

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, January 11, 2022**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, January 11, 2022, via teleconference number 1 (253) 215-8782, conference code: 894 0361 7639 and passcode number: 719834 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Ben Shoop	Port Construction Inspector
Casey O'Dell	Port Director of Facilities
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Joel Fairchild	Port Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager

Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mark Tauscher	Port Environmental Specialist
Mason Kae	Port Records Officer
Mike Bomar	Port Director of Economic Development
Monty Edberg	Port Director of Engineering & Project Delivery
Phala Le	Port Human Resources Specialist
Richard Troudt	Port Security Manager
Rick Cline	Port Contracts Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Therese Lang	Port Director of Communications
Thomas Chidwick	Port General Office Assistant
Todd Krout	Port Director of Operations
Alona Steinke	Community Member
Cathryn Chudy	Community Member
Kristin Edmark	Community Member
Edward DeBroeck	Community Member
Lori Froehlich	Clark Public Utilities
Sara Wolf	The Columbian
Noa Lidstone	Kinder Morgan Bulk Terminals, Inc.
Hod Wells	PBS Engineering and Environmental

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Special Meeting/Executive Session of December 13, 2021

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the December 13, 2021, special meeting/executive session.

Regular Meeting of December 14, 2021

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the December 14, 2021, regular meeting.

Special 3-Ports Meeting of December 16, 2021

On motion by Commissioner Orange, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the December 16, 2021 3-Ports meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting. She then called on each community member based on the order in which the port received their request.

Alona Steinke

Ms. Steinke discussed the port's Climate Action Plan and shared her appreciation for the port's goal to meet or exceed state and federal climate action guidelines. She encouraged the port to hold a workshop on environmental issues and find ways that promote renewable energy use.

Cathryn Chudy

Ms. Chudy encouraged the port to further advance its Climate Action Plan and find ways to prevent from adding to the emissions burden the community is experiencing. She also requested that the port hold additional workshops to discuss these types of issues.

CEO Marler thanked everyone for their comments.

ACTION ITEMS

E-1 Approve Port of Vancouver USA Board - Election of Officers - 2022

CEO Julianna Marler presented the action item and discussed the election of officers for the 2022 board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman, and carried unanimously, the Board of Commissioners elects each of the following officers to serve for the year 2022:

President	Commissioner Jack Burkman
Vice President	Commissioner Don Orange
Secretary	Commissioner Eric LaBrant

E-2 Approve Port Organizational Assignments – 2022

CEO Julianna Marler presented the action item and discussed the proposed 2022 port organizational assignments with the commission.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the membership assignments for 2022 as presented.

E-3 Approve Contract Amendment with KPFF Consulting Engineers for Consultant Design Services for Berth 17 Rehabilitation

Monty Edberg, Director of Engineering & Project Delivery introduced the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract amendment with KPFF Consulting Engineers for \$1,465,701 including applicable Washington State Sales Tax for a total contract amount not to exceed \$2,245,843 for the Rehabilitation of the Berth 17 Dock Structure, located at Terminal 5, and include the option for reimbursement of the project consulting services under Reimbursement Resolution 1-2021.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of December 2021 Vouchers 107903 – 108257 in the amount of \$3,471,335.20 including Electronic Payments generated between 12/01/2021 – 12/30/2021 in the amount of \$860,381.53 and December 2021 Payroll Direct Deposits 490001 – 490123 and 510001 – 510124 and 514001 – 514002 in the amount of \$606,939.17.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- Terminal 1 Site & Infrastructure
- Terminal 1 Red Lion Demolition
- Berth 17 Dock Fender System Replacement

No questions were received from the Board.

CEO Marler provided information regarding the free COVID Vaccine Clinic to be held at the Port of Vancouver administrative office from 12:30 p.m. to 5:30 p.m. this afternoon. She encouraged folks to participate in the clinic.

COMMISSIONERS REPORTS

Commissioner LaBrant stated that he did not have anything to report but mentioned that the Labor Roundtable was cancelled due to the COVID surge. He also encouraged folks to get vaccinated.

Commissioner Orange stated he did not have anything to report either, but he also encouraged folks to get their booster vaccinations. In addition, he encouraged more environmental workshops to be held as requested earlier by community members.

Commissioner Burkman stated he agreed with Commissioner Orange regarding the need to hold more workshops. He also stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- 3 Ports Board Meeting
- CEO Marler
- WSDOT update on Washington's Freight Plan
- Interstate Bridge Replacement Program Executive Steering Group
- Regional Transportation Council Meeting

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

RECESS

CEO Marler called a recess from 9:21 a.m. – 9:26 a.m. to prepare for the port’s workshop on Employment Lands.

WORKSHOP

Employment Land Strategy

Director of Economic Development Mike Bomar provided a high-level overview of the Employment Land Strategy study he has been working on for the port. He described the elements of a land strategy and its importance. He highlighted the timeline and foundation on which the strategy will be built. He discussed the framework, inventory, and assessment timeline. He then offered recommendations and next steps. He indicated the document will be dynamic in nature and once completed, it will be presented to the board with future updates as appropriate. He answered questions from the Board. The workshop concluded at 9:58 a.m.

ADMINISTRATIVE WORK SESSION


No administrative work session was held during this meeting.

ADJOURNMENT


There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, January 11, 2022, regular meeting was adjourned at 9:58 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services
Manager, January 11, 2022, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS


Eric LaBrant, President


Jack Burkman, Vice President


Don Orange, Secretary