

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 8, 2019**

**CALL TO ORDER**

Commission President Oliver called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 8:30 a.m., Tuesday, October 8, 2019 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Oliver welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

Jerry Oliver	Port Commission President
Don Orange	Port Commission Vice President
Eric LaBrant	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Kent Cash	Port Chief Operations Officer
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Rachelle Askman	Port Administrative Assistant
Savannah Mitcham	Port Administrative Assistant
Heather Stebbings	Port Director of Communications
Julie Rawls	Port Community Relations Specialist
Dawn Egbert	Port Procurement Services Manager
Rick Cline	Port Contracts Manager
Mark Newell	Port Project Delivery Manager
Casey O'Dell	Port Director of Facilities
Mike Bomar	Port Director of Economic Development
Dale Learn	Gordon Thomas Honeywell Governmental Affairs
Ron Morrison	TRPP
Page Strickler	Strategies 360
Dan Barnes	Community Member
Cager Clabaugh	ILWU Local 4
Carrie Parks	Community Member
Deken Letinich	Laborers
Amber Carter	Amber Carter Government Relations LLC

## **APPROVAL OF MINUTES**

### **Regular Meeting of September 24, 2019**

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the September 24, 2019 regular meeting.

## **OPEN FORUM**

Commissioner Oliver invited comments from the audience.

No public comments were received at this time.

## **COMMISSIONER AND CEO COMMENTS**

No comments were provided by the Commissioners or the CEO.

## **ACTION ITEMS**

No action items were considered at this time.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website.

No additional unfinished business was considered.

## **NEW BUSINESS**

No new business was considered at this time.

## **ACCOUNTS PAYABLE**

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and discussed the recommendation with the commission. He answered questions from the board.

Commissioner Oliver asked if anyone in the audience would like to address the commission on this agenda item.

No public comments were received.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of September 2019 Vouchers 097679 – 098026 in the amount of \$3,156,401.68 including Electronic Payments generated between 09/01/2019 – 09/29/2019 in the amount of \$834,621.15 and September 2019 Payroll Checks 51119962 - 51119963 and 51131898 and Payroll Direct Deposits 360001 – 360125 and 390001 – 390125 in the amount of \$573,455.46.

## **CEO REPORT**

### **Project Updates**

Project Delivery Manager Mark Newell provided an update on the following projects:

- Terminal 2 – Paving Project
- Terminal 1 – Parking Rehabilitation
- Terminal 1 – Ground Improvements
- Parcel 3 Bern

### **Federal and State Legislative Update**

Chief External Affairs Officer Ryan Hart introduced Amber Carter, the port's state lobbyist. She provided the board with an update on this year's state legislative session. She highlighted the funding the port received for its Terminal 1 project and shared her thoughts on other port and state transportation issues. Ms. Carter answered the board's questions.

Chief External Affairs Officer Ryan Hart introduced Dale Learn, the port's federal lobbyist. Mr. Learn highlighted current federal issues relating to the movement of freight and transportation policy. Mr. Learn answered questions by the board.

## **COMMISSIONER REPORTS**

Commissioner LaBrant reported attending the following:

- Greater Vancouver Chamber of Commerce Awards Ceremony
- Labor Roundtable of Southwest Washington Award Banquet
- Board of Commission Coffee at the Firstenburg Center
- Night Market
- Columbia Springs Event

Commissioner Orange reported attending several events including the following:

- Merchants Exchange – Shipping 101
- Board of Commission Coffee at the Firstenburg Center
- Labor Roundtable of Southwest Washington Award Banquet

- NW Packing Tour

He also mentioned that he will be attending the Pacific Northwest Waterways Association Annual Convention this week.

Commissioner Oliver reported attending several events already shared and the following:

- Two meetings with constituents.

Commissioner Oliver mentioned that he will also be attending the Pacific Northwest Waterways Association Annual Convention and expects to report on that at the next commission meeting.

### **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting will be held on October 22, 2019 at 8:30 a.m. She also highlighted several upcoming port and community events.

### **RECESS**

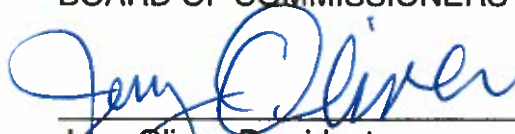
The regular meeting was recessed at 9:44 a.m. to sign documents.

### **ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 8, 2019 regular meeting was adjourned at 9:58 a.m. by Commissioner Oliver.

Michelle Allan, Executive Services  
Manager, October 8, 2019, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Jerry Oliver, President

  
Don Orange, Vice President  
Eric LaBrant, Secretary