

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 23, 2021**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, November 23, 2021, via teleconference number 1 (253) 215-8782, conference code: 884 0434 5197 and passcode number: 028320 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Alicia Lowe	Port Legal Counsel
Michelle Allan	Port Executive Services Manager
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Chris Jackson	Port Facilities and Fleet Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement and Grants Specialist
Joel Fairchild	Port Project Manager
Julie Rawls	Port Community Relations Manager
Katie Odem	Port Marketing Communications Manager
Kathy Holtby	Port Real Estate Manager
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager

Matt Harding	Port Environmental Project Manager
Mike Schiller	Port Director of Business Development
Monty Edberg	Port Director of Engineering & Project Delivery
Phala Le	Port Human Resources Specialist
Randy McCaleb	Port Contracts Manager
Rick Cline	Port Contracts Manager
Richard Troudt	Port Security Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Thane Giles	Port Project Manager
Therese Lang	Port Director of Communications
Thomas Chidwick	Port General Office Assistant
Wayne Harner	Port Rail Manager
Ronald Morrison	Community Member
Alona Steinke	Community Member
Cathryn Chudy	Community Member
Sarah Wolf	Community Member
Cliff Myers	Visit Vancouver Washington
Lori Froehlich	Clark Public Utilities
Brian Carrico	WSP
Kelly Walsh	Schwabe, Williamson & Wyatt

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of November 9, 2021

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the November 9, 2021, regular meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting. She then called on each community member based on the order in which the port received their request.

Ronald Morrison

Mr. Morrison discussed the Fort Vancouver Seafarers Center goody bag program. He indicated the program provides individual goody bags that include cookies, candies and personal items to

seafarers that call on the Port of Vancouver. He stated that the Seafarers Center could use help collecting items and any help would be appreciated.

Alona Steinke

Ms. Steinke stated the port's Climate Action Plan encourages visits by cleaner and more fuel-efficient vessels and she inquired whether the cruise industry falls under that category. She indicated she does applaud the port's work on the climate action plan and encourages partnership with the City of Vancouver and Clark Public Utilities to reach goals reducing greenhouse gas emissions to ensure a cleaner, healthier, and livable future.

Cathryn Chudy

Ms. Chudy stated she appreciates the time, focus, and hard work port staff put into the port's Climate Action Plan as well as the port's Strategic Plan. She indicated she also appreciates how staff ties their presentations back to the strategic plan. She encouraged the staff to do the same thing when presentations are made that tie back to the climate action plan.

PUBLIC HEARING: 2022 FINAL BUDGET – ACTION ITEMS E-1 AND E-2

CEO Marler stated now is the time for the public hearing on the proposed 2022 Final Budget for the Port of Vancouver and opened the public hearing. She indicated that Notice of the Public Hearing was published on October 29, 2021 and November 12, 2021, in *The Columbian* as required by statute. She added since Action Items E-1 and E-2 pertain to the budget, she would like to invite Director of Finance & Accounting Scott Goodrich to present both at this time.

Scott Goodrich, Director of Finance and Accounting presented the action items and provided an overview of Action Items E-1 and E-2.

CEO Marler advised the Board that the port did not receive any requests from the public to comment on the proposed 2022 Final Budget.

CEO Marler then closed the public hearing.

ACTION ITEMS

E-1 Approve Resolution 4-2021: Authorizing an Increase in Regular Tax Levy

Scott Goodrich, Director of Finance and Accounting presented the action item and discussed the resolution with the commission. On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approves and executes Resolution 4-2021, authorizing an increase in the regular tax levy.

E-2 Approve Resolution 5-2021: Adoption of 2022 Final Budget

Scott Goodrich, Director of Finance and Accounting presented the action item and discussed the resolution with the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 5-2021 adopting the 2022 Final Budget in the amount of \$72,667,104.

E-3 Approve Public Works Contract Bid 21-40: Berth 17 Dock Fender System Replacement

Thane Giles, Project Manager introduced the action item and discussed it with the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners authorize the CEO to execute Public Works Contract Bid 21-40: Berth 17 Dock Fender System Replacement with Northbank Civil & Marine, Inc. in the amount of \$1,220,623.92 including Washington State sales tax, and include the option for reimbursement of the project's contract bids (Public Works Contract Bids 21-33 and 21-40) under Reimbursement Resolution 1-2021.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Visit Vancouver USA

Ryan Hart, Chief External Affairs Officer introduced Cliff Myers, President & CEO of Visit Vancouver Washington to provide a state of the industry report.

Mr. Myers thanked the commission for the opportunity to provide a report on the state of tourism and our local visitor economy. He also discussed destination marketing, impacts of Visit Vancouver Washington's work, effect of the pandemic on our local visitor economy and their brand update.

CEO Marler provided information and updates on the following meetings and projects:

- Interstate Bridge Replacement Program Executive Steering Group
- Climate Action Plan

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following meetings and provided a brief summary of the meetings he attended:

- Washington State Department of Ecology Presentation – Understanding Washington’s Climate Policies
- Frog Ferry

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of the meetings he attended:

- CEO Marler
- Washington State Department of Ecology Presentation – Understanding Washington’s Climate Policies
- ODOT Workshop – The Future of Congestion Pricing in the Portland Metro Area
- Interstate Bridge Replacement Program Executive Steering Group
- Pacific Northwest Waterways Association (PNWA) Monthly Membership Meeting

Commissioner LaBrant stated he attended the following meeting and provided a brief summary of the meeting he attended:

- Port of Vancouver COVID Vaccination Clinic
- Labor Roundtable

CEO Marler provided information regarding the free COVID Vaccine Clinic to be held at the Port of Vancouver administrative office from 1:00 p.m. to 5:30 p.m. on Tuesday, November 30. She encouraged folks to come to the port and participate in the clinic.

WORKSHOP

No workshop was held during this meeting.

ADMINISTRATIVE WORK SESSION

No administrative work session was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port’s website and encouraged everyone to check it out.


ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 23, 2021, regular meeting was adjourned at 9:41 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services
Manager, November 23, 2021, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS


Eric LaBrant, President


Jack Burkman, Vice President


Don Orange, Secretary