

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 12, 2025**

**CALL TO ORDER**

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, August 12, 2025, at the C-TRAN Administration Building, 10600 NE 51st Circle, Vancouver WA 98682.

**OPENING REMARKS**

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. Commissioner Burkman then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of July 24, 2025**

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approved the minutes of the July 24, 2025 regular meeting.

**Future Leaders Intern Update**

Mike Bomar, Chief Economic Strategy Officer, introduced Future Leaders intern Danny Robu. He stated the port has partnered with the Future Leaders Project for several years, the program is a partnership between WSU-Vancouver, the Columbia River Economic Development Council, and Workforce Southwest Washington. Danny Robu shared his experiences with the Board and answered questions from the Commissioners. He ended by thanking the Board and port staff for the experience during his internship.

**Maritime Intern Update**

Zack Merrill, Market Development Manager, introduced maritime interns Nadia Ardovini and Annabel Gonzalez. He stated this was the 4<sup>th</sup> year the port has welcomed maritime interns and gave a brief background about the program. The interns shared their experiences and answered questions from the commissioners.

CEO Marler thanked the interns for spending their summer with the port.

## **OPEN FORUM**

Commissioner Burkman asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

## **ACTION ITEMS**

### **E-1 Approve Resolution 4-2025: Series 2023 Revenue Bond and Credit Facility Agreement**

Scott Goodrich, Chief Financial Officer, presented the action item and discussed it with the commissioners.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve and adopt the Port of Vancouver USA Resolution 4-2025 authorizing the execution and delivery of other instruments, documents or agreements appropriate to modify the Series 2023 Credit Facility Agreement and to extend the final maturity date and amend applicable rates from time to time and for related matters.

### **E-2 Approve Contracts with Consor, MacKay Sposito, and AECOM for On Call Construction Management, Inspection, and Materials Support Services**

Mark Newell, Project Delivery Manager, presented the action item and discussed it with the commissioners.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute contracts with Consor for a not-to-exceed amount of \$600,000, MacKay Sposito for a not-to-exceed amount of \$600,000, and AECOM for a not-to-exceed amount of \$350,000 to perform On Call Construction Management, Inspection, and Materials Support Services.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port website. No questions were asked by the Board.

No additional unfinished business was considered.

## **NEW BUSINESS**

No new business was discussed.

## **ACCOUNTS PAYABLE**

Scott Goodrich, Chief Financial Officer, presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of July 2025 Vouchers 124282-124675 in the amount of \$4,859,987.22 including Electronic Payments generated between 07/01/2025-07/31/2025 in the amount of \$274,707.19 and July 2025 Payroll Checks 52177578 and 52184680-52184688 and Direct Deposits 280001-280138 and 300001-300137 in the amount of \$804,345.86.

## **CEO REPORT**

### **Project Updates**

Mark Newell, Project Delivery Manager provided an update on port projects including:

- BL3300 Office Build
- BL3103 HVAC Replacement
- EV Chargers Phase 1
- Terminal 1 Dock Replacement

He answered questions from the commissioners.

### **CEO Report**

CEO Marler stated that the second commission meeting of August is anticipated to be cancelled, as no business items are currently expected. This will be noted again under upcoming events.

## **COMMISSIONERS REPORTS**

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Labor Roundtable
- Washington Department of Fish and Wildlife Public Meeting on the Shillapoo Habitat & Reconnection Project

He also spoke briefly on a Columbian article reporting on Clark County Council evaluating options regarding Vancouver Lake.

Commissioner Orange spoke briefly about an apprentice class he attended.

Commissioner Burkman spoke briefly about organizational changes to the Interstate Bridge Replacement program. He stated the program has been integrated into the Urban Mobility, Access and Megaprograms Division of the Washington State Department of Transportation.

Commissioner Burkman also stated he attended the following events and provided a brief summary:

- National Night Out
- Clark County Fair
- Pacific Northwest Waterways Association Monthly Meeting
- Met with CEO

### **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting scheduled for Tuesday, August 26, 2025 would be cancelled. She also highlighted upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port website and encouraged everyone to check it out.

### **RECESS**

Commissioner Burkman called a recess from 10:36 a.m. to 10:45 a.m. to prepare for the port workshop on State and Federal Legislative Update.

### **WORKSHOP**

Ryan Hart, Chief External Affairs Officer introduced Dale Learn and Amber Carter, the port's federal and state lobbyists.

#### **Federal Legislative Priorities**

Dale Learn, Managing Partner, Federal Affairs with Gordon Thomas Honeywell Government Relations joined the meeting virtually and provided the Board with a federal legislative update and answered questions from the Commission.

#### **State Legislative Update**

Amber Carter, Chief Lobbyist with Amber Carter Government Relations LLC provided the Board with a state legislative update and answered questions from the Commission.

CEO Marler thanked Mr. Learn and Ms. Carter for the work they do on behalf of the Port of Vancouver.

## **SIGN DOCUMENTS**

The Board signed documents at 11:19 a.m.

## **ADMINISTRATIVE UPDATE / WORK SESSION**

No administrative work session was held during this meeting.

## **ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, August 12, 2025, regular meeting was adjourned at 11:21 a.m. by Commissioner Burkman.

Betsy Rogers, Executive Assistant,  
August 12, 2025, Regular  
Port of Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary