

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 23, 2022**

**CALL TO ORDER**

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, August 23, 2022, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting and the workshop is being recorded. He stated the meeting is a hybrid meeting, and along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of August 9, 2022**

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the August 9, 2022, regular meeting.

**INTERNS UPDATE**

Mike Bomar, Director of Economic Development introduced summer interns Anaflor Hernandez Sanchez and Kalie Morgan. He stated the port partnered with the Future Leaders Project, an initiative of Workforce Southwest Washington, the Columbia River Economic Development Council and WSUV that connects students from historically marginalized communities with Clark County employers and provide them with tools as they prepare to enter the workforce. He then introduced Anaflor and Kalie who shared their experiences and answered questions from the Board. Anaflor and Kalie also thanked the Board, port staff, and Mike in particular for the experience here.

**OPEN FORUM**

Commissioner Burkman stated that the agenda invited public comment but indicated no community members registered in advance to provide virtual oral comments. He asked if there was anyone present who signed up to provide comment. CEO Marler responded that no one signed up to speak.

## **PUBLIC HEARING: PORT REDISTRICTING**

CEO Marler provided an introduction for the public hearing on port redistricting. She indicated the redistricting process will include three public hearings followed by a commission vote at the second commission meeting in September.

Commissioner Burkman opened the public hearing. He stated the notice for the public hearing was published on August 18, 2022, in the *Columbian* as required by statute. He explained the purpose of the hearing is to hear from the community regarding the port's redistricting.

CEO Marler advised the Board that the port did not receive any requests from the public to comment virtually or in person during this public hearing.

Commissioner Burkman then closed the public hearing.

## **PUBLIC HEARING: RESOLUTION 5-2022 FOR LIMITED TAX GENERAL OBLIGATION BONDS – ACTION ITEM E-2**

CEO Marler introduced Scott Goodrich, Director of Finance and Accounting who presented the action item and provided an overview of the resolution for limited tax general obligation bonds prior to the public hearing.

Commissioner Burkman opened the public hearing at 9:55 a.m. He indicated the hearing is required under the Tax Equity and Fiscal Responsibility Act of 1982, also known as TEFRA and Internal Revenue Code Section 147(f) in connection with the proposed issuance of limited tax general obligation bonds. (Notice for the public hearing was published on August 12, 2022 in the *Columbian*).

CEO Marler advised the Board that the port did not receive any requests from the public to comment virtually or in person during this public hearing.

Commissioner Burkman then closed the public hearing at 9:57 a.m.

## **ACTION ITEMS**

### **E-1 Approve Resolution 5-2022: Issuance and Sale of Limited Tax General Obligation Bonds**

Scott Goodrich, Director of Finance and Accounting read the recommendation for the action item.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 5-2022 providing for the issuance and sale of limited tax general obligation bonds in the principal amount of not to exceed \$27,000,000 and delegates authority to the CEO or Director of Finance & Accounting to approve the designation of the bonds, including the final principal

amounts, interest rates, maturity dates, redemption rights, interest payment dates, principal maturities, and provisions for ongoing disclosure.

**E-2 Approve Resolution 6-2022: Terminating Resolution 2-2020: Declaring Local Emergency and Delegation of Authority of Emergency Powers**

CEO Marler presented the action item and discussed it with the commission. She answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve Resolution 6-2022: Terminating Resolution 2-2020: Declaring Local Emergency and Delegation of Authority of Emergency Powers to the Port of Vancouver's Chief Executive Officer.

**E-3 Approve Public Works Contract Bid 22-34: Berth 17 Rehabilitation Project**

Thane Giles, Project Manager presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners authorize the CEO to execute Public Works Contract Bid 22-34: Berth 17 Rehabilitation Project with Advanced American Construction, Inc. in the amount of \$9,555,705.67 for the base contract scope, plus the additional \$479,526.60 for the additive alternatives, totaling \$10,035,232.27 including Washington State sales tax, and include the option for reimbursement of the project's contract bids (Public Works Contract Bids 21-33 and 21-40) under Reimbursement Resolution 1-2021.

**E- 4 Approve Purchase of Battery Electric Fleet Vehicles**

Casey O'Dell, Director of Facilities presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Orange, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners authorize the CEO to purchase six Ford F-150 Lightning Trucks at a cost not to exceed \$326,033.82 including Washington State sales tax.

**UNFINISHED BUSINESS**

No unfinished business was considered.

**NEW BUSINESS**

No new business was discussed.

## **CEO REPORT**

CEO Marler stated that Resolution 2-2020: Declaring Local Emergency and Delegation of Authority of Emergency Powers was terminated earlier in the meeting. She indicated that she had not taken any action provided her under this resolution prior to its termination.

## **COMMISSIONERS REPORTS**

Commissioner LaBrant stated he attended the following event and provided a brief summary of the event:

- Port Tour

Commissioner Orange stated he attended the following events and meetings and provided a brief summary of some of the meetings he attended:

- Port Tour
- ILWU-Local 4 President
- City of Vancouver City Council Members
- CEO Marler
- Executive Services Manager Michelle Allan

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of some of the meetings he attended:

- Waterfront Appreciation Luncheon
- Tour for representatives from MARAD (the United States Department of Transportation Maritime Administration)
- City of Vancouver Mayor Anne McEnerny-Ogle

Commissioner Orange also expressed his thanks for the Waterfront Appreciation Luncheon and to Chief External Affairs Officer Ryan Hart for his help in providing a port tour.

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for September 13 will begin at 9:30 a.m. She also highlighted several other upcoming community events.

Commissioner Burkman reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

**RECESS**

Commissioner Burkman called a recess at 10:26 a.m. to prepare for the 2022 Insurance Overview workshop.

**WORKSHOP**

**Insurance Overview**

Commissioner Burkman reopened the meeting at 10:35 a.m. for a workshop on the port's property and casualty insurance program with Alliant Insurance Services, Inc. Scott Goodrich, Director of Finance & Accounting introduced Alliant representatives Brian White and Kevin Miller who provided the board with an overview of the port's current insurance program. They also answered the Board's questions.

**RECESS**

A recess was called at 11:15 a.m. for a short break and at 11:18 a.m., the meeting reconvened with a continuation of the workshop.

**SIGN DOCUMENTS**

The workshop concluded at 11:30 a.m. and the Board signed documents.

**ADMINISTRATIVE UPDATE / WORK SESSION**

No administrative work session was held during this meeting.


**ADJOURNMENT**


There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, August 23, 2022, regular meeting was adjourned at 11:35 a.m. by Commissioner Burkman.

Michelle Allan, Executive Services Manager, August 23, 2022, Regular Port of Vancouver USA Board of Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

  
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Jack Burkman, President

  
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Don Orange, Vice President

  
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Eric LaBrant, Secretary