

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, January 25, 2022**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, January 25, 2022, via teleconference number 1 (253) 215-8782, conference code: 874 4766 3646 and passcode number: 997636 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event. Executive Services Manager Michelle Allan was attending the meeting in CEO Julianna Marler's absence from the office today.

Commissioner Burkman confirmed that Commissioner Orange was on the line. Commissioner LaBrant was not in attendance for the meeting.

OPENING REMARKS

Commissioner Burkman welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. He also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Jack Burkman	Port Commission President
Don Orange	Port Commission Vice President
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Savannah Mitcham	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Ben Shoop	Port Construction Inspector
Casey O'Dell	Port Director of Facilities
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jim Hagar	Port Economic Development Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Payne	Port Revenue Accountant
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager

Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Tauscher	Port Environmental Specialist
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer
Matt Harding	Port Environmental Project Manager
Mike Schiller	Port Director of Business Development
Monty Edberg	Port Director of Engineering & Project Delivery
Patty Boyden	Port Director of Environmental Services
Phala Le	Port Human Resources Specialist
Ron Williams	Port Construction Inspector
Scott Goodrich	Port Director of Finance & Accounting
Thane Giles	Port Project Manager
Therese Lang	Port Director of Communications
Alona Steinke	Community Member
Cathryn Chudy	Community Member
Lori Froehlich	Clark Public Utilities

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of January 11, 2022

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried 2-0 (Commissioner LaBrant was not in attendance for today's meeting), the Board of Commissioners approve the minutes of the January 11, 2022, regular meeting.

OPEN FORUM

Commissioner Burkman stated that the agenda invited public comment on all matters on the agenda and reminded community members to keep their comments to three minutes. He then asked Executive Services Manager Michelle Allan if any community members responded to provide comment. She answered that one community member had registered to speak. Commissioner Burkman then called on the community member to provide public comment.

Cathryn Chudy

Ms. Chudy discussed state legislative efforts addressing climate concerns. She also discussed the State Building Code Council's consideration of key proposals to reduce emissions from new commercial buildings. She encouraged commissioners to support these efforts.

Commissioner Burkman thanked Ms. Chudy for her comments. He reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

PUBLIC HEARING: COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS AND INDUSTRIAL DEVELOPMENT – ACTION ITEMS E-1

Commissioner Burkman opened the public hearing on Action Item E-1, Resolution 1-2022 to amend the Comprehensive Scheme of Harbor Improvements and Industrial Development.

Executive Services Manager Michelle Allan introduced Monty Edberg, Director of Engineering and Delivery Services who presented the action item and provided an overview of the comprehensive scheme and the proposed amendments. Port Environmental Project Manager and SEPA Responsible Official Matt Harding advised the Board of a written comment received by the Washington State Department of Ecology under the SEPA process and shared the items addressed in the letter.

The port did not receive any requests to provide public comment on the comprehensive scheme, so after seeking questions by the Board, Commissioner Burkman closed the public hearing.

ACTION ITEMS

E-1 Adopt Resolution 1-2022: Amend the Comprehensive Scheme of Harbor Improvements and Industrial Development for the Port of Vancouver USA

Monty Edberg, Director of Engineering & Project Delivery presented the action item and discussed the resolution with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried 2-0 (Commissioner LaBrant was not in attendance for today's meeting), the Board of Commissioners adopt Resolution 1-2022 to amend the Port of Vancouver's Comprehensive Scheme of Harbor Improvements and Industrial Development.

E-2 Approve Second Amendment to Lease between the Port of Vancouver USA and The Columbian

Chrissy Lyons, Commercial and Industrial Sales Manager presented the action item and discussed it with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried 2-0 (Commissioner LaBrant was not in attendance for today's meeting), the Board of Commissioners approve and authorize the CEO to sign the Second Amendment to Lease at 2100 Section C Kotobuki Way between the Port of Vancouver USA and The Columbian.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

Executive Services Manager Michelle Allan shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that CEO Marler has not taken any action provided her under this resolution.

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following meetings and provided a brief summary of the meetings he attended:

- Met with Terminal 1 Executive Sponsor Jonathan Eder
- CEO Marler
- Met with constituents

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of the meetings he attended:

- CEO Marler
- Martin Luther King Breakfast
- Interstate Bridge Replacement Program Executive Steering Group
- Pacific Northwest Waterways Association (PNWA) Monthly Membership Meeting
- Joint Oregon-Washington Legislative Action Committee

Commissioner LaBrant was not present at the meeting and did not provide a report.

Commissioner Burkman reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

ADMINISTRATIVE WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, January 25, 2022, regular meeting was adjourned at 8:49 a.m. by Commissioner Burkman.

Betsy Rogers, Administrative
Supervisor, January 25, 2022,
Regular Port of Vancouver USA
Board of Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary