he is pleased that a lot of people are still working during this time.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, July 14, 2020 regular meeting was adjourned at 9:24 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, July 14, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary