

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 24, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, November 24, 2020, via Zoom virtual meeting number 1 (253) 215-8782, meeting ID: 995 4065 2703 and Passcode number: 645971 or at <https://zoom.us/j/99540652703?pwd=ODJHWW5mRXIUbdVWZ0tTZmxkdWNQUT09#success> pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and Port of Vancouver Resolution 3-2020.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the call.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating via a Zoom virtual meeting pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and Port Resolution 3-2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Ken Mishler	Port Terminal Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate

Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer
Matt Harding	Port Environmental Project Manager
Mike Bomar	Port Director Economic Development
Mindy Pennington	Port Accounts Payable Specialist
Nam Nguyen	Port Applications Analyst
Richard Troudt	Port Security Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Don Steinke	Community Member
Cathryn Chudy	Community Member
Andrew Plett	Community Member
Carolyn Lake	Community Member
Ron Morrison	Community Member

APPROVAL OF MINUTES

Regular Meeting of October 27, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the October 27, 2020 regular meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters and the port received a request to provide comment from two community members.

Don Steinke, Community Member

Mr. Steinke discussed the need to focus on the climate and shared local climate action updates and what others are doing to reduce emissions. He also encouraged the port to set emission reduction goals.

Ms. Marler thanked Mr. Steinke for his comments.

Cathryn Chudy, Community Member

Ms. Chudy discussed the climate and shared her thoughts on efforts by other jurisdictions to advance a climate action plan.

Ms. Marler thanked Ms. Chudy for her comments.

PUBLIC HEARING: 2021 FINAL BUDGET – ACTION ITEMS E-1, E-2 AND E-3

CEO Marler stated now is the time for the public hearing on the proposed 2021 Final Budget for the Port of Vancouver and opened the public hearing. She indicated that Notice of the Public Hearing was published on October 30, 2020 and November 13, 2020 in *The Columbian* as required by statute. She added since Action Items E-1, E-2 and E-3 pertain to the budget, she would like to invite Director of Finance & Accounting Scott Goodrich to present all three at this time.

Scott Goodrich, Director of Finance and Accounting presented the action items and provided an overview of Action Items E-1, E-2, and E-3.

CEO Marler advised the Board that the port did not receive any requests from the public to comment on the proposed 2021 Final Budget.

CEO Marler then closed the public hearing.

ACTION ITEMS

E-1 Approve Resolution 6-2020: Authorizing a Regular Tax Levy

Director of Finance and Accounting Scott Goodrich presented the action item and discussed the resolution with the commission. On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve Resolution 6-2020: Authorizing a Regular Tax Levy.

E-2 Approve Resolution 7-2020: Authorizing a Substantial Need Tax Levy

Director of Finance and Accounting Scott Goodrich presented the action item and discussed the resolution with the commission. On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve Resolution 7-2020: Authorizing a Substantial Need Tax Levy.

E-3 Approve Resolution 8-2020: Adoption of 2021 Final Budget

Director of Finance and Accounting Scott Goodrich presented the action item and discussed the resolution with the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve Resolution 8-2020: Adoption of 2021 Final Budget.

UNFINISHED BUSINESS

No unfinished business was considered at this time.

NEW BUSINESS

No new business was considered at this time.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler stated that no action has been taken under Resolution 2-2020.

Interstate Bridge Replacement Program Charter Development

CEO Marler provided an update on the Interstate Bridge Replacement Program. She discussed the Executive Steering Group, the purpose of that group and her involvement as the port's representative. She shared that the Group consists of a broad range of jurisdictions from both WA State and the State of Oregon. She discussed the process in which the committee has taken to get to this point and added that the group is working on the development of a project Charter. She indicated that the proposed Charter has been shared with the Commissioner's and one of the Charter's goals is to create an understanding between the jurisdictions on how to advance the replacement of the Interstate bridge.

CEO Marler stated that Commissioner Burkman is the alternate representative for the port and has been participating in the meetings. She encouraged the community to also listen to the meetings as they are open to the public. She discussed how the community can get more involved through a Community Advisory Group and Equity Advisory Group.

Commissioner Burkman stated he has attended all of the meetings and appreciates the efforts being done by all parties to create the Charter. Commissioner LaBrant stated he is pleased to see the project is moving forward. He shared his appreciation for CEO Marler and Commissioner Burkman working on this project. Commissioner Orange echoed Commissioner LaBrant's comments and added that safety is important for anyone who crosses the bridge.

COMMISSIONERS REPORTS

Commissioner Burkman

Commissioner Burkman stated since the last Commission meeting, he attended the MRSC's Economic Development webinar, the WPPA's Tax Increment Finance Webinar, and participated in the 3-ports Board of Commissioners meeting.

Commissioner LaBrant

Commissioner LaBrant stated he participated in the 3-ports Board of Commissioners meeting and had an opportunity to meet with City of Vancouver Councilmember Laurie Lebowski.

Commissioner Orange

Commissioner Orange stated he also participated in the 3-ports Board of Commissioners meeting and attended a call about the Frog Ferry.

WORKSHOP

No workshop was held at this time.

CEO Marler reminded members of the public of the ways they can communicate with the commission.

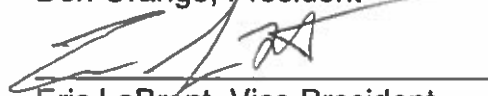
ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 24, 2020 regular meeting was adjourned at 9:06 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary

Michelle Allan, Executive Services
Manager, November 24, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting