

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, April 9, 2024**

CALL TO ORDER

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:31 a.m., Tuesday, April 9, 2024, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner LaBrant welcomed everyone to the commission meeting. He announced no executive session was held. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of March 26, 2024

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the March 26, 2024, regular meeting.

OPEN FORUM

Commissioner LaBrant asked if anyone had signed up to speak during open forum. Executive Services Manager Michelle Allan stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

ACTION ITEMS

E-1 Approve Resolution 3-2024: Issuance and Sale of Limited Tax General Obligation Bonds

Scott Goodrich, Director of Finance & Accounting presented the action item and discussed it with the Commission.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 3-2024 providing for the issuance and sale of limited tax general obligation bonds in the

principal amount of not to exceed \$29,000,000 and delegates authority to the CEO or Director of Finance & Accounting to approve the designation of the bonds, including the final principal amounts, interest rates, maturity dates, redemption rights, interest payment dates, principal maturities, and provisions for ongoing disclosure.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. Executive Services Manager Allan reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked from the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Scott Goodrich, Director of Finance & Accounting presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of March 2024 Vouchers 118248 – 118569 in the amount of \$3,469,486.84 including Electronic Payments generated between 03/01/2024 – 03/29/2024 in the amount of \$1,065,982.66 and March 2024 Payroll Checks 52005739 – 52005740 and Payroll Direct Deposits 100001 – 100126 and 120001 – 120126 in the amount of \$709,386.79.

CEO REPORT

Lower Columbia Estuary Partnership (LCEP): Experience Vancouver Lake Update

Director of Environmental Services Mary Mattix introduced Lower Columbia Estuary Partnership (LCEP) Community Program Director Chris Hathaway. Mr. Hathaway talked about their efforts to educate and engage the community on ways to experience and explore Vancouver Lake. He thanked the port for its ongoing support.

Trail Animation Presentation

Josh Pope, Project Manager provided an update on the Port of Vancouver Renaissance Trail Segments Four and Five project. He also shared several renderings and a short video prepared by PBS Engineering on their work to complete the design phase of this project.

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following event and provided a brief summary:

- Met with CEO Marler
- Answered questions from citizens
- Port's Lecture Series: "From Farm to International Markets – United Grain Corporation Working to Feed the World"

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Met with CEO Marler
- Regional Transportation Council Meeting
- Port's Lecture Series: "From Farm to International Markets – United Grain Corporation Working to Feed the World"
- Interstate Bridge Planning Meetings

Commissioner LaBrant stated he attended the following event and provided a brief summary:

- Columbia River Economic Development Council Board Meeting
- Port Lecture Series: "From Farm to International Markets – United Grain Corporation Working to Feed the World"
- Labor Roundtable
- Washington State Auditor's Office Exit Meeting

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Executive Services Manager Allan stated the next commission meeting would be held on Tuesday, April 23, 2024, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:23 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

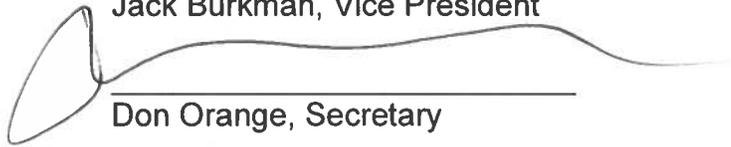
No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, April 9, 2024, regular meeting was adjourned at 10:32 a.m. by Commissioner LaBrant.

Betsy Rogers, Administrative
Supervisor, April 9, 2024, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS


Eric LaBrant, President
Jack Burkman, Vice President
Don Orange, Secretary