

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 6, 2021**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, April 6, 2021, via teleconference number 1 (253) 215-8782, conference code: 914 8875 7607 and Passcode number: 605238 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Alex Strogen	Port Chief Commercial Officer
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Monty Edberg	Port Director Engineering & Project Delivery
Jonathan Eder	Port Director of Human Resources
Julie Payne	Port Revenue Accountant
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Rachelle Askman	Port Communications Coordinator
Rick Cline	Port Contract Manager
Randy McCaleb	Port Contract Manager
Kent Cash	Port Chief Operations Officer
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting

Savannah Mitcham	Port Administrative Assistant
Jack Flug	Port Senior Financial Analyst
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Mike Bomar	Port Director Economic Development
Mike Schiller	Port Director of Business Development
Mindy Pennington	Port Accounts Payable Specialist
Ben Shoop	Port General Project Inspector
Casey O'Dell	Port Director of Facilities
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Leonard York	Port Director of Information Technology
Lori Kaylor	Port Commercial Sales Associate
Patrick Gilligan	Lincoln Property Company
Ron Arp	Identity Clark County
Sean Philbrook	Identity Clark County
Cathryn Chudy	Community Member
Cindy Brown	Community Member
Clayton Tayloren	Community Member
DeAnn Fields	Community Member
Don Steinke	Community Member
Alona Steinke	Community Member
Jean M. Avery	Community Member
Kyle Johnson	Community Member
Lee Morrison	Community Member
Mark Ludtka	Community Member
Erika Nudelman	Community Member
Nancy Grauman	Community Member
Nancy Halvorson	Community Member
Scott McMahan	Community Member
Tip O'Neill	Community Member
Tim Mahoney	Community Member
Allison Reynolds	Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

## **APPROVAL OF MINUTES**

### **Regular Meeting of March 9, 2021**

On motion by Commissioner Orange, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the March 9, 2021 regular meeting.

## **OPEN FORUM**

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She called on each community member based on the order in which the port received their request.

### **Jean Avery**

Ms. Avery did not respond so CEO Marler stated she will call on her again after others provide comment.

### **Alona Steinke**

Ms. Steinke discussed the Washington State's Interactive Disparities map. She also discussed ways the port could decrease its emissions.

### **Don Steinke**

Mr. Steinke discussed President Biden's federal legislative proposal. He also discussed air pollution and ways to reduce emissions.

### **Cathryn Chudy**

Ms. Chudy discussed the port's Strategic Plan and its focus on a climate action plan. She discussed emissions and ways to reduce fossil fuels. She thanked the port for its webpage on its climate action plan and the opportunity to provide feedback.

### **Jean Avery**

Ms. Avery stated her gratification for the port's movement on its climate action plan. She appreciates the port's continued efforts during the coronavirus.

CEO Marler thanked everyone for their comments. She reminded everyone interested in speaking during Open Forum to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

## **ACTION ITEMS**

### **E-1 Approve Lease Agreement between the Port of Vancouver USA and BOZ Port of Vancouver Owner LLC**

Mike Schiller, Director of Business Development presented the action item and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Lease Agreement between the Port of Vancouver USA and BOZ Port of Vancouver Owner LLC.

Director Schiller introduced Patrick Gilligan with Lincoln Property Company (LPC). Mr. Gilligan, on behalf of the joint venture of Lincoln Property Company and Bridge Investment Group (aka BOZ Port of Vancouver Owner LLC) thanked the port for the opportunity and stated they look forward to working on this project and what it will do for the Vancouver community.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

## **NEW BUSINESS**

No new business was discussed at this time.

## **ACCOUNTS PAYABLE**

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. Mr. Goodrich answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of March 2021 Vouchers 104660 – 105045 in the amount of \$3,243,133.73 including Electronic Payments generated between 03/01/2021 – 03/25/2021 in the amount of \$486,964.42 and March 2021 Payroll Direct Deposits 100001 – 100122 and 120001 – 120122 in the amount of \$575,572.49.

## **CEO REPORT**

### **Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers**

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

## Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- T1 Structural Renovation
- AC Marriott (not a port contractor)
- Parcel 3 Berm Landscaping
- Chlorinator System Improvements

Mr. Newell answered questions from the Board. Commissioner Orange commented on the work being done at Terminal 1. He stated how significant it is to continue to work during the pandemic as many businesses continue to remain closed.

## COMMISSIONERS REPORTS

Commissioner Orange stated he attended and/or participated in the following events and meetings and provided a summary on some of the activities he attended:

- PNWA Mission to WA
- Meeting with community members regarding Vancouver Lake
- Tour of the port

Commissioner Burkman stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- WPPA discussion with state Representatives Fey and Fitzgibbon regarding carbon & transportation
- PNWA Virtual Mission to WA
- Senator Murray meeting
- Labor Roundtable
- Friends of Vancouver Lake meeting
- WPPA discussion with state Senators Hobbs and King on funding WA's vital transportation infrastructure
- City of Vancouver's road map workshop
- City of Vancouver's State of the City

Commissioner LaBrant stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- PNWA Virtual Mission to WA
- CEO Marler
- Labor Roundtable
- CREDC Board of Directors meeting


CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.


**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, April 6, 2021 regular meeting was adjourned at 9:28 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services  
Manager, April 6, 2021, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

  
Eric LaBrant, President

  
Jack Burkman, Vice President

  
Don Orange, Secretary