

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, June 28, 2022**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 8:34 a.m., Tuesday, June 28, 2022, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660. He indicated there were technical difficulties and apologized for the late start.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting and the subsequent workshop is being recorded. He made introductions and then invited guests to participate in the Pledge of Allegiance. Commissioner Burkman stated that Commissioner LaBrant is joining the meeting virtually.

APPROVAL OF MINUTES

Regular Meeting of June 14, 2022

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried 2-0 (Commissioner LaBrant did not vote, as his sound was not working), the Board of Commissioners approve the minutes of the June 14, 2022, regular meeting.

OPEN FORUM

Commissioner Burkman stated that the agenda invited public comment but indicated no community members had registered in advance to provide virtual oral comments. He asked if there was anyone present who signed up to provide comment. CEO Marler responded that no one signed up.

ACTION ITEMS

Approve Contracts with P2S Inc., Art Anderson Associates and RH2 Engineering, Inc. for On-Call Electrical Engineering Services

Casey O'Dell, Director of Facilities presented the action item and discussed it with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously (Commissioner LaBrant's sound is working), the Board of Commissioners authorize the CEO to execute a contract with P2S Inc. for a not to exceed amount of \$500,000, a contract with Art Anderson Associates for a not to exceed amount of \$400,000 and a contract with RH2 Engineering, Inc. for a not to exceed amount of \$300,000 to perform on-call Electrical Engineering Services.

Approve Contract for Bid 22-26: Steel Pipe Piling Materials Pre-Purchase

Monty Edberg, Director of Engineering & Project Delivery presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Orange, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners authorize the CEO to execute a contract with Richards Pipe & Steel, Inc., for Bid 22-26: Steel Pipe Piling Materials in the amount of \$1,319,739.75 including Washington State sales tax and include the option for reimbursement of this contract under Reimbursement Resolution 1-2021.

Approve Public Works Contract for Bid 22-24: Terminal 4 Bank Stabilization

Monty Edberg, Director of Engineering & Project Delivery presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with Tapani Inc., the lowest responsive and responsible bidder, for Bid 22-24: Terminal 4 Bank Stabilization in the amount of \$2,403,616.78 including Washington State Sales Tax and include the option for reimbursement of this contract under Reimbursement Resolution 1-2021.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

CEO Marler stated that on June 15 the Interstate Bridge Replacement Program Executive Steering Group met with partner agencies to hear feedback on the Modified Locally Preferred Alternative. She also stated that at the next commission meeting on July 12th the Modified Locally Preferred Alternative will be brought forward to the Board for consideration and approval. She indicated once all the partner agencies approve the Modified Locally Preferred Alternative the next phase will include a great deal of public involvement.

CEO Marler also recognized port staff who contacted 911 dispatch and pointed the Vancouver Fire Department in the right direction to rescue a person in the river after a jump from the I-5 Bridge.

COMMISSIONERS REPORTS

Commissioner LaBrant did not provide a report but reminded everyone that it was Pride Month.

Commissioner Orange stated he attended the following event and highlighted topics regarding cybersecurity and environmental:

- Pacific Northwest Waterways Association Summer Conference

Commissioner Orange also expressed his appreciation for first responders and reminded everyone that Longshore workers are off on July 5th for Bloody Thursday.

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of some of the meetings he attended:

- Groundbreaking for Lincoln Property Company (LPC) at Terminal 1
- Vancouver Rotary Club event and celebration of Rotary Way
- Miscellaneous transportation related meetings
- Merchants Exchange Shipping 301 Course

Commissioner Burkman also stated that the *Columbian* had a positive editorial regarding the Port of Vancouver and how much it contributes to the local economy.

UPCOMING EVENTS

CEO Marler stated the next commission meeting would be held on Tuesday, July 12 at 8:30 a.m. She also highlighted several other upcoming community events including Fort Vancouver Historic Site's Picnic in the Park, a Vancouver Waterfront Park Concert, and a Neighborhood Associations of Clark County meeting.

Commissioner Burkman reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

RECESS

Commissioner Burkman called a recess at 9:07 a.m. to prepare for the port's External Affairs Community Outreach Program workshop.

WORKSHOP

External Affairs Community Outreach Program

Commissioner Burkman reopened the meeting at 9:20 a.m. for the External Affairs Community Outreach Program workshop, led by Chief External Affairs Officer Ryan Hart.

Chief External Affairs Officer Ryan Hart provided a presentation on the External Affairs Community Outreach Program. He indicated that the port has been a part of the community for more than 100 years and is proud of the support it has provided to the public. He shared details on the following community outreach efforts made by the port:

- Port Tours
- Sponsorships
- Events
- Community Fund
- Public Outreach and Involvement
- Publications and Broadcasting
- Social Media
- Media Coverage

He also discussed what outreach efforts they have coming up and how sponsorships have expanded these efforts.

CEO Marler thanked Ryan and the External Affairs team for all their outreach efforts in the community.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT


There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, June 28, 2022, regular meeting was adjourned at 9:40 a.m. by Commissioner Burkman. The commission signed documents immediately following the adjournment.

Michelle Allan, Executive Services
Manager, June 28, 2022, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary