

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 26, 2021**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, October 26, 2021, via teleconference number 1 (253) 215-8782, conference code: 820 5391 2424 and passcode number: 750953 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Alex Strogen	Port Chief Commercial Officer
Ben Shoop	Port Construction Inspector
Casey O'Dell	Port Director of Facilities
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement and Grants Specialist
Joel Fairchild	Port Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Katie Odem	Port Marketing Communications Manager
Kent Cash	Port Chief Operations Officer
Leonard York	Port Director of Information Technology
Mary Mattix	Port Environmental Program Manager

Mason Kae  
Matt Graves  
Matt Harding  
Mike Bomar  
Mike Schiller  
Mindy Pennington  
Monty Edberg  
Patty Boyden  
Phala Le  
Richard Troudt  
Ryan Hart  
Scott Goodrich  
Scott Ouchi  
Sheila Deng  
Thane Giles  
Therese Lang  
Thomas Chidwick  
Todd Krout  
Amber Carter  
Lori Froehlich  
Jack Heffernan  
Alona Steinke  
Cathryn Chudy  
Carolyn Lake

Port Records Officer  
Port Environmental Manager  
Port Environmental Project Manager  
Port Director Economic Development  
Port Director of Business Development  
Port Accounts Payable Specialist  
Port Director of Engineering & Project Delivery  
Port Director of Environmental Services  
Port Human Resources Specialist  
Port Security Manager  
Port Chief External Affairs Officer  
Port Director of Finance & Accounting  
Port Safety, Risk and Emergency Manager  
Port Senior Accountant  
Port Project Manager  
Port Director of Communications  
Port General Office Assistant  
Port Director of Operations  
Amber Carter Government Relations LLC  
Clark Public Utilities  
The Columbian  
Community Member  
Community Member  
Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

## **APPROVAL OF MINUTES**

### **Regular Meeting of October 12, 2021**

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the October 12, 2021, regular meeting.

## **OPEN FORUM**

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting. She then called on each community member based on the order in which the port received their request.

## Cathryn Chudy

Ms. Chudy stated she understands that the port's Climate Action Plan provides commissioners and staff with a framework and menu of specific actions they can take to reduce greenhouse gas emissions and meet reduction targets. She indicated this is important and encouraged the commissioners to ambitiously advocate for the implementation of the Climate Action Plan.

## **ACTION ITEMS**

No action items were presented to the board.

## **UNFINISHED BUSINESS**

No unfinished business was considered.

## **NEW BUSINESS**

No new business was discussed.

## **CEO REPORT**

### Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

### State Legislative Update

Ryan Hart, Chief External Affairs Officer introduced the port's 2022 legislative agenda and stated that the agenda is consistent with the priorities for 2021 with a few updates added. He introduced Amber Carter, the port's Washington state lobbyist who will discuss the agenda in greater detail.

Ms. Carter thanked the Commission for the opportunity to provide the update and discussed each of the port's legislative priorities.

CEO Marler highlighted key items discussed at the Interstate Bridge Replacement Program Executive Steering Group meeting last week.

## **COMMISSIONERS REPORTS**

Commissioner Orange stated he attended the following meetings and provided a brief summary of the meetings he attended:

- Pacific Northwest Waterways Association (PNWA) Annual Convention

- Frog Ferry
- Ted Gathe from Friends of Vancouver Lake
- CEO Marler

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of the meetings he attended:

- CEO Marler
- Labor Roundtable
- Pacific Northwest Waterways Association (PNWA) Annual Convention
- Municipal Resource Center Webinar on Countering Social Media Misinformation
- Interstate Bridge Replacement Program Executive Steering Group
- City of Vancouver Mayor Anne McEnerny-Ogle

Commissioner LaBrant stated he attended the following meeting and provided a brief summary of the meeting he attended:

- Pacific Northwest Waterways Association (PNWA) Annual Convention

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

No workshop was held during this meeting.

## **RECESS**

A recess was held from 9:09 a.m. to 9:15 a.m. to prepare for the administrative work session on the 2022 Preliminary Budget.

## **ADMINISTRATIVE WORK SESSION**

### **2022 Preliminary Budget**

Scott Goodrich, Director of Finance & Accounting lead the administrative work session. He shared with the Board the thorough process staff followed to prepare the proposed 2022 budget for review today. He added that the process is an organization-wide effort, and he appreciates the time of each team member. Department leads then shared their proposed budget and answered questions by the Board.

## **RECESS**

A recess was called at 10:31 a.m. for a short break and at 10:36 a.m., the meeting reconvened with a continuation of the administrative work session.

## ADJOURNMENT

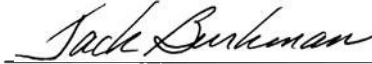
There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 26, 2021, regular meeting was adjourned at 12:23 p.m. by CEO Julianna Marler.

Michelle Allan, Executive Services  
Manager, October 26, 2021, Regular  
Port of Vancouver USA Board of  
Commission Meeting

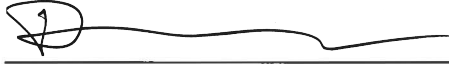
## PORT OF VANCOUVER USA BOARD OF COMMISSIONERS



Eric LaBrant, President



Jack Burkman, Vice President



Don Orange, Secretary