

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, July 28, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, July 28, 2020, via teleconference number 1 (253) 527-1624, conference ID: 752 829 390 # and by videoconference via Microsoft Teams pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating via video conference or teleconference pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event currently in effect until August 1, 2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Matt Harding	Port Environmental Project Manager
Betsy Rogers	Port Administrative Supervisor
Nam Nguyen	Port Applications Analyst
Savannah Mitcham	Port Administrative Assistant
Ryan Hart	Port Chief External Affairs Officer
Julie Rawls	Port Community Relations Manager
Katie Odem	Port Marketing Communications Manager
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Dawn Egbert	Port Procurement Services Manager
Randy McCaleb	Port Contracts Manager
Rachelle Askman	Port Communications Coordinator
Mindy Pennington	Port Accounts Payable Specialist
Lori Kaylor	Port Administrative Sales Coordinator

Kathy Holtby
Greg Westrand
Mike Bomar
Therese Lang
Mark Newell
Wayne Harner
Grant Rich
Hod Wells

Port Real Estate Manager
Port Project Manager
Port Director of Economic Development
Port Director of Communications
Port Project Delivery Manager
Port Rail Manager
Port Security Officer
PBS Engineering and Environmental

Additional members of the public participated in the virtual meeting, but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of July 14, 2020

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the July 14, 2020 regular meeting.

OPEN FORUM

CEO Marler shared that the agenda invited written public comments on all matters and two written public comments were received. One was from community member Cathryn Chuddy concerning the port's Renewable Energy Policy and the City of Vancouver's proposed moratorium on large-scale fossil fuel terminals. The other comment was from community member Don Steinke regarding battery electric vehicles infrastructure, sequestering carbon, and ways to minimize emissions. CEO Marler read both comments into the record and stated the plan for the next meeting is to invite those who provide comment to read their testimony themselves into the record.

ACTION ITEMS

E-1 Approve Public Works Contract for Bid 20-22: Terminal 1 – Vancouver Landing Structural Renovation

Project Manager Greg Westrand introduced the action item as contained in the agenda packet and discussed it with the Commission. He stated this project is significant to the advancement of the long-term vision for the landing and is the first phase of the landing's renovation.

Mr. Westrand stated on June 24th, 2020 the Port of Vancouver issued Invitation to Bid 20-22: Terminal 1 – Vancouver Landing Structural Renovation. On July 16th, 2020 two bids were received with Advanced American Construction, Inc. out of Portland, Oregon being the lowest responsive and responsible bidder capable of performing the work. He indicated

that the bid is for \$2,464,303.81 and is within the engineer's estimate. He added that the project is included in the approved 2020 Annual Budget.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Public Works Contract for Bid 20-22: Terminal 1 – Vancouver Landing Structural Renovation.

UNFINISHED BUSINESS

No unfinished business was considered at this time.

NEW BUSINESS

No new business was considered.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

No questions were received by the board.

COMMISSIONERS REPORT

Commissioner Burkman

Commissioner Burkman stated he continues to attend video conferences. He thanked the port's partners Washington Public Ports Association, Pacific NW Waterways Association and the Merchants Exchange who have offered virtual training opportunities. He stated he missed the opportunity to attend in person the WPPA Annual Commissioner Seminar due to COVID-19 as he was really looking forward to meeting others in the port industry and learning from them to continue to educate himself. He added he was able to watch the wind turbine blades being offloaded on Saturday. He indicated he was really impressed by the longshore workers and the work they are doing. He stated he really appreciates the partnership the port has with the longshore workers.

Commissioner Burkman also stated he is very pleased with the port staff who continue to do their work efficiently and effectively. He indicated it has been four months now since COVID-19 changed the way the port is doing business in many areas and the team continues to do great work.

Commissioner LaBrant

Commissioner LaBrant stated his attendance with the WPPA discussion regarding a climate policy and how that might impact ports longer term. He mentioned the shortfall legislation being discussed at the state level. He stated he participated in the CREDC board meeting last week and was able to listen to a recent Merchant's Exchange training session.

Commissioner Orange

Commissioner Orange stated his appreciation to everyone who has assisted with the movement of the wind blades.

Ms. Marler stated the meeting has been recorded and is available on CVTV. She also reminded everyone of the many ways they can communicate with the Commission.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, July 28, 2020 regular meeting was adjourned at 8:48 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, July 28, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary