

## PHOTO POLICY

The Port of Vancouver cooperates with media requests for photography and video whenever possible. However, the port does reserve the right to decline requests if circumstances prevent the port from granting access. Media requests for photography on port property will be reviewed, taking into consideration:

- Credentials of news-gathering entity
- Availability of qualified escort personnel
- Sensitivity to the media outlet's deadlines
- Subject of story/photo opportunity request
- Sensitivity of customers, nature of cargo, terminal activities, cargo handling operations, etc.
- Current MARSEC security level

Within its maritime facilities, the Port of Vancouver does not grant requests from members of the public, political candidates or elected officials to take photographs or video. Photography, videotaping and filming are also not permitted during the port's public tours, due to security regulations.

Media requests for access to the terminals should be directed to the port's communications office at 360-992-1107. All media requests will be considered by the port's communications and operations staff before approval is granted.

### **Photography and filming at the port for non-media purposes**

We are happy to work with tenants, customers, businesses associated with the port, public agencies and not-for-profit organizations to accommodate business- and education-related requests to photograph or film on port property. However, consideration of any such requests will take into account the availability of qualified escort personnel, existing maritime constraints, and the port's commitment to honor the confidentiality requirements of our tenants and customers. Our marine terminals have strict federal security requirements and most ongoing business operations cannot be interrupted.

To request permission to photograph or film on port property for business or education purposes, please complete the [Photography or Filming on Port Property](#) application. Required information includes:

- Requestor's name and address
- Point of contact information
- Requestor's relationship to the Port of Vancouver
- Purpose of the photographs or video
- A detailed description of the photographs to be taken or specific scenes to be filmed
- Specific dates and times when photographing or filming will occur
- The number of photographers or video crew and type of equipment that will be used
- Proposed location for photography or filming

- List of vehicle(s) with corresponding license plate numbers being brought into the port
- Description of any security problems anticipated, including the possible need for crowd control
- Copies of contacts or documentation of agreements made with port tenants
- Information on whether or not photographers or video crew members have Transportation Workers Identification Credentials (TWIC)
- Proof of adequate liability insurance

Additional photography and filming guidelines:

- Number of cast and crew may be limited.
- Amount and size of production gear may be limited.
- Electrical access may not be available or may only handle lower power lighting, etc.
- Cables, signage or any equipment that may block or impede normal facility business may not be allowed.
- Large crowds cannot be accommodated.
- The port reserves the right to deny use of any photographs or video footage that might prove to be harmful or defamatory to the port, its facilities or its customers.
- Activity in the river requires a permit from the U.S. Coast Guard.

Completed applications should be submitted to the port via fax at (360) 735-1565 or email at [kodem@portvanusa.com](mailto:kodem@portvanusa.com). You will be contacted within 24 hours regarding your request. Please note that a minimum of 10 days is required to review a request. Permission will be granted to applicants after the port determines, in its sole discretion, that the proposed activity is in accordance with federal, state and local laws and will not interfere with ongoing business operations.

For additional information or site-specific questions, contact the port's communication specialist, Katie Odem, at (360) 992-1136.