

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, October 14, 2025**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, October 14, 2025, at the C-TRAN Administration Building, 10600 NE 51st Circle, Vancouver WA 98682.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated that the meeting is being conducted in a hybrid format, allowing both in-person and virtual participation via Zoom for those wishing to provide oral comments. Commissioner Burkman then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of September 23, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approved the minutes of the September 23, 2025 regular meeting.

OPEN FORUM

Commissioner Burkman asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and reported there was one person present who signed up to provide comment.

Bruce Barnes

Bruce Barnes, expressed concern over social media posts shared by a port commissioner. He concluded by commending the commission for its transparency and professionalism and thanked them for the opportunity to speak.

ACTION ITEMS

E-1 Approve Change Order for the Public Works Contract for Bid 24-71: Terminal 1 – Dock Replacement

Mark Newell, Project Delivery Manager, presented the action item and discussed it with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners authorize the CEO to execute Change Order 4 with HME Construction for Bid 24-71: Terminal 1 – Dock Replacement Project revising the total contract amount to \$29,037,152.58 plus applicable Washington State sales tax.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed.

ACCOUNTS PAYABLE

Nick McEntire, Accounting Manager, presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of September 2025 Vouchers 125032-125396 in the amount of \$14,855,299.00 including Electronic Payments generated between 09/01/2025-09/30/2025 in the amount of \$990,612.22 and September 2025 Direct Deposits 370001-370137 and 390001-390136 in the amount of \$780,974.27.

CEO REPORT

Environmental Project Updates

Mary Mattix, Director of Environmental Services provided an update on port projects including:

- Terminal 5 Sediment Cleanup
- Climate Action Plan Initiatives Update
- Stormwater Program
- Purple Martin – 2025 Nesting Season

She answered questions from the commissioners.

CEO Report

CEO Marler reported she attended the American Association of Port Authorities annual convention in Quebec City. She congratulated Todd Krout, who graduated from the Professional Port Management Program.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Washington Public Ports Association Environmental Seminar
- Cascadia Tech Maritime Academy
- Labor Roundtable

Commissioner Orange stated he did not have anything to report on.

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Regional Transportation Council Meeting
- Interstate Bridge Replacement Program Meeting
- Interstate Bridge Replacement Program Executive Steering Group Meeting
- Cascadia Tech Maritime Academy
- Met with CEO

UPCOMING EVENTS

A list of upcoming events was displayed on the screen to highlight staff activities and community meetings. CEO Marler stated the next commission meeting will be held on October 28, 2025, at 9:30 a.m. at the C-Tran Administrative Building, located at 10600 NE 51st Circle, Vancouver, WA 98682. She noted that the first November meeting falls on Veteran's Day, and the meeting will be moved to November 18, 2025.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's new website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:08 a.m.

RECESS

Commissioner Burkman called a recess from 10:08 a.m. to 10:18 a.m. to prepare for the Administrative Update / Work Session on the 2026 Budget.

ADMINISTRATIVE UPDATE / WORK SESSION

Commissioner Burkman called the meeting back to order at 10:18 a.m. into the 2026 budget administrative work session. Chief Financial Officer Scott Goodrich lead the work session and shared with the Board the thorough process staff followed to prepare the proposed 2026 budget for review. He added that the process is an organization-wide effort, and he appreciated the time of each team member. Department leads then shared their proposed budgets and answered questions from the Board.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 14, 2025, regular meeting was adjourned at 12:26 p.m. by Commissioner Burkman.

Betsy Rogers, Executive Assistant,
October 14, 2025, Regular
Port of Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President



Eric LaBrant, Secretary