

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, September 27, 2022**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, September 27, 2022, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated the meeting is a hybrid meeting, and along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of September 13, 2022

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the September 13, 2022, regular meeting.

COMMUNITY FUND UPDATE

Community Relations Manager Julie Rawls stated Columbia Play Project was one of the groups selected to receive \$1,500 from the port's Community Fund program. She indicated Columbia Play Project provides early childhood education and family support services to families in Southwest Washington. She stated with the funds the project was able to distribute thirty educational play kits for children to explore water quality and the ecosystems of the Columbia Gorge. She then introduced Columbia Play Project Board Chair Jeanne Bennett who shared details regarding the project.

Ms. Bennett provided an overview of the project and thanked the port for its support. The Board expressed their appreciation to Ms. Bennett and her presentation and work with project.

OPEN FORUM

Commissioner Burkman stated that the agenda invited public comment but indicated no community members registered in advance to provide virtual oral comments. He confirmed that there was no one present who signed up to provide comment.

PUBLIC HEARING: PORT REDISTRICTING

Commissioner Burkman opened the public hearing on port redistricting. He stated the notice for the public hearing was published on September 8, 2022, and September 20, 2022, in the *Columbian* newspaper. He indicated a copy of the proposed map, boundary lines, and the legal descriptions have been in the port's lobby and posted on the website since August 9th of this year. He stated copies have also been available by visiting or calling the port offices, and that today's public hearing is the third and final hearing scheduled to be held regarding this process.

Commissioner Burkman confirmed that the port did not receive any requests from the public to comment virtually or in person during this public hearing. He then closed the public hearing.

ACTION ITEMS

E-1 Resolution 7-2022: Reestablishing Boundaries of the Commissioner Districts and Port District Pursuant to RCW 53.16.020 and RCW 29A.76, ET SEQ

Elizabeth Gotelli, Chief Financial and Administrative Officer presented the action item and discussed it with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners after being available to hear all suggestions, comments and discussions concerning revision of Commission boundary lines, adopt and execute Resolution No. 7-2022, re-establishing the boundaries of the Commissioner Districts pursuant to RCW 29A.76.010 and RCW 53.16.020.

E-2 Approve First Amendment to Lease and Termination Agreement between the Port of Vancouver USA and Rocket Delivery Inc.

Chrissy Lyons, Commercial and Industrial Sales Manager presented the action item and discussed it with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and authorize the CEO to execute the First Amendment to Lease and Termination Agreement at 3201 Section H-2 NW Lower River Road between the Port of Vancouver USA and Rocket Delivery Inc.

E-3 Approve Fifth Amendment to Lease between the Port of Vancouver USA and Trobella Cabinetry, Inc.

Chrissy Lyons, Commercial and Industrial Sales Manager presented the action item and discussed it with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and authorize the CEO to execute the Fifth

Amendment to Lease at 3201 Section H-2 NW Lower River Road between the Port of Vancouver USA and Trobella Cabinetry, Inc.

UNFINISHED BUSINESS

No unfinished business was considered.

NEW BUSINESS

No new business was discussed.

CEO REPORT

No CEO report was provided.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following event and provided a brief summary of the event:

- Washington Public Ports Association Environmental Seminar

Commissioner Orange stated he attended the following events and meetings and provided a brief summary of some of the meetings he attended:

- Prospective Tenant
- Port Tour
- City of Vancouver City Council Community Engagement
- Greater Portland Inc. Economic Summit

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary of some of the meetings he attended:

- Interstate Bridge Replacement Program Executive Steering Group
- Hispanic Metropolitan Chamber's Heritage Celebration Dinner
- AC Marriott Hotel Grand Opening
- Pacific Northwest Waterways Association General Update

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Commissioner Burkman stated the next commission meeting scheduled for October 11 will begin at 9:30 a.m. He also highlighted several other upcoming community events.

Commissioner Burkman also reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:08 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, September 27, 2022, regular meeting was adjourned at 10:13 a.m. by Commissioner Burkman.

Betsy Rogers, Administrative
Supervisor, September 27, 2022, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary