

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 27, 2020**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, October 27, 2020, via Zoom virtual meeting number 1 (253) 215-8782, meeting ID: 930 7294 1273 and Passcode number: 950590 or at <https://zoom.us/j/93072941273?pwd=VGRvSXB1b2Z5OTB2bWJOM0JYdEpUQT09> pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and Port of Vancouver Resolution 3-2020.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the call.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating via a Zoom virtual meeting pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and Port Resolution 3-2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Alex Strogon	Port Chief Commercial Officer
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Chris Fallon	Port Mechanic
Chris Jackson	Port Facilities and Fleet Manager
Collette Miranda	Port Payroll Specialist
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jerry Burris	Port Mechanic
Jim Hagar	Port Economic Development Project Manager

Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Ken Mishler	Port Terminal Manager
Leonard York	Port Director of Information Technology
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer
Matt Graves	Port Environmental Manager
Matt Harding	Port Environmental Project Manager
Mike Bomar	Port Director Economic Development
Mike Schiller	Port Director of Business Development
Mindy Pennington	Port Accounts Payable Specialist
Monty Edberg	Port Director of Engineering & Project Deliver
Nam Nguyen	Port Applications Analyst
Patty Boyden	Port Director of Environmental Services
Rachelle Askman	Port Communications Coordinator
Richard Troudt	Port Security Manager
Rick Cline	Port Contracts Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Todd Krout	Port Director of Operations
Wayne Harner	Port Rail Manager
Carolyn Lake	Community Member
Cathryn Chudy	Community Member
Jessi Massingale	Floyd Snider
Nancy Halvorson	Community Member

**APPROVAL OF MINUTES**

**Regular Meeting of October 13, 2020**

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the October 13, 2020 regular meeting.

**OPEN FORUM**

CEO Marler stated that the agenda invited public comments on all matters and Don Steinke was the only community member who responded.

Don Steinke, Community Member

Mr. Steinke discussed climate change and encouraged the board to advance its climate action plan and find ways to reduce emissions. He also provided examples of other cities who are taking steps to do so.

Ms. Marler thanked Mr. Steinke for signing up and for sharing his comments.

Cathryn Chudy indicated she thought she emailed the port and asked Ms. Marler for the opportunity to provide public comment. Ms. Marler welcomed her comments.

Cathryn Chudy, Community Member

Ms. Chudy stated the port commission and city officials are focusing on the recent events of COVID-19. She encouraged the board to also focus on the climate crisis and discussed some court cases dealing with climate impacts.

Ms. Marler thanked Ms. Chudy for her comments.

CEO Marler announced that starting with the Board's November 10, 2020 meeting, individuals interested in providing comment during Open Forum will have until noon the Monday prior to the scheduled Commission meeting to contact the port and get registered to provide comment. This will allow additional time for those who would like to share their thoughts.

**PUBLIC HEARING: COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS AND INDUSTRIAL DEVELOPMENT – ACTION ITEM E-1**

CEO Marler opened the public hearing on Action Item E-1, Resolution 5-2020 to amend the Comprehensive Scheme of Harbor Improvements and Industrial Development.

Monty Edberg, Director of Engineering and Delivery Services presented the action item and provided an overview of the comprehensive scheme and the proposed amendments. Port Environmental Project Manager and SEPA Responsible Official Matt Harding advised the Board of a written comment received by the Department of Health under the SEPA process and shared the items addressed in the letter.

The port did not receive any requests to provide public comment on the comprehensive scheme, so after seeking questions by the Board, CEO Marler closed the public hearing.

**ACTION ITEMS**

**E-1 Adopt Resolution 5-2020: Amend the Comprehensive Scheme of Harbor Improvements and Industrial Development for the Port of Vancouver USA**

Upon closing the public hearing, Commissioner LaBrant made a motion to adopt Resolution 5-2020 and Commissioner Burkman seconded the motion.

After further discussion, the vote carried unanimously to approve and adopt Port of Vancouver USA Resolution 5-2020.

**E-2 Approve Contract with Floyd Snider for Terminal 5 Sediment Contamination Consultant Services**

CEO Marler introduced Patty Boyden, Director of Environmental Services who presented the action item to the Commission. She introduced Jessi Massingale, an engineer with Floyd Snider who thanked the board for the opportunity. She answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve a contract with Floyd Snider for Terminal 5 Sediment Contamination Consultant Services.

**UNFINISHED BUSINESS**

No unfinished business was considered at this time.

**NEW BUSINESS**

No new business was considered at this time.

**CEO REPORT**

**Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers**

CEO Marler stated that no action has been taken under Resolution 2-2020.

**COMMISSIONERS REPORT**

**Commissioner Burkman**

Commissioner Burkman stated that Washington State Representative Fey is the chair of the Washington State Joint Transportation Committee and has been doing listening sessions across the state. He indicated that the Washington Public Ports Association convened a group of members to discuss transportation policy and Mr. Burkman represented the port in that discussion. He added that Representative Fey had recently visited the area and had the opportunity to tour the I/5 bridge and he appreciates Representative Fey's support on the project.

**Commissioner LaBrant**

Commissioner LaBrant stated the Washington Public Ports Association is convening a series of panel discussions on carbon pricing and it is anticipated they will bring this up

during the upcoming legislative session. He indicated that the discussion continues, and he hopes to have an update soon.

### Commissioner Orange

Commissioner Orange stated he appreciates hearing the updates from the other board members and encouraged everyone to vote if they haven't already done so.

CEO Marler reminded members of the public of the ways they can communicate with the commission.

### RECESS

A recess was held from 9:05 a.m. to 9:15 a.m. to prepare for the 2021 Budget Workshop.

### WORKSHOP

#### 2021 Budget Workshop

Scott Goodrich, Director of Finance & Accounting lead the budget workshop. He shared with the Board the thorough process staff followed to prepare the proposed 2021 budget for review today. He added that the process is an organization-wide effort and he appreciates the time of each team member. Department leads then shared their proposed budget and answered questions by the Board.

### RECESS

A recess was called at 10:55 a.m. for a short break and at 11:05 a.m., the meeting reconvened with a continuation of the budget workshop.

#### 2021 Budget Workshop

Director of Finance Goodrich introduced Monty Edberg, Engineering & Project Delivery Director who conducted an overview of the 2021 Capital budget. He answered the Board's questions.

Director Goodrich discussed the port's net position growth, 2021 cash plan, debt service, 2021 General Obligation bond debt capacity, 2018 Economic Impact Study data, tax levy summary, property tax levy, millage rate by municipality, and the 2021 property tax allocation. He closed the workshop with some overall highlights.

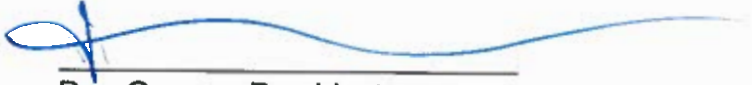
Commissioner Burkman stated this was a good workshop. He indicated there is a lot of good information that the community can see. He added that this year has been a tough year and the port has done well. Commissioner LaBrant stated his appreciation for the work that goes into this process. Commissioner Orange also appreciated the presentation.

CEO Marler thanked the Commission and shared her appreciation to the finance & accounting team and the rest of the organization.

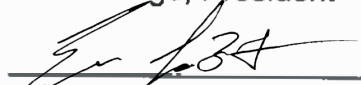
**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 27, 2020 regular meeting was adjourned at 11:40 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary

Michelle Allan, Executive Services  
Manager, October 27, 2020, Regular  
Port of Vancouver USA Board of  
Commission Meeting