

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, March 19, 2019**

CALL TO ORDER

Commission President Oliver called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 8:30 a.m., Tuesday, March 19, 2019 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Oliver welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

Jerry Oliver	Port Commission President
Don Orange	Port Commission Vice President
Eric LaBrant	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Kent Cash	Port Chief Operations Officer
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Scott Goodrich	Port Director of Finance & Accounting
Patty Boyden	Port Director of Environmental Services
Rachelle Berry	Port Administrative Assistant
Abbi Russell	Port Communications Manager
Magan Reed	Port Communications & Digital Media Specialist
Julie Rawls	Port Community Relations Specialist
Randy McCaleb	Port Contracts Manager
Rick Cline	Port Contracts Manager
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Mike Schiller	Port Director of Business Development
Mark Newell	Port Project Delivery Manager
Matt Harding	Port Environmental Project Manager
Ilana Brown	Community Member
Jennifer Campos	City of Vancouver
Keith Jones	City of Vancouver
Dan Gunderson	BergerABAM
Brian Carrico	BergerABAM
Linda Garcia	WA Environmental Council
Ron Morrison	TRPP

Stephanie Wood
Dan Powers
Dan Serres
Joe Krieter
Jean Avery
Cathryn Chudy
Jack Burkman
Cager Clabaugh
Tim Walters
Garret Harper

Fisher
Fisher
Columbia Riverkeeper
Hart Crowser
Community Member
Community Member
Community Member
ILWU Local 4
Hart Crowser
Fuller Group

APPROVAL OF MINUTES

Special 3-Ports Meeting of February 21, 2019

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the February 21, 2019 special 3-ports meeting.

Regular Meeting of February 26, 2019

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the February 26, 2019 regular meeting.

T-1 SHORELINE MASTER PROGRAM UPDATE

Environmental Project Manager Matt Harding provided an introduction of the T-1 Shoreline Master Program presentation. He thanked the city for its partnership in updating its Shoreline Master Program, which allows for reconstruction of the Terminal 1 marketplace building over the water's edge along the waterfront. He then introduced team members from BergerABAM and the city who worked on the program update. Brian Carrico with BergerABAM discussed his involvement in the project. Keith Jones and Jennifer Campos, both City of Vancouver Planners explained the updates made to the city's Shoreline Master Program.

OPEN FORUM

Commissioner Oliver invited comments from the audience.

Linda Garcia, WA Environmental Council

Ms. Garcia read into the record a resolution that focused on fossil fuels.

Ron Morrison, TRPP

Mr. Morrison suggested the board have greater dialogue on issues during board meetings.

Dan Serres, Columbia Riverkeeper

Mr. Serres shared his thoughts on the resolution previously read into the record.

Cathryn Chudy, Community Member

Ms. Chudy thanked board members Orange and LaBrant for their support on initiatives regarding orcas and fossil fuels. She stated her support of the resolution previously read into the record.

No further public comments were received.

COMMISSIONER AND CEO COMMENTS

Commissioner LaBrant responded to comments regarding fossil fuels. He also mentioned his conversations with staff concerning the issue.

Commissioner Orange suggested possible workshops to discuss the port's direction and plan related to fossil fuels. He also shared his thoughts concerning the Clark County Jail Work Center.

Commissioner Oliver provided some history about the Clark County Jail Work Center and why it was built where it is today. He stated the port was not a party to the matter.

CEO Marler stated the port team is partnering with the county about possible options for the county jail system. She also indicated that staff plans to hold a workshop on the strategic plan in April and encouraged folks to attend.

No further comments were provided by the Commissioners or CEO.

ACTION ITEMS

Approve On-Call Natural Resources Consultant Services Contracts with BergerABAM, Hart Crowser, and Grette Associates

Environmental Project Manager Matt Harding presented the action item and discussed the recommendation with the commission. He, along with representatives from BergerABAM and Hart Crowser answered questions by the board.

Commissioner Oliver asked if anyone in the audience would like to address the commission on this agenda item.

Ron Morrison, TRPP

Mr. Morrison asked for an example of where the port would use one of these consultants.

All questions were answered and no additional public comments were received.

On motion by Commissioner Orange, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners authorize the CEO to execute contracts with BergerAbam, for a not to exceed amount of \$450,000, Hart Crowser for a not to exceed amount of \$200,000, and Grette Associates for a not to exceed amount of \$150,000 for On-Call Natural Resources Consultant Services.

Approve Purchase and Sale Agreement between the Port of Vancouver USA and Fisher Companies, Inc.

Director of Business Development Mike Schiller presented the action item and discussed the recommendation with the commission. He introduced key members of the Fisher Companies' leadership team who were present at the meeting. He also explained the process by which the final sales price of \$873,000 was determined and answered additional questions by the board.

Commissioner Oliver asked if anyone in the audience would like to address the commission on this agenda item.

No public comments were received.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the Purchase and Sale Agreement between the Port of Vancouver USA and Fisher Companies, Inc. and authorize the CEO to execute all documents necessary for closing the transaction.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website. Questions by the board were answered by Contracts Manager Randy McCaleb.

No additional unfinished business was considered.

NEW BUSINESS

March 26, 2019 Board of Commission Meeting

CEO Marler stated there is no business to come before the board for the March 26 commission meeting, so the meeting will be cancelled.

No additional new business was considered at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and discussed the recommendation with the commission. He answered questions from the board.

On motion by Commissioner Orange, seconded by Commissioner Oliver and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of February/March 2019 Vouchers 094721 - 095205 in the amount of \$5,235,765.64 including Electronic Payments generated between 02/01/2019 – 03/07/2019 in the amount of \$1,436,281.91 and February/March 2019 Payroll Checks 50950639 and Payroll Direct Deposits 60001 - 60124 and 80001 - 80124 in the amount of \$579,092.17.

CEO REPORT

Project Updates

Project Delivery Manager Mark Newell provided an update on the following projects:

- Trail Segment 2
- Building 2877 Wastewater Retrofit
- Port Striping

CEO Marler provided an update on the PNWA Mission to Washington last week.

COMMISSIONER REPORTS

Commissioner LaBrant reported attending the following:

- Port Lecture Series #1
- Labor Roundtable

Commissioner Orange reported attending the following:

- Port Lecture Series #1
- Frog Ferry Presentation

Commissioner Oliver reported attending the following:

- Port Lecture Series #1
- PNWA Mission to WA

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on April 9 at 8:30 a.m. She also highlighted several upcoming port and community events.

RECESS

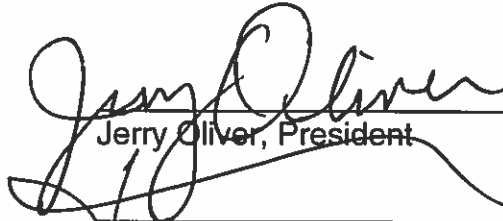
The regular meeting was recessed at 10:14 a.m. to sign documents.

ADJOURNMENT


There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, March 19, 2019 regular meeting was adjourned at 10:19 a.m. by Commissioner Oliver.

PORT OF VANCOUVER USA BOARD OF COMMISSIONERS


Michelle Allan, Executive Services
Manager, March 19, 2019, Regular
Port of Vancouver USA Board of
Commission Meeting



Jerry Oliver, President



Don Orange, Vice President



Eric LaBrant, Secretary