

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, November 9, 2021**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, November 9, 2021, via teleconference number 1 (253) 215-8782, conference code: 846 9377 0733 and passcode number: 585132 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Joel Fairchild	Port Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Katie Odem	Port Marketing Communications Manager
Kathy Holtby	Port Real Estate Manager
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mark Tauscher	Port Environmental Specialist

Mary Mattix
Mason Kae
Matt Graves
Matt Harding
Mike Bomar
Monty Edberg
Nam Nguyen
Patty Boyden
Phala Le
Randy McCaleb
Richard Troudt
Rick Cline
Ryan Hart
Scott Goodrich
Thane Giles
Therese Lang
Thomas Chidwick
Alona Steinke
Cathryn Chudy
Carolyn Lake
Jean Avery
Lori Froehlich
Deken Letinich
Hod Wells

Port Environmental Program Manager
Port Records Officer
Port Environmental Manager
Port Environmental Project Manager
Port Director of Economic Development
Port Director of Engineering & Project Delivery
Port Applications Analyst
Port Director of Environmental Services
Port Human Resources Specialist
Port Contracts Manager
Port Security Manager
Port Contracts Manager
Port Chief External Affairs Officer
Port Director of Finance & Accounting
Port Project Manager
Port Director of Communications
Port General Office Assistant
Community Member
Community Member
Community Member
Community Member
Clark Public Utilities
Laborers
PBS Engineering and Environmental

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of October 26, 2021

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the October 26, 2021, regular meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and several community members responded to provide comment. She reminded everyone interested in speaking during Open Forum at future meetings to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting. She then called on each community member based on the order in which the port received their request.

Jean Avery

Ms. Avery stated climate awareness and pro-climate policies are becoming more common. She mentioned efforts by the City of Vancouver, Clark PUD, and the Port of Vancouver in this regard. She stated that even if you look at COP26 or local initiatives, it is clear more needs to be done. She encouraged the port to move our community forward toward a cleaner future.

Cathryn Chudy

Ms. Chudy stated the port's environmental brochure states that a healthy environment is vital to a strong region. She commented that while a climate action plan to reduce emissions and pollution is a work in progress at the port, policy decisions to prevent adding to the emissions burden in our community is essential. She indicated the request to hold a workshop to talk about gas policy for the port is a good place to start.

CEO Marler thanked everyone for their comments.

ACTION ITEMS

E-1 Approve 2022 Preliminary Budget

Scott Goodrich, Director of Finance & Accounting introduced the action item and discussed it with the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners adopt the 2022 preliminary budget as presented.

E-2 Approve Public Works Contract Bid 21-33: Fender Pile Procurement

Thane Giles, Project Manager introduced the action item and discussed it with the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners authorize the CEO to execute a material contract with Pile & Piling Supplies for Bid 21-33: Fender Pile Procurement in the amount \$585,004.88 including Washington State sales tax.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of October 2021 Vouchers 107200 - 107547 in the amount of \$4,616,765.51 including Electronic Payments generated between 10/04/2021 – 10/31/2021 in the amount of \$1,203,624.77 and October 2021 Payroll Direct Deposits 400001 – 400124 and 420001 – 420124 in the amount of \$595,054.20.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- Terminal 1 Site & Infrastructure
- AC Marriott (Not Port Contractor)
- Terminal 2 Track Crossing
- Terminal 3 2021 Paving Project
- 2021 Striping
- Parcel 153310-000 Asbestos Abatement
- BL 2001 Painting & Siding Repair Project

No questions were asked by the Board.

CEO Marler provided information regarding the free COVID Vaccine Clinic to be held at the Port of Vancouver administrative office from 1:00 p.m. to 5:30 p.m. this afternoon. She encouraged folks to come to the port and participate in the clinic.

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- CEO Marler
- Port Tour with Chief Operations Officer Kent Cash
- Potential Tenant

He also thanked the port for hosting the COVID Vaccine Clinic, Mark Newell for providing project updates and community members for providing comments during Open Forum.

Commissioner Burkman stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- CEO Marler
- Labor Roundtable
- Infrastructure Luncheon by the Maritime Commerce Club
- Parks Foundation of Clark County Booville event
- Vancouver City Council Fossil Fuel Moratorium Workshop
- PNWA Monthly Membership Meeting

He also congratulated Commissioner LaBrant on being re-elected to the Board.

CEO Marler added her congratulations to Commissioner LaBrant.

Commissioner LaBrant stated he attended the following events and meetings and provided a summary on some of the meetings he attended:

- Parks Foundation of Clark County Booville event
- CEO Marler

He also stated he is appreciative of the opportunity to continue to serve on the Board and is excited for what is to come.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

ADMINISTRATIVE WORK SESSION



No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 9, 2021, regular meeting was adjourned at 9:25 a.m. by CEO Julianna Marler.

Michelle Allan, Executive Services
Manager, November 9, 2021, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA BOARD OF COMMISSIONERS


Eric LaBrant, President
Jack Burkman, Vice President
Don Orange, Secretary