

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 22, 2022**

**CALL TO ORDER**

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, February 22, 2022, via teleconference number 1 (253) 215-8782, conference code: 813 9202 5180 and passcode number: 204768 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

Commissioner Burkman confirmed that Commissioners Orange and LaBrant were on the line.

**OPENING REMARKS**

Commissioner Burkman welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. He also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Jack Burkman	Port Commission President
Don Orange	Port Commission Vice President
Eric LaBrant	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Erik Milliron	Port Tenant Services Coordinator
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Joel Fairchild	Port Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Kent Cash	Port Chief Operations Officer

Mark Newell	Port Project Delivery Manager
Mark Tauscher	Port Environmental Specialist
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer
Matt Harding	Port Environmental Project Manager
Mike Schiller	Port Director of Business Development
Monty Edberg	Port Director of Engineering & Project Delivery
Phala Le	Port Human Resources Specialist
Randy McCaleb	Port Contracts Manager
Richard Troudt	Port Security Manager
Ryan Hart	Port Chief External Affairs Officer
Sadie Prodanovich	Port Social Media & Communications Specialist
Scott Goodrich	Port Director of Finance & Accounting
Thane Giles	Port Project Manager
Therese Lang	Port Director of Communications
Alona Steinke	Community Member
Cathryn Chudy	Community Member
Carolyn Lake	Community Member
Lori Froehlich	Clark Public Utilities

Additional members of the public participated in the virtual meeting but were not identified by name.

## **APPROVAL OF MINUTES**

### **Regular Meeting of February 8, 2022**

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the February 8, 2022, regular meeting.

## **OPEN FORUM**

Commissioner Burkman stated that the agenda invited public comment on all matters on the agenda and reminded community members to keep their comments to three minutes. He said that two community members registered to speak. He then called on each community member based on the order in which the port received their request.

### **Alona Steinke**

Alona Steinke discussed the cruise ship industry. She also discussed greenhouse gas emissions, climate goals, and carbon intensive businesses.

## Cathryn Chudy

Ms. Chudy stated the port's Climate Action Plan lays out targets and proposed actions to reduce carbon emissions. She suggested the Commission support the State Building Code Council's proposals to reduce emissions and submit a letter to support State Energy Code updates.

Commissioner Burkman thanked Ms. Steinke and Ms. Chudy for their comments. He reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

## **ACTION ITEMS**

### Approve Change Order for the Public Works Contract for Bid 20-39: Terminal 1 Vancouver Landing Site and Infrastructure Project

Mark Newell, Project Delivery Manager presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute Change Order #3 with James W. Fowler Company for Bid 20-39: Terminal 1 Vancouver Landing Site and Infrastructure Project revising the total contract amount to \$3,125,421.33 including Washington State Sales Tax.

## **UNFINISHED BUSINESS**

No unfinished business was considered.

## **NEW BUSINESS**

No new business was discussed.

## **CEO REPORT**

### Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

She also provided information regarding the free COVID Vaccine Clinic to be held at the Port of Vancouver administrative office from 12:30 p.m. to 5:30 p.m. this afternoon. She encouraged folks to participate in the clinic.

## **COMMISSIONERS REPORTS**

Commissioner LaBrant stated he attended the following meetings and provided a brief summary of the meetings he attended:

- CEO Marler
- Met with Augusto Bassanini from United Grain Corporation

Commissioner Orange stated he attended the following events and meetings and provided a brief summary of the meetings he attended:

- Pacific Northwest Waterways Association (PNWA) Meetings
- CEO Marler
- Community Member Alona Steinke
- Community Member Cathryn Chudy
- Black History Exhibit by the Clark County Historical Museum and the NAACP

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of the meetings he attended:

- CEO Marler
- Pacific Northwest Waterways Association (PNWA) Western Washington Regional Meeting
- Port Employee Service Awards
- Labor Roundtable Breakfast
- Interstate Bridge Replacement Program – Listening Session of the Siletz Tribe

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

No workshop was held during this meeting.

## **ADMINISTRATIVE WORK SESSION**

No administrative work session was held during this meeting.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, February 22, 2022, regular meeting was adjourned at 8:59 a.m. by Commissioner Burkman.

Michelle Allan, Executive Services  
Manager, February 22, 2022, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary