

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, October 11, 2022**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, October 11, 2022, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated it is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of September 27, 2022

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the September 27, 2022, regular meeting.

OPEN FORUM

Commissioner Burkman stated that the agenda invited public comment but indicated no community members had registered in advance to provide virtual oral comments. He asked if there was anyone present who signed up to provide comment. CEO Marler responded that no one signed up to speak.

ACTION ITEMS

E-1 Approve Lease Agreement between the Port of Vancouver USA and Kelly Pipe Co., LLC.

Chrissy Lyons, Commercial and Industrial Sales Manager presented the action item and discussed it with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and authorize the CEO to sign the Lease Agreement at Parcel 1A between the Port of Vancouver USA and Kelly Pipe Co., LLC.

E-2 Approve Lease Agreement between the Port of Vancouver USA and Klinekids Fishing Nonprofit

Angie Hanslovan, Real Estate Specialist presented the action item and discussed it with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and authorize the CEO to execute the Lease Agreement at 2701-B NW Lower River Road between the Port of Vancouver and Klinekids Fishing Nonprofit.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Senior Accountant Sheila Deng presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. No questions were asked from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of September 2022 Vouchers 111305 – 111554 in the amount of \$3,066,535.07 including Electronic Payments generated between 09/01/2022 – 09/30/2022 in the amount of \$948,777.33 and September 2022 Payroll Check 51753693 and Payroll Direct Deposits 360001 – 360130 and 380001 – 380129 in the amount of \$651,718.78.

CEO REPORT

Project Updates

Matt Harding, Environmental Project Manager provided an update on several port projects, including:

- Terminal 1 Lighting

- Climate Action Plan Update
- National Marine Fisheries Service Liaison

State Legislative Update

Ryan Hart, Chief External Affairs Officer introduced Amber Carter, the port's Washington state lobbyist. He stated that after each legislative session concludes, he and Ms. Carter work on the legislative items for the next session. He indicated there are not a lot of changes from one session to the next but there are always some updates that are necessary.

Ms. Carter thanked the Commission for the opportunity to provide the update and discussed each of the port's legislative priorities.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following events and meetings and provided a brief summary:

- Columbia River Economic Development Council Board Meeting
- Hooked on Nature, Columbia Springs' Annual Dinner and Auction

Commissioner Orange stated he attended the following events and meetings and provided a brief summary:

- Hooked on Nature, Columbia Springs' Annual Dinner and Auction
- Meetings regarding the Climate Action Plan

Commissioner Burkman stated he attended the following events and meetings and provided a brief summary:

- Hooked on Nature, Columbia Springs' Annual Dinner and Auction
- Regional Transportation Council
- Vancouver City Council Hearing on the Fossil Fuel Ordinance

He also indicated that he is looking forward to attending the Pacific Northwest Waterways Annual Conference starting tomorrow that will be held at the AC Marriott Hotel at the T1 Waterfront.

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for October 25 will begin at 9:30 a.m. She also highlighted several other upcoming community events.

Commissioner Burkman reminded everyone of the ways they can communicate with the Commission. He stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:09 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 11, 2022, regular meeting was adjourned at 10:12 a.m. by Commissioner Burkman.

Betsy Rogers, Administrative
Supervisor, October 11, 2022, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary