

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 27, 2019**

**CALL TO ORDER**

Commission President Oliver called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 8:33 a.m., Tuesday, August 27, 2019 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Oliver welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

Jerry Oliver	Port Commission President
Don Orange	Port Commission Vice President
Eric LaBrant	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Kent Cash	Port Chief Operations Officer
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Patty Boyden	Port Director of Environmental Services
Rachelle Askman	Port Administrative Assistant
Julie Rawls	Port Community Relations Specialist
Kathy Holtby	Port Real Estate Manager
Mike Schiller	Port Director of Business Development
Mike Bomar	Port Director of Economic Development
Cager Clabaugh	ILWU Local 4
Andrea Surace	Partners in Careers
Josh Jones	Partners in Careers
Taylor Storaci	Partners in Careers
Ron Morrison	TRPP
Dan Barnes	Community Member
Ralph Edwards	Community Member
Ilana Brown	Strategies 360
Jack Burkman	Community Member

## **APPROVAL OF MINUTES**

### **Regular Meeting of August 13, 2019**

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the August 13, 2019 regular meeting.

## **PARTNERS IN CAREERS INTERNSHIP UPDATE**

Director of Economic Development Mike Bomar shared a brief presentation and video on the recent internship the port had with Anna Yurov, a junior with Heritage High School. He indicated the port partnered with Partners In Careers (PIC), an organization that helps people get work experience through partnering with our community and local employers. He stated the internship is the second the port has done with the PIC organization and was once again a success.

## **OPEN FORUM**

Commissioner Oliver invited comments from the audience.

### **Cager Clabaugh, ILWU Local 4**

Mr. Clabaugh thanked the port for the recent Waterfront Appreciation event. He stated folks had a great time and appreciated the event.

No further public comments were received.

## **COMMISSIONER AND CEO COMMENTS**

No comments were provided by the Commissioners or CEO.

## **ACTION ITEMS**

### **E-1 Approve Third Amendment to Ground Lease between the Port of Vancouver USA and Pacific Coast Shredding, LLC**

Real Estate Manager Kathy Holtby presented the action item and discussed the recommendation with the commission. She also answered questions by the board.

Commissioner Oliver asked if anyone in the audience would like to address the commission on this agenda item.

Ron Morrison, TRPP

Mr. Morrison inquired about the portion of the revenue that is included in the port's budget.

All questions were answered, and no additional public comments were received.

On motion by Commissioner Orange, seconded by Commissioner Oliver, and carried unanimously, the Board of Commissioners approve the Third Amendment to Lease at 900 Port Way between the Port of Vancouver USA and Pacific Coast Shredding, LLC.

**E-2 Approve the Purchase and Sale Agreement between the Port of Vancouver USA and Hawthorne Hydroponics, LLC**

Real Estate Manager Kathy Holtby presented the action item and discussed the recommendation with the commission. She also answered questions by the board.

Commissioner Oliver asked if anyone in the audience would like to address the commission on this agenda item.

Ron Morrison, TRPP

Mr. Morrison asked if the port knows whether Hawthorne is interested in purchasing additional warehouses.

Cager Clabaugh, ILWU Local 4

Mr. Clabaugh inquired about the port's right of refusal and the process the port went through when Sunlight sold property to Hawthorne.

Ron Morrison, TRPP

Mr. Morrison asked about the port's ability to structure a sale like this to come before the commission.

All questions were answered and no additional public comments were received.

On motion by Commissioner Orange, seconded by Commissioner Oliver, and carried unanimously, the Board of Commissioners approve the Purchase and Sale Agreement between the Port of Vancouver USA and Hawthorne Hydroponics, LLC and authorize the CEO to execute all documents necessary for closing the transaction.

## **UNFINISHED BUSINESS**

No unfinished business was considered at this time.

## **NEW BUSINESS**

No new business was considered at this time.

## **CEO REPORT**

CEO Marler congratulated Vesta Hospitality for its groundbreaking last week.

## **COMMISSIONER REPORTS**

Commissioner LaBrant reported attending the following:

- Vancouver Downtown Association quarterly meeting
- East Vancouver Business Alliance
- Met with CEO Marler
- Vesta Hospitality Groundbreaking

Commissioner Orange reported attending the following:

- A number of events
- Vesta Hospitality Groundbreaking
- Suffrage event

Commissioner Oliver reported attending the following:

- Vesta Hospitality Groundbreaking
- CREDC Board meeting
- Coffee with constituents

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting would be held on September 10 at 8:30 a.m.

## **RECESS**

The regular meeting was recessed at 9:12 a.m. to sign documents.


## **ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of

Commissioners, the Tuesday, August 27, 2019 regular meeting was adjourned at 9:18 a.m. by Commissioner Oliver.

Michelle Allan, Executive Services  
Manager, August 27, 2019, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



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Jerry Oliver, President



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Don Orange, Vice President



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Eric LaBrant, Secretary