

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 27, 2021**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, July 27, 2021, via teleconference number 1 (253) 215-8782, conference code: 820 5422 8390 and passcode number: 766309 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Savannah Mitcham	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Chris Jackson	Port Facilities and Fleet Manager
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Jonathan Eder	Port Director of Human Resources
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer

Matt Graves	Port Environmental Manager
Matt Harding	Port Environmental Project Manager
Mike Bomar	Port Director Economic Development
Mike Schiller	Port Director of Business Development
Mindy Pennington	Port Accounts Payable Specialist
Monty Edberg	Port Director of Engineering & Project Delivery
Nam Nguyen	Port Applications Analyst
Phala Le	Port Human Resources Specialist
Rachelle Askman	Port Communications Coordinator
Randy McCaleb	Port Contracts Manager
Richard Troudt	Port Security Manager
Rick Cline	Port Contracts Manager
Scott Goodrich	Port Director of Finance & Accounting
Thane Giles	Port Project Manager
Therese Lang	Port Director of Communications
Thomas Chidwick	Port General Office Assistant
Todd Krout	Port Director of Operations
Wayne Harner	Port Rail Manager
Stephanie McClintock	UGC
Lori Froehlick	Clark Public Utilities
Stephen Whittington	KPFF
Don Steinke	Community Member
Alona Steinke	Community Member
Cathryn Chudy	Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

**APPROVAL OF MINUTES**

**Regular Meeting of July 13, 2021**

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the July 13, 2021 regular meeting.

**OPEN FORUM**

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting. She then called on each community member based on the order in which the port received their request.

### Cathryn Chudy

Ms. Chudy asked the port to support the City of Vancouver's plan to extend its ordinance regarding a fossil fuel moratorium.

### Don Steinke

Mr. Steinke discussed the Climate Commitment Act and amendments to the bill that addressed social justice concerns. He also expressed his appreciation to the Washington Public Ports Association for supporting the Act and the amendments to the bill.

### Alona Steinke

Ms. Steinke thanked the port for moving forward with the Climate Action Plan. She also asked that the port consider setting early targets to reduce greenhouse gas emissions and suggested several ideas to advance the plan even more.

## **ACTION ITEMS**

### **E-1 Approve Public Works Contract Bid 21-15: Terminal 2 Biofiltration Soil Media and Plant Replacement Project**

Matt Graves, Environmental Manager introduced the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with Lee Contractors LLC, the lowest responsive and responsible bidder, for Bid 21-15: Terminal 2 Biofiltration Soil Media and Plant Replacement Project, in the amount of \$417,540.55 including Washington State sales tax.

### **E-2 Approve Contract with KPFF Consulting Engineers for Consultant Design Services for Berth 17 Rehabilitation and Resolution 1-2021**

Monty Edberg, Director of Engineering & Project Delivery and Scott Goodrich, Director of Finance & Accounting introduced the action item and discussed it with the Commission. They answered questions from the Board.

Stephen Whittington from KPFF Consulting Engineers also provided some background information.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract with KPFF Consulting Engineers for a not to exceed amount of \$709,220 including Washington State sales

tax for the Rehabilitation of the Berth 17 Dock Structure, located at Terminal 5, and approve the attached Reimbursement Resolution 1-2021.

### **E-3 Approve and Ratify Pape Machinery Road Grader Rental**

Casey O'Dell, Director of Facilities introduced the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners ratify the rental of the Pape Machinery Road Grader and authorize the CEO to approve the extension of the original rental through the end of 2021 for a total contract amount of \$311,899.32 including Washington State sales tax.

### **UNFINISHED BUSINESS**

No unfinished business was considered.

### **NEW BUSINESS**

No new business was discussed.

### **CEO REPORT**

#### **Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers**

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

### **COMMISSIONERS REPORTS**

Commissioner Orange stated he attended the following events and meetings and provided a brief summary on the meetings he attended:

- Washington Public Ports Association (WPPA) Commissioners' Seminar
- Vancouver Business Journal's Top Projects Event

He also shared his thoughts regarding Open Forum comments by Cathryn Chudy and Don Steinke and encouraged folks to get vaccinated.

Commissioner Burkman stated he agrees with Commissioner Orange regarding vaccines.

He also stated he attended the following events and meetings and provided a brief summary on the meetings he attended:

- Washington Public Ports Association (WPPA) Commissioners' Seminar

- Washington Economic Development Association Forum
- IBR Executive Steering Group
- Labor Roundtable
- Puget Sound Business Journal Forum
- Vancouver City Council Meeting

Commissioner LaBrant stated he also attended the Washington Public Ports Association (WPPA) Commissioners' Seminar and concurred with his fellow commissioners regarding the importance of vaccines.

### **WORKSHOP**

No workshop was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

### **ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, July 27, 2021 regular meeting was adjourned at 9:20 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services  
Manager, July 27, 2021, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Eric LaBrant, President



Jack Burkman, Vice President



Don Orange, Secretary