PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, August 14, 2018

CALL TO ORDER

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, August 14, 2018 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner LaBrant welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jerry Oliver	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO/Executive Director
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Kent Cash	Port Chief Operations Officer
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Patty Boyden	Port Director of Environmental Services
Rachelle Berry	Port Administrative Assistant
Abbi Russell	Port Communications Manager
Julie Rawls	Port Community Relations Specialist
Randy McCaleb	Port Contracts Manager
Rick Cline	Port Contracts Manager
Chrissy Lyons	Port Commercial and Industrial Sales Manager
Monty Edberg	Port Director of Engineering & Project Delivery
Mike Schiller	Port Director of Business Development
Jonathan Eder	Port Director of Human Resources
Mark Newell	Port Project Delivery Manager
Mike Bomar	Port Director of Economic Development
Mary Mattix	Port Environmental Program Manager
Jeff Sundby	Port Security Officer
Thom McConathy	Friends of the Vancouver Lake Lowlands
Terry Oliver	Community Member

Aron Gray	PNWRCC
Anne McEnerny-Ogle	City of Vancouver
Ron Morrison	TRPP
Jeff Hartung	NW Carpenters
Dale Wilson	Community Member
Alan Stewart	Vancouver Lake
Don Steinke	Community Member
Shari Bush	Community Member
Glenn Lamb	Columbia Land Trust
Heidi Cody	Community Member
Lehman Holder	Sierra Club
Dan Serres	Columbia Riverkeeper
Dale Learn	Gordon Thomas Honeywell
Byron Hanke	Community Member
Eugene Foster	Community Member
Sandra Day	Community Member
Linda Garcia	ACE
Linda Armstrong	Community Member
Dr. Theodora Tsongas	Community Member
Page Phillips	Strategies 360
Merridy McDaniel	Community Member
Ken McDaniel	Community Member
Douglas Greene	Lakeview Golf Club
Den Mark Wichar	Community Member
Cager Clabaugh	ILWU Local 4
Peter Harrison	Community Member
Patricia Bellamy	Community Member
Sharon Miller	Community Member
Bridget Bayer	Business Association Management
Charla Skaggs	Maul Foster Alongi

APPROVAL OF MINUTES

Regular Meeting of July 17, 2018

On motion by Commissioner Orange, seconded by Commissioner Oliver and carried unanimously, the Board of Commissioners approve the minutes of the July 17, 2018 regular meeting.

Special Meeting/Strategic Planning Workshop of August 2, 2018

On motion by Commissioner Orange, seconded by Commissioner Oliver and carried unanimously, the Board of Commissioners approve the minutes of the August 2, 2018 special meeting/strategic planning workshop.

INTERSTATE 5 BRIDGE UPDATE – MAYOR ANNE MCENERNY-OGLE

Mayor Anne McEnerny Ogle provided the board with an update on the I-5 Bridge. She stated the City of Vancouver recently approved a resolution supporting the replacement of the I-5 Bridge between WA and OR and asked the board to consider a similar resolution.

FEDERAL LEGISLATIVE UPDATE – DALE LEARN

Dale Lean, Vice President of Gordon Thomas Honeywell provided an update on what has been happening at the federal level.

OPEN FORUM

Commissioner LaBrant invited comments from the audience.

CEO Marler reminded the audience that the Parcel 3 Berm Project is currently in a public comment period as part of the State Environmental Policy (SEPA) process which closes August 16, 2018 at 5:00 p.m. She stated that any remarks made during open forum regarding that project will not be considered under the SEPA process. She indicated if audience members would like their comment to be considered by the SEPA Responsible Official as part of the SEPA process, they should visit the port's SEPA page on the website for instructions on how to provide their written comments. She stated written comments can be e-mailed to cdeboer@portvanusa.com or mailed to 3103 NW Lower River Road, Vancouver, WA 98660.

Thom McConathy, Friends of the Vancouver Lake Lowlands

Mr. McConathy stated he appreciated seeing information about the recent City of Vancouver and Port of Vancouver Fire Boat Waterfront Tour in *The Columbian* newspaper. He indicated he would like to see the port partner with the County and the community more. He also shared his thoughts on Vancouver Lake and further relationship building.

Ron Morrison, TRPP

Mr. Morrison shared his thoughts on the strategic plan and Vancouver Lake.

Don Steinke, Community Member

Mr. Steinke discussed his thoughts on the strategic plan and fossil fuels. He also read a statement from his wife Alona Steinke asking the port to look for creative ways to reduce air pollution in the area.

Shari Bush, Community Member

Ms. Bush provided her thoughts on the strategic plan and some of the proposed goals. She asked for additional time to comment on the strategic plan.

Glenn Lamb, Columbia Land Trust

Mr. Lamb stated Columbia Land Trust has partnered with the port since early 2016 on the parcel 3 berm project. He indicated he supports the sound barrier berm to maximize benefit to sandhill cranes and other natural habitat.

Heidi Cody, Community Member

Ms. Cody shared her thoughts on the strategic plan and inclusion of fossil fuel language.

Dan Serres, Columbia Riverkeeper

Mr. Serres discussed his thoughts on the strategic plan and asked for additional time to comment.

Linda Garcia, Washington Environmental Council and ACE

Ms. Garcia shared her ideas on the strategic plan. She also asked for additional time to comment on the plan.

Dr. Theodora Tsongas, Community Member

Dr. Tsongas provided her comments on the port's strategic plan and asked for additional time to comment on the plan.

Patricia Bellamy, Community Member

Ms. Bellamy discussed fossil fuels and the strategic plan.

Sharon Miller, Community Member

Ms. Miller shared her perspective on the port's strategic plan and increasing the timeline for input.

Eugene Foster, Community Member

Mr. Foster shared his concerns about the future of Vancouver Lake.

Douglas Greene, Lakeview Golf Club

Mr. Greene discussed his thoughts about the current condition of Vancouver Lake. He also commented on the I-5 Bridge.

Den Mark Wichar, Community Member

Mr. Wichar stated the bodies of water in the community define us.

No further public comments were received.

COMMISSIONER AND CEO COMMENTS

Commissioner LaBrant reminded the audience if they have comments on the Parcel 3 Berm Project and the SEPA process to be sure and share those comments in writing. He also encouraged community members to stay for the strategic plan workshop at the end of this meeting.

Commissioner Orange stated the port has been working on moving up the board meeting time to make it more convenient for members of the community to attend the meetings. He also stated that he appreciates hearing all of the comments regarding the strategic plan.

Commissioner Oliver indicated that he appreciates all the comments received regarding the strategic plan. He also provided his thoughts regarding the Parcel 3 Berm.

Commissioner LaBrant stated he heard two key messages from the audience today. He indicated the first was regarding Vancouver Lake and the second was regarding fossil fuels.

No further comments were provided by the Commissioners or CEO.

ACTION ITEMS

Approve Lease Agreement between the Port of Vancouver USA and Sigma DG Corporation

Commercial and Industrial Sales Manager Chrissy Lyons presented the action item and discussed the lease agreement with the commission.

Commissioner LaBrant asked if anyone in the audience would like to address the commission on this item.

No public comments were received.

On motion by Commissioner Oliver, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the lease at 2801C NW Lower River Road between the Port of Vancouver USA and Sigma DG Corporation.

Approve Fourth Amendment to Lease between the Port of Vancouver USA and Pacific Power Group, LLC

Commercial and Industrial Sales Manager Chrissy Lyons presented the action item and discussed the lease agreement with the commission. She answered questions by the board and community members.

Commissioner LaBrant asked if anyone in the audience would like to address the commission on this item.

Don Steinke, Community Member

Mr. Steinke asked about the type of motors being reconditioned.

All questions were answered and no additional public comments were received.

On motion by Commissioner Oliver, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners the fourth amendment to lease at 2801B NW Lower River Road between the Port of Vancouver USA and Pacific Power Group, LLC.

UNFINISHED BUSINESS

Port Contracts Logs

The Commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website.

No additional unfinished business was considered.

NEW BUSINESS

No new business was considered.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and answered questions from the commission.

Commissioner LaBrant asked if anyone in the audience would like to address the commission on this item.

No public comments were received.

On motion by Commissioner Oliver, seconded by Commissioner LaBrant, and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of July/Aug 2018 Vouchers 091945 - 092286 in the amount of $4,397,405.25 including Electronic Payments generated between 07/06/2018 – 08/01/2018 in the amount of $995,467.91 and July/August 2018 Payroll Check 50745797 and Direct Deposits 300001 - 300122 in the amount of $264,577.57.

CEO REPORT

Project Updates

Project Delivery Manager Mark Newell provided an update on the following projects:

- West Vancouver Freight Access Project
  - Project 11B
  - Celebratory completion event on July 31, 2018

CEO Marler complimented everyone involved with the West Vancouver Freight Access Project. She indicated this was a 10-year project and she appreciates the years of work and partnerships throughout the project.

- Trail Segment 2
- Hawthorne Tenant Improvements

Terminal 1 Project Update

Director of Human Resources Jonathan Eder provided the commission with an update on the Terminal 1 project and the three alternative plans. He indicated the port has gained a lot of feedback by stakeholders and staff is now incorporating it into the port's preferred alternative plan. Next steps were also discussed.

CEO Marler provided an update on the following:

- West Vancouver Freight Access Project Celebratory Completion Event – July 31
- National Night Out – August 7
- Senator Murray Event focusing on trade and tariffs – August 8
- Greater Portland Inc. Vancouver Spotlight Event – August 9
- City of Vancouver and Port of Vancouver Fire Boat Waterfront Tour – August 13

COMMISSIONER REPORTS

Commissioner Orange reported attending the following:

- A number of events and activities since the last meeting
- WPPA Commissioners Seminar in Cle Elum, WA
- National Night Out

Commissioner Oliver reported attending the following:

- WPPA Commissioners Seminar in Cle Elum, WA
- WVFA Celebratory Completion Event
- City of Vancouver and Port of Vancouver Fire Boat Waterfront Tour

Commissioner LaBrant reported attending the following:

- Met with Police Chief
- VBJ Top Projects Awards Event
- Columbia Springs Fundraiser
- City of Vancouver and Port of Vancouver Fire Boat Waterfront Tour

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next regular commission meeting would be held August 28. She highlighted several upcoming community events.

RECESS

The regular meeting was recessed at 11:40 a.m. to sign documents and prepare for the workshop.

WORKSHOP

Commissioner LaBrant reopened the meeting at 11:57 a.m. for the Strategic Plan Workshop. Charla Skaggs with Maul Foster Alongi shared the workshop agenda. She discussed the planning process status and reminded everyone that the port has been involved with this process for 11 months now. She then reviewed the draft Strategic Plan, including the plan document outline, goal areas and strategies. Ms. Skaggs led the board in a discussion regarding the port's vision statement. Several examples were shared based on feedback from the August 2 Strategic Plan Workshop and the discussion held by the board.

After further conversation, the board agreed to the following new draft statement:

> "Our port builds a community connected to a world of economic opportunity that supports a healthy environment, trade, and living-wage jobs."

Ms. Skaggs reminded everyone of the additional opportunities for community feedback.

The workshop concluded at 12:43 p.m.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of

Commissioners, the Tuesday, August 14, 2018 regular meeting was adjourned at 12:43 p.m. by Commissioner LaBrant.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Eric LaBrant, President

Jerry Oliver, Vice President

Don Orange, Secretary

Michelle Allan, Executive Services Manager, August 14, 2018, Regular Port of Vancouver USA Board of Commission Meeting